

Held

TUESDAY, JANUARY 19, 2021

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Hollenbaugh. The meeting began with the Pledge of Allegiance. Council President Hollenbaugh also welcomed newly seated Council Member Jeff Dennis to City Council.

On roll call, Council Members Dennis, Herald, Hollenbaugh, Phipps, Robinette, Rowland, and Zanfardino were present. Also present were Mayor Mike Aspacher, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, and Planning Director Heather Saylor. Public Works Director Brian Craft, Utilities Director Brian O'Connell, and Parks and Recreation Director Kristin Otley were not present.

Council Member Robinette moved, Herald seconded, to approve the minutes of the regular meeting held January 19, 2021 as distributed. On unanimous voice vote, Council President Hollenbaugh declared motion carried.

CORRESPONDENCE

Clerk of Council Kay Scherreik noted for the record that copies of the Budget Summary Report for the month of December 2020 was distributed to Council prior to this evening's meeting.

LOBBY VISITATIONS

There were no lobby visitations.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member Robinette, for the Finance Committee introduced the following pieces of legislation:

- A resolution transferring previously appropriated funds;
- A resolution authorizing the Mayor of the City of Bowling Green, Ohio, to accept a grant and enter into a Capital Improvement Project Grant Agreement with the Ohio Department of Public Safety for the MARCS tower project;
- An ordinance providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2021 and ending December 31, 2021;
- An ordinance authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio or federal purchasing programs for the purchase and/or lease of vehicles, equipment and completion of projects as well as the trade-in or outright sale of vehicles and equipment no longer needed for municipal purposes;
- An ordinance authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2021;
- An ordinance authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for sidewalk improvements, pavement striping, deicing salt, and improving streets, alleys, and other public ways in the City of Bowling Green, Ohio;

- An ordinance authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority.

Council Member Phipps, for the Planning, Zoning and Economic Development Committee, introduced a resolution authorizing the City Attorney to petition the Board of County Commissioners of Wood County, Ohio, to change township lines.

Council President Hollenbaugh, for the Committee-of-the-Whole, introduced an ordinance amending and adopting Sections 31.05(E) & (F) of the Codified Ordinances of the City of Bowling Green regarding standing committees.

OFFICIAL REPORTS

Mayor Mike Aspacher welcomed Council Member Dennis to City Council and reported that the emergency declaration for Bowling Green remains in effect. He also reported that the modifications made to City regulations with regard to the operation of businesses will also continue until the end of 2021. He noted those modifications were made with the intent of allowing businesses to expand their services to public sidewalks and parking lots.

Municipal Administrator Lori Tretter noted that Council Member Dennis requested more information regarding the ordinance on the agenda this evening that authorizes contracts with specified vendors exceeding \$50,000 annually for calendar year 2021. Tretter indicated that an email was sent to Council this morning providing more detail. Tretter also reported that Council received the annual refuse and recycling report prepared by the City's Sustainability Coordinator Amanda Gamby. Tretter noted the Administration agreed to provide Council with a comprehensive report on refuse and recycling twice a year – once mid-way through the year and a year-end report. Council Member Robinette also requested quarterly reports on refuse and recycling tonnage and costs. Both of these reports were sent last week.

Tretter cautioned Council that 2020 was a unique year for so many reasons, and the impacts of 2020 on refuse and recycling are certainly no exception. Stay-at-home orders, quarantines, and the absence of BGSU students must be kept in mind when reviewing the recycling numbers and municipal solid waste numbers. Both refuse and recycling were impacted positively and negatively by more people spending more time at home – working from home, spending free time at home, etc., and certainly the absence of many BGSU students had a big impact on these services.

Tretter explained that the Administration anticipated that the expanded allowable materials collected curbside would result in increased tonnage, and this predication came to fruition. Overall, recycling tonnage was up in 2020 over 2019 by 23%, with 999.76 tons of materials collected curbside. This increase is most likely primarily attributed to the inclusion of glass into the mix of materials as well as residents working from home and adhering to other COVID precautions/orders. Brush and leaf collection were both down compared to 2019, while the yard waste drop off experienced a slight increase. In total, the City's 2020 diversion rate, the rate materials were diverted from the landfill, was 38.5%. That is an impressive number when compared to the national average of 32%.

Planning Director Heather Sayler had no report.

City Attorney Michael Marsh had no report.

COUNCIL COMMITTEE REPORTS

Council Member Robinette reported that the Finance Committee met earlier this evening to hear a report on the City's 2020 year-end financial situation.

Council Member Phipps reported that the Planning, Zoning and Economic Development Committee held a public hearing regarding proposed Ordinance #8888 that vacates an alley from Manville Avenue between Derby Avenue and Eighth Street and no opposition was heard at that time.

READING OF LEGISLATION

Clerk read Resolution #3787 transferring previously appropriated funds, for first reading.

Council Member Robinette moved, Zanfardino seconded, to suspend the rules and give Resolution #3787 its second and third reading. On roll call vote, Council Members Herald, Hollenbaugh, Phipps, Robinette, Rowland, Zanfardino, and Dennis voted yes. Council President Hollenbaugh declared motion carried, and rules suspended.

Clerk read Resolution #3787 for second and third reading by number and title only.

Council Member Robinette moved, Rowland seconded, to adopt Resolution #3787. On roll call vote, Council Members Hollenbaugh, Phipps, Robinette, Rowland, Zanfardino, Dennis, and Herald voted yes. Council President Hollenbaugh declared motion carried, and Resolution #3787 adopted.

