



**UTILITIES DEPARTMENT
CITY OF BOWLING GREEN**

The Bowling Green Board of Public Utilities met in regular session on Monday, February 8, 2021, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Services Building, Bowling Green, Ohio. Those in attendance were:

Megan Newlove, Chair, Board of Public Utilities;
Trevor Jessee, Member, Board of Public Utilities;
Andy Wagner, Member, Board of Public Utilities;
Brett Pogan, Member, Board of Public Utilities;
Brian O'Connell, Utilities Director;
John Stewart, Superintendent, Electric Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Mike Aspacher, Mayor;
Joe Fawcett, Assistant Municipal Administrator; and
Bill Herald, Member, City Council

The meeting began with the Pledge of Allegiance. Four Board Members were present. Ms. Craft Ahrens was absent.

I. Approval of Minutes

Ms. Newlove requested the approval of the minutes from the regular December 14, 2020, Board of Public Utilities meeting.

Mr. Pogan moved to approve the minutes from the regular December 14, 2020, Board of Public Utilities meeting. Mr. Wagner seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Equipment and Vehicles

Mr. O'Connell requested approval to advertise for bids and enter into contracts and/or participate in the State of Ohio Purchasing Programs or the TIPS Purchasing Program for the purchase of equipment or vehicles and to trade-in, transfer, or sell assets owned by the Utilities Department that are no longer needed.

Mr. Wagner moved to approve Resolution 02-2021-01 authorizing the Utilities Director to advertise for bids and enter into contract(s) for the purchase and sale of equipment and vehicles. Mr. Jessee seconded the motion. On voice vote, the motion carried unanimously.

B. FAS71 Power Cost Reconciliation

Mr. O'Connell requested the Board's approval to collect the under recovered power supply costs through the Power Cost Adjustment at the rate of \$340,960.10 per month beginning with the March billing cycle and ending with the December billing cycle.

Mr. Pogan moved to approve Resolution 02-2021-02 determining under recovered power supply costs for the previous fiscal year and establishing a recovery schedule. Mr. Wagner seconded the motion. On voice vote, the motion carried unanimously.

C. Van Camp Property Transfer

Mr. O'Connell requested the Board's approval for a land transfer agreement between the City and McEwen Realty for property located on Van Camp Road.

Mr. Jessee moved to approve Resolution 02-2021-03 approving an exchange of property between the City of Bowling Green and McEwen Realty. Mr. Wagner seconded the motion. On voice vote, the motion carried unanimously.

D. Wastewater Cost of Service and Rate Study

Mr. O'Connell requested the Board's approval for adjustments to wastewater rates to reflect the cost of providing service while keeping the wastewater utility operating in sound financial condition. The multi-year Wastewater Rate Schedule will be effective January 1, 2022.

Mr. Wagner moved to approve Resolution 02-2021-04 authorizing a multi-year Wastewater Rate Schedule. Mr. Pogan seconded the motion. On voice vote, the motion carried unanimously.

E. Gypsy Lane Substation Transformer Replacement

Mr. O'Connell requested the Board's approval to advertise for bids and enter into contracts for the transformer replacement at the Gypsy Lane Substation and to authorize a \$540,000 supplemental appropriation to help cover the costs of the project.

Mr. Wagner moved to approve Resolution 02-2021-05 authorizing a supplemental appropriation and advertising for bids and entering into contracts for the transformer replacement at the Gypsy Lane Substation. Mr. Jessee seconded the motion. On voice vote, the, motion carried unanimously.

IV. Superintendent Reports

Staff did not attend due to COVID restrictions on the number of people in a meeting.

V. Official Reports

A. Mayor – No Report

B. Municipal Administrator - Absent

VI. Council Member Reports

VII. Board Member Reports

VIII. New Business

IX. Unfinished Business

X. Adjournment

Mr. Wagner moved to adjourn the Board of Public Utilities meeting at 5:40 p.m. Mr. Jessee seconded the motion. On voice vote, the motion carried unanimously.

ABSENT


Megan Newlove, Chair

Amy Craft Ahrens, Secretary


Andy Wagner, Member


Brett Pogan, Member


Trevor Jessee, Member