

## **1-5-10 Notification of the Chief of Police**

### **PURPOSE:**

The purpose of this general order is to identify the process by which the chief of police is notified of an allegation of misconduct by an employee.

### **PROCEDURE:**

- I. Upon receipt of an allegation of employee misconduct, either a memorandum or a call for service (CFS) report will be forwarded to the applicable bureau commander.
- II. If the allegation is that of a serious nature, such as those named in G.O. 1-5-8 (I), the report will be directed to the chief of police. That report need not be forwarded through the chain of command, but may go direct. Notification of the bureau commander can be done by the chief as appropriate.

### **REVIEW PROCESS:**

- I. This directive shall be reviewed on an annual basis by the chief of police or his designee.

### **CANCELLATION:**

- I. This general order shall remain in force until revoked or revised by competent authority.

*(CALEA 52.2.2)(Rev. 4/26/2017)*