Clerk read Resolution #3788 authorizing the City Attorney to petition the Board of County Commissioners of Wood County, Ohio, to change township lines, for first reading.

Clerk read Resolution #3789 authorizing the Mayor of the City of Bowling Green, Ohio, to accept a grant and enter into a Capital Improvement Project Grant Agreement with the Ohio Department of Public Safety for the MARCS tower project, for first reading.

Council Member Robinette moved, Rowland seconded, to suspend the rules and give Resolution #3789 its second and third reading. On roll call vote, Council Members Phipps, Robinette, Rowland, Zanfardino, Dennis, Herald, and Hollenbaugh voted yes. Council President Hollenbaugh declared motion carried, and rules suspended.

Clerk read Resolution #3789 for second and third reading by number and title only.

Council Member Robinette moved, Zanfardino seconded, to adopt Resolution #3789. On roll call vote, Council Members Robinette, Rowland, Zanfardino, Dennis, Herald, Hollenbaugh, and Phipps voted yes. Council President Hollenbaugh declared motion carried, and Resolution #3789 adopted.

Clerk read Ordinance #8895 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2021 and ending December 31, 2021, for first reading.

Council Member Robinette moved, Rowland seconded, to suspend the rules and give Ordinance #8895 its second and third reading. On roll call vote, Council Members Rowland, Zanfardino, Dennis, Herald, Hollenbaugh, Phipps, and Robinette voted yes. Council President Hollenbaugh declared motion carried, and rules suspended.

Clerk read Ordinance #8895 for second and third reading by number and title only.

Council Member Robinette moved, Zanfardino seconded, to adopt Ordinance #8895. On roll call vote, Council Members Zanfardino, Dennis, Herald, Hollenbaugh, Phipps, Robinette, and Rowland voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #8895 adopted.

Clerk read Ordinance #8896 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio or federal purchasing programs for the purchase and/or lease of vehicles, equipment and completion of projects as well as the trade-in or outright sale of vehicles and equipment no longer needed for municipal purposes, for first reading.

Clerk read Ordinance #8897 authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2021, for first reading.

Clerk read Ordinance #8898 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for sidewalk improvements, pavement striping, deicing salt, and improving streets, alleys, and other public ways in the City of Bowling Green, Ohio, for first reading.

Clerk read Ordinance #8899 authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority, for first reading.

Clerk read Ordinance #8900 amending and adopting Sections 31.05(E) & (F) of the Codified Ordinances of the City of Bowling Green regarding standing committees, for first reading.

There was no legislation for second reading.

Clerk read Ordinance #8891 authorizing the Utilities Director to apply for a loan and execute an agreement with the Ohio EPA/Ohio Water Development Authority for Water Supply Revolving Loan Account funding for the design and construction of the Village Subdivision water main improvements, for third reading.

Council Member Herald moved, Zanfardino seconded, to adopt Ordinance #8891. On roll call vote, Council Members Dennis, Herald, Hollenbaugh, Phipps, Robinette, Rowland, and Zanfardino voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #8891 adopted.

Clerk read Ordinance #8892 authorizing the Utilities Director to advertise a request for qualifications and enter into a contract or contracts for engineering services for the Village Subdivision water main improvements, for third reading.

Council Member Herald moved, Zanfardino seconded, to adopt Ordinance #8892. On roll call vote, Council Members Herald, Hollenbaugh, Phipps, Robinette, Rowland, Zanfardino, and Dennis voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #8892 adopted.

Clerk read Ordinance #8893 authorizing the Utilities Director to advertise a request for qualifications and enter into a contract or contracts for engineering services for the West Wooster Street water and sewer improvements, for third reading.

Council Member Herald moved, Rowland seconded, to adopt Ordinance #8893. On roll call vote, Council Members Hollenbaugh, Phipps, Robinette, Rowland, Zanfardino, Dennis, and Herald voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #8893 adopted.

Clerk noted that Ordinance #8888 vacating alley from Manville Avenue between Derby Avenue and Eighth Street comes off the table automatically.

Council Member Phipps moved, Robinette seconded, to adopt Ordinance #8888. On roll call vote, Council Members Phipps, Robinette, Rowland, Zanfardino, Dennis, Herald, and Hollenbaugh voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #8888 adopted.

Council Member Zanfardino noted that the Planning Commission did not make a recommendation regarding the Historic Preservation ordinance at its last meeting. Therefore, Zanfardino moved to further table Ordinance #8878 creating and adopting Chapter 158 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding Historic Preservation and amending and adopting certain sections of Chapter 30, 32, 35, 38, 150, and 152 of the Codified Ordinances to reflect changes regarding Historic Preservation until February 16, 2021. Council Member Robinette seconded the motion. Zanfardino noted that a public hearing regarding this ordinance will be held at 6:30 p.m. on February 16. On roll call vote, Council Members Robinette, Rowland, Zanfardino, Dennis, Herald, Hollenbaugh, and Phipps voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #8878 tabled until February 16, 2021.

Council Member Rowland acknowledged the Human Relations Commission for putting together the virtual Martin Luther King, Jr. celebration on Monday evening. She stated that they did a great job and thanked them for their efforts.

Council Member Rowland moved, Robinette seconded, to adjourn. On unanimous voice vote, Council President Hollenbaugh adjourned the January 19, 2021 regular meeting of the City Council at 7:25 p.m., subject to call.


Kay D. Scherreik, Clerk of Council


Mark Hollenbaugh, President of Council