

**RECORD OF PROCEEDINGS  
CITY OF BOWLING GREEN CITY COUNCIL**

Minutes of

Meeting

BEAR GRAPHICS 800-325-8234 FORM NO. 10148

Held

**MONDAY, JUNE 15, 2020**

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Hollenbaugh. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Herald, Hollenbaugh, Robinette, Rowland, and Zarfardino were present. Council Members Leontis and Phipps attended via teleconferencing. Also present were Mayor Mike Aspacher, Municipal Administrator Lori Trotter, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, Planning Director Heather Sayler, and Parks and Recreation Director Kristin Otley.

Council Member Herald moved, Rowland seconded, to approve the minutes of the regular meeting held June 1, 2020 as distributed. On unanimous voice vote, Council President Hollenbaugh declared motion carried.

**CORRESPONDENCE**

Clerk of Council Kay Scherreik noted for the record that copies of the Financial Budget Summary Report for the month of May 2020 was distributed to Council prior to this evening's meeting.

Clerk also presented the appointment of Anthony King to the Human Relations Commission for a term expiring May 31, 2021 as submitted by Mayor Aspacher for confirmation by City Council.

Council Member Rowland moved, Herald seconded, to confirm the appointment as requested by the Mayor. On unanimous voice vote, Council President Hollenbaugh declared motion carried.

**LOBBY VISITATIONS**

Clerk read two pieces of correspondence received via email as follows:

- A letter from Steve Demuth, Sociology Professor at BGSU, regarding upcoming training being held in Bowling Green by the Police Division. He expressed his opinion regarding the organization that will be putting on the training and requested that it be canceled.
- Mary Hinkelman, Bowling Green Chamber Director, regarding an upcoming fundraising event this week for the Annual Community Fireworks display which will be held on Friday, September 4, this year;

**NEW LEGISLATION**

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member Robinette, for the Finance Committee, introduced a resolution authorizing the City of Bowling Green, Ohio, to accept funds for local governments through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Ohio Senate Bill 310, and affirming that all funds received will only be expended to cover costs of the municipality consistent with requirements of Section 5001 of the CARES Act, and establishing fund "2020 – Local Coronavirus Relief Fund."

Council Member Robinette, for the Finance Committee, introduced an ordinance for cleaning of streets by special assessment.

Council Member Rowland, for the Committee-of-the-Whole, introduced an ordinance enacting and adopting the 2020 S-12 Supplement to the Code of Ordinance for the City of Bowling Green, Ohio.

Council Member Herald, for the Committee-of-the-Whole, introduced a resolution creating a Designated Outdoor Refreshment Area (DORA) for downtown Bowling Green and enacting regulations.

Council Member Zanfardino, for the Community Improvement Committee, introduced a resolution adopting and authorizing an amended Community Development Block Grant (CDBG) Housing Policy & Procedures Manual.

Council Member Phipps, for the Planning, Zoning and Economic Development Committee, introduced an ordinance creating and adopting Section 150.49 of the Codified Ordinances of the City of Bowling Green, Ohio, establishing the Gateway Zoning District.

### OFFICIAL REPORTS

Mayor Mike Aspacher distributed information to City Council regarding the Bowling Green Police Division policing policies. One of the flyers distributed is information regarding the #8CantWait policy. Aspacher explained that these are eight policing policies that have been identified that if utilized by the police, violent encounters are significantly reduced. Mayor Aspacher noted that he was gratified to learn from Police Chief Hetrick and Deputy Chief White that not only has Bowling Green's Police Division addressed all of these policing policies for many years, but has other policies as well that are followed. The Mayor indicated that the City wants to be transparent about all of its policing policies.

Mayor Aspacher also commented on the process to be followed when a citizen has a complaint against a police officer and referred to a second flyer that was distributed to Council this evening. He indicated that this has been a long-standing policy of the Division. Mayor Aspacher asked that all of this information be released to the media and made available to the public.

