



Dear Bowling Green Resident,

The **Good Neighbor Guide** is intended to help support a high quality of life for all of those that call Bowling Green home. A good neighbor is considerate, friendly and participates in actions that support community. While the Guide can be utilized as a reference for common scenarios related to neighborhood issues, we recommend reviewing the following tips and resources that are critical to creating and maintaining good neighbor relationships.

Tips for Success:

- *Make meaningful contact.* Introduce yourself to your neighbors. A simple hello goes a long way to building relationships.
- *Know neighbors on a personal level.* Ask questions about their interests, professions, backgrounds and their family.
- *Be considerate.* Please think about your neighbors' schedules, which may be different from yours, and be considerate.
- *Be respectful.* We pride ourselves on being a welcoming, inclusive community. Posting signs or banners that members of the community could find offensive runs counter to the values of Bowling Green. It could also be a violation of your lease and city ordinances.
- *Know your lease.* Understand what your landlord is responsible for and what your obligations are for things like trash disposal, lawn care and snow removal.
- *Know your city and neighborhood.* Familiarize yourself with regulations on things like noise and litter ordinances, parking and snow removal. Much of this information can be found on the city of Bowling Green's website.

City and Campus Resources:

- **FOR EMERGENCIES: DIAL 911**
- City Website: www.bgohio.org
- Fire Department: 419-352-3106
- Police Department: 419-352-2571
- Utilities: Electric, water, and sewer: 419-354-6258; Columbia Gas, 1-800-344-4077
- BGSU Office of the Dean of Students: 419-372-2843
- Falcon Health Center: 419-372-2271
- BGSU Student Legal Services: 419-372-2951
- BGSU Police: 419-372-2346
- BGSU Counseling Center: 419-372-2081

General City Questions: 419-354-6204 or by email bgcity@bgohio.org

Please help us make sure BG remains a great place to live and learn!



Neighbors are having a loud party during nighttime or early morning hours

CONTACT
Agency: City of Bowling Green – Police Division
Phone: (419) 352-1131

ENFORCEMENT
Actions Typical Time
 Site Visit Within hour depending on call volume



Neighbors dog barks excessively

CONTACT
Agency: City of Bowling Green – Police Division
Phone: (419) 352-1131

ENFORCEMENT
Actions Typical Time
 Site Visit Within hour depending on call volume



Private trash trucks are excessively loud during nighttime or early morning hours, or any noise complaint

CONTACT
Agency: City of Bowling Green – Police Division
Phone: (419) 352-1131

ENFORCEMENT
Actions Typical Time
 Site Visit Within hour depending on call volume



Small trash (papers, cans, bottles, etc.) is being left on neighbor's property

CONTACT
Agency: City of Bowling Green – Police Division
Phone: (419) 352-1131

ENFORCEMENT
Actions Typical Time
 Site Visit Within hour depending on call volume



Trash/recycle bins being placed incorrectly on property

CONTACT
Agency: City of Bowling Green – Planning Department
Person: Jason Westgate, Code Enforcement Officer
Phone: (419) 354-6218
Email: jwestgate@bgohio.org

VIOLATION
 § 94.05 CONTAINERS STORAGE LOCATION. On non-collection days, all refuse containers, including dumpsters, shall be stored within an enclosed area or in the side or rear yard with the lid closed.



Large trash (couch, chairs, table, etc.) on my property or neighbor's property

CONTACT
Agency: City of Bowling Green - Police Division
Person: Civil Enforcement Technician
Phone: (419) 352-1131
Email: civilenforcement@bgohio.org

VIOLATION
 94.26-27 LITTER ON PRIVATE PROPERTY. Violation constitutes a minor misdemeanor if left after 48 hours.

ENFORCEMENT
Actions Typical Time
 Response within 24 hours if reported Monday-Friday, 48 hours if on the weekend.

ENFORCEMENT
Actions Typical Time
 Response within 24 hours if reported Monday-Friday, 48 hours if on the weekend.

