

MONDAY, FEBRUARY 1, 2021

Held

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Hollenbaugh. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Herald, Hollenbaugh, Robinette, Rowland, and Zanfardino were present. Council Members Dennis and Phipps attended via teleconferencing. Also present were Mayor Mike Aspacher, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, and Planning Director Heather Saylor. Public Works Director Brian Craft, Utilities Director Brian O'Connell, and Parks and Recreation Director Kristin Otley were not present.

Council Member Herald moved, Rowland seconded, to approve the minutes of the regular meeting held January 19, 2021 as distributed. On unanimous voice vote, Council President Hollenbaugh declared motion carried.

CORRESPONDENCE

Clerk of Council Kay Scherreik noted that a listing of budget transfers for the month of February was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member Rowland moved, Robinette seconded, to approve the transfers as presented. On unanimous voice vote, Council President Hollenbaugh declared motion carried. A copy of the transfers is attached and made a part of these minutes.

LOBBY VISITATIONS

Mayor Mike Aspacher made a presentation to Vassiliki Leontis in honor of her late husband's service on City Council. He presented her with a framed copy of the resolution adopted by City Council honoring his service and 2 framed photos of Neocles taking the oath of office along with a photo of City Council. Mrs. Leontis thanked Council, members of the Administration and citizens of the community for the kindness and support they have shown her since the passing of her husband.

Joseph DeMare, 517 S. Main Street, addressed City Council with his concerns regarding changes in policy for solar power. He indicated that he received letters from the City stating that the solar energy credit received would no longer be based on how much the City pays for wholesale power and there is a fee for solar energy of \$4 per installed kilowatt. DeMare said that he feels this discourages people from putting solar panels on their homes and would like for Council to reverse these changes.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member Robinette, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator to enter into a contract with Hull & Associates, Inc., for design and engineering and to advertise for bids and enter into a contract or contracts for the construction of a MARCS communication tower

OFFICIAL REPORTS

Mayor Mike Aspacher reported that the 2021 budget included funds for a body camera system for the Police Division. The Mayor also noted that the Police Division was successful in securing a grant to help fund the purchase of the system. At this point, the Division is in the process of identifying the equipment and training needed so that it can be implemented as quickly as possible.

Municipal Administrator Lori Tretter gave a detailed report regarding the City's declaration of snow emergencies and the snow removal process performed throughout the City in light of the City's second snow emergency was declared over the weekend.

Council Member Dennis how many cars were towed and how many were ticketed over the weekend during the snow emergency. Tretter responded that 27 vehicles were towed and 22 received tickets only. She compared those numbers to the lighter snow 2019/2020 season where 13 vehicles were ticketed and towed and the heavier snow winter of 2013/2014 when 175 vehicles were ticketed and towed and 354 received tickets only.

Council President Hollenbaugh asked Tretter to have the Utilities Director supply Council with information relating to Mr. DeMare's request during Lobby Visitations.

Planning Director Heather Saylor distributed and reviewed the 2020 report of the Planning Department's activities noting that the issuance of permits was about the same as 2019 even with the pandemic conditions. She noted that fences and pools were the most popular permits issued in 2020.

City Attorney Michael Marsh had no report.

COUNCIL COMMITTEE REPORTS

Council Member Zanfardino noted that Council has received a draft of a rental registration ordinance and scheduled a meeting of the Community Improvement Committee for Monday, March 1, at 6:00 p.m. in the Council Chamber to discuss the draft.

Council Member Phipps reported that the Planning, Zoning and Economic Development Committee held two public hearings this evening for Ordinance #8886 and #8887 which rezones properties to the new Gateway Zoning District. Phipps noted that no opposition was heard at that time.

READING OF LEGISLATION

Clerk read Ordinance #8901 authorizing the Municipal Administrator to enter into a contract with Hull & Associates, Inc., for design and engineering and to advertise for bids and enter into a contract or contracts for the construction of a MARCS communication tower, for first reading.

Clerk read Resolution #3788 authorizing the City Attorney to petition the Board of County Commissioners of Wood County, Ohio, to change township lines, for second reading

Clerk read Ordinance #8896 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio or federal purchasing programs for the purchase and/or lease of vehicles, equipment and completion of projects as well as the trade-in or outright sale of vehicles and equipment no longer needed for municipal purposes, for second reading

Clerk read Ordinance 8897 authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2021, for second reading.

Clerk read Ordinance #8898 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for sidewalk improvements, pavement striping, deicing salt, and improving streets, alleys, and other public ways in the City of Bowling Green, Ohio, for second reading.

Clerk read Ordinance #8899 authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority, for second reading.

Clerk read Ordinance #8900 amending and adopting Sections 31.05(E) & (F) of the Codified Ordinances of the City of Bowling Green regarding standing committees, for second reading.

There was no legislation for third reading.

Clerk noted that the following two ordinances come off the table automatically.

Council Member Phipps moved, Robinette seconded, to adopt Ordinance #8886 amending the Zoning District Map of the City of Bowling Green for 2.761 acres of land located generally at the northwest corner of Thurstin Avenue and East Wooster Street and including the public parking lot on Manville Avenue from S-3 Planned Institutional and R-2 Single Family Residential Zoning to the Bowling Green Gateway Zoning District. On roll call vote, Council Members Herald, Hollenbaugh, Phipps, Robinette, Rowland, Zanfardino, and Dennis voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #8886 adopted.

Council Member Phipps moved, Robinette seconded, to adopt Ordinance #8887 rezoning .14 acres located generally at 518 and 522 East Wooster Street from B-5 Transitional Central Business District Zoning to the Bowling Green Gateway District Zoning. On roll call vote, Council Members Hollenbaugh, Phipps, Robinette, Rowland, Zanfardino, Dennis, and Herald voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #8887 adopted.

Council Member Herald moved, Rowland seconded, to adjourn. On unanimous voice vote, Council President Hollenbaugh adjourned the February 1, 2021 regular meeting of the City Council at 7:47 p.m., subject to call.



Kay D. Scherrek, Clerk of Council

Mark Hollenbaugh, President of Council



FINANCE DEPARTMENT
CITY OF BOWLING GREEN

February 1, ²⁰²¹2020

TO: Bowling Green City Council

FROM: Brian Bushong, Finance Director

Transfers requested for the month of February include:

Fund	Dept.	Account	Description	From	To
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 2,890.50	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 2,890.50
4030	710	92100	Green Space Acquisition Fund, Recreation Department, Transfer To General	\$ 2,225.00	
1010	000	69440	General, Revenue, Transfer From Capital Projects		\$ 2,225.00
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 2,500.00	
2007	000	69410	Payroll Stabilization, Revenue, Transfer From General		\$ 2,500.00
2016	710	92300	Park, Playground and Recreation, Recreation Department, Transfer To Debt Service	\$ 17,239.06	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 17,239.06
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 7,500.00	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 7,500.00
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 42,913.54	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 42,913.54
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 6,666.67	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 6,666.67
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 833.33	
4010	000	69440	Facility Capital Reserve, Revenue, Transfer From Capital Projects		\$ 833.33
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 37,876.56	

3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 37,876.56
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 20,943.23	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 20,943.23
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 513,372.00	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 513,372.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 60,895.00	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 60,895.00
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 48,562.00	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 48,562.00
Total				\$ 764,416.89	\$ 764,416.89