In response to a request from Council Member Leontis, the Mayor read the list of eight policing policies as follows:

1. Ban on chokeholds & strangleholds;
2. Require de-escalation;
3. Require warning before shooting;
4. Exhaust all other means before shooting;
5. Duty to intervene;
6. Ban shooting at moving vehicles;
7. Require use of force continuum;
8. Require comprehensive reporting.

Municipal Administrator Lori Tretter had no report.

Planning Director Heather Saylor had no report.

Parks and Recreation Director Kristin Otley had no report.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell reported that the annual Consumer Confidence Report for the City's water quality is now available on the City's website.

Council Member Leontis asked O'Connell for an update on the collection of past due utility bills due to the COVID-19 issues. O'Connell explained the delayed payment options that the City is making available to customers that allows past due payments to be spread out over a three-month period.

Council Member Phipps asked about the possibility of making the Muni-Pal application interactive on the City's website. O'Connell cited security concerns, but indicated that he would look into it further.

Public Works Director Brian Craft updated Council on the progress of the Clay Street project and noted that staff will begin work now on the 50/50 sidewalk paving projects. Craft also reported that 29 sharrows are being painted on Manville between Wooster Street and Napoleon Road and 10 sharrows on Thurstin between Wooster and Ridge Streets. Craft also indicated that there will be more sharrows painted on Thurstin between Poe Road and Ridge Street after that roadway has been milled and paved later this year.

Council Member Herald commended Public Works on the tremendous job they did on Clay Street.

Council Member Leontis noted that he saw some permeable sidewalks when he was taking a walk the other day and wondered if they were being tested or were they going to be used when sidewalks were being replaced. Craft responded that that is a material called flexi-pave and explained that it is used in areas where tree roots cause heaving in the sidewalk pavement. It allows for movement in the sidewalk to eliminate the heaving so that the sidewalk will last longer.

Leontis also asked about wind damage lately where some branches came down. He asked if people could call and request pickup and pay for the service. Craft responded that periodic brush pickup will happen again in September and that pay for pickup service is not done since the periodic pickup is included in the fee paid by residents.

### COUNCIL COMMITTEE REPORTS

Council President Hollenbaugh reported that City Council held a public hearing earlier this evening regarding the DORA application. He noted that legislation regarding this issue is on the tonight's agenda.

### READING OF LEGISLATION

Clerk read Resolution #3769 authorizing the City of Bowling Green, Ohio, to accept funds for local governments through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Ohio Senate Bill 310, and affirming that all funds received will only be expended to cover costs of the municipality consistent with requirements of Section 5001 of the CARES Act, and establishing fund "2020 – Local Coronavirus Relief Fund," for first reading.

Council Member Robinette moved, Herald seconded, to suspend the rules and give Resolution #3769 its second and third reading. On roll call vote, Council Members Hollenbaugh, Leontis, Phipps, Robinette, Rowland, Zanfardino, and Herald voted yes. Council President Hollenbaugh declared motion carried, and rules suspended.

Clerk read Resolution #3769 for second and third reading by number and title only.

Council Member Robinette moved, Rowland seconded, to adopt Resolution #3769. On roll call vote, Council Members Leontis, Phipps, Robinette, Rowland, Zanfardino, Herald, and Hollenbaugh voted yes. Council President Hollenbaugh declared motion carried, and Resolution #3769 adopted.

Clerk read Resolution #3770 adopting and authorizing an amended Community Development Block Grant (CDBG) Housing Policy & Procedures Manual, for first reading.

Clerk read Resolution #3771 creating a Designated Outdoor Refreshment Area (DORA) for downtown Bowling Green and enacting regulations., for first reading.

Clerk read Ordinance #8853 for cleaning of streets by special assessment, for first reading.

Clerk read Ordinance #8854 enacting and adopting the 2020 S-12 Supplement to the Code of Ordinance for the City of Bowling Green, Ohio, for first reading.

Council Member Rowland moved, Herald seconded, to suspend the rules and give Ordinance #8854 its second and third reading. On roll call vote, Council Members Phipps, Robinette, Rowland, Zanfardino, Herald, Hollenbaugh, and Leontis voted yes. Council President Hollenbaugh declared motion carried, and rules suspended.

Clerk read Ordinance #8854 for second and third reading by number and title only.

Council Member Rowland moved, Herald seconded, to adopt Ordinance #8854. On roll call vote, Council Members Robinette, Rowland, Zanfardino, Herald, Hollenbaugh, Leontis, and Phipps voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #8854 adopted.

Clerk read Ordinance #8855 creating and adopting Section 150.49 of the Codified Ordinances of the City of Bowling Green, Ohio, establishing the Gateway Zoning District, for first reading.

Council Member Phipps scheduled a public hearing for Ordinance #8855 for Monday, July 20, 2020, at 6:15 p.m. in the Council Chamber.

Clerk read Resolution #3766 adopting the Estimate of Revenues for the year 2021, for second reading.

Clerk read Resolution #3767 authorizing the Mayor to submit an application to request funding from U.S. Department of Commerce, Economic Development Administration, for the Woodbridge Business Park infrastructure improvements, for second reading.

Council Member Robinette moved, Herald seconded to suspend the rules and give Resolution #3767 its third reading. On roll call vote, Council Members Rowland, Zanfardino, Herald, Hollenbaugh, Leontis, Phipps, and Robinette voted yes. Council President Hollenbaugh declared motion carried, and rules suspended.

Clerk read Resolution #3767 for third reading by number and title only.

Council Member Robinette moved, Zanfardino seconded, to adopt Resolution #3767. On roll call vote, Council Members Zanfardino, Herald, Hollenbaugh, Leontis, Phipps, Robinette, and Rowland voted yes. Council President Hollenbaugh declared motion carried, and Resolution #3767 adopted.

Clerk read Resolution #3768 adopting amendments to the Community Development Block Grant Citizen Participation Plan for the City of Bowling Green, for second reading.

Clerk read Ordinance #8850 authorizing the Municipal Administrator and the Utilities Director to seek qualifications and/or advertise for bids and enter into a contract or contracts for design, engineering, right-of-way acquisition, construction, and other services relating to the Economic Development Administration (EDA) grant funding projects, for second reading.

Clerk read Ordinance #8851 authorizing the Municipal Administrator to sign an LPA Agreement with the Ohio Department of Transportation (ODOT) and to advertise for bids and enter into a contract or contracts for design, engineering, right-of-way acquisition, construction, and other services relating to the construction of a roundabout at the intersection of E. Wooster Street and Campbell Hill Road, for second reading.

Council Member Robinette moved, Rowland seconded, to suspend the rules and give Ordinance #8851 its third reading. On roll call vote, Council Members Herald, Hollenbaugh, Leontis, Phipps, Robinette, Rowland, and Zanfardino voted yes. Council President Hollenbaugh declared motion carried, and rules suspended.

Clerk read Ordinance #8851 for third reading by number and title only.

Council Member Robinette moved, Rowland seconded, to adopt Ordinance #8851. On roll call vote, Council Members Hollenbaugh, Leontis, Phipps, Robinette, Rowland, Zanfardino, and Herald voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #8851 adopted.

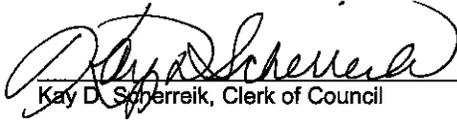
Clerk read Ordinance #8852 accepting an easement for utility purposes from Whitson Properties, LLC, for second reading.

There was no legislation for third reading.

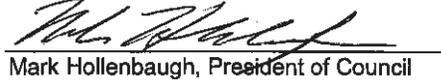
Council Member Robinette noted that the Finance Committee meeting scheduled for July 20 at 6:00 p.m. has been moved to August 3, 2020 at 6:00 p.m. to accommodate the public hearing for the Gateway Zoning District.

Council President Hollenbaugh noted that beginning July 6, 2020 City Council meetings will be open to the public with social distancing requirements in place.

Council Member Herald moved, Rowland seconded, to adjourn. On unanimous voice vote, Council President Hollenbaugh adjourned the June 29, 2020 regular meeting of the City Council at 7:47 p.m., subject to call.



Kay D. Sperreik, Clerk of Council



Mark Hollenbaugh, President of Council