CORRECTION
 Remediation or abatement of the violation is required within 2-5 days after notice of violation posted. Follow up visit by agency within 1-2 days.



Large trash (couch, chairs, table, etc.) or trash cans are being left on public property including the sidewalk or median

CONTACT
Agency: City of Bowling Green – Public Works
Phone: (419) 354-6227
Email: bgpw@bgohio.org

VIOLATION
 § 94.21 LITTER IN PUBLIC PLACES. Violation constitutes a minor misdemeanor if left after 24 hours.

ENFORCEMENT
Actions Typical Time
 Site Visit Same day as received if regular weekday (Monday-Friday)
 Follow Up Research 24 Hours
 Findings / Written Report 7 - 21 Days
 Follow Up Visit Next day after first Site Visit



Neighbors have tall brush, grass or noxious weeds (over 8 inches)

CONTACT
Agency: City of Bowling Green – Police Division
Person: Civil Enforcement Technician
Phone: (419) 352-1131
Email: civilenforcement@bgohio.org

VIOLATION
 §99.20 NOXIOUS WEEDS; DUTY TO CUT. Violation constitutes a minor misdemeanor.

ENFORCEMENT
Actions Typical Time
 Response within 24 hours if reported Monday-Friday, 48 hours if on the weekend.

CORRECTION
 Remediation or abatement of the violation is required within 5 days after notice of violation posted. Follow up visit by agency within 1-2 days.



Public property, including parkways or medians have tall brush, grass or noxious weeds (over 8 inches)

CONTACT
Agency: City of Bowling Green – Police Division
Person: Civil Enforcement Technician
Phone: (419) 352-1131
Email: civilenforcement@bgohio.org

VIOLATION
 §99.20 NOXIOUS WEEDS; DUTY TO CUT.

ENFORCEMENT
Actions Typical Time
 Response within 24 hours if reported Monday-Friday, 48 hours if on the weekend.

CORRECTION
 Remediation or abatement of the violation is required within 5 days after notice of violation posted. Follow up visit by agency within 1-2 days.



Neighbors building(s) appear to be unsafe due to damage or deterioration

CONTACT
Agency: Wood County Health District
Web: www.woodcountyhealth.org
Phone: (419) 354-2702
Email: healthdept@co.wood.oh.us

PENALTY
 • Code citation:
 • \$500 fine if no compliance (civil)
 • \$100 per day per violation (criminal)

ENFORCEMENT
Actions Typical Time
 Initial Research 1 Day
 Site Visit 1 Day
 Follow Up Research 1 Day
 Findings / Written Report Dependent on circumstances

CORRECTION
 Bringing the violating structure(s) into compliance within an amount of time suitable for the circumstances. When that time frame has been determined, the agency will conduct a follow-up visit after the duration has ended.



Neighbors building appears to have more residents than allowed occupancy for apartments

CONTACT
Agency: Wood County Health District
Web: www.woodcountyhealth.org
Phone: (419) 354-2702
Email: healthdept@co.wood.oh.us

PENALTY
 • Code citation:
 • \$500 fine if no compliance (civil)
 • \$100 per day per violation (criminal)

ENFORCEMENT
Actions Typical Time
 Initial Research 1 Day
 Site Visit 1 Day
 Follow Up Research 1 Day
 Findings / Written Report Dependent on circumstances



Neighbors building appears to have more residents than allowed occupancy for a single-family dwelling

CONTACT

Agency: City of Bowling Green – Planning Department

Person: Jason Westgate, Code Enforcement Officer

Phone: (419) 354-6218

Email: jwestgate@bgohio.org

PENALTY

• \$500/day

ENFORCEMENT

Actions	Typical Time
Initial Research	3 Weeks
Site Visit	3 Weeks
Follow Up Research	3 Weeks
Findings / Written Report	Dependent on circumstances

CORRECTION

Remediation or abatement of the violation is required within 30 days after notice of violation posted. Typical time for remediation or abatement is 30-45 days. Follow up visit by agency after 60 days.



There are inoperable vehicles parked on my street

CONTACT

Agency: City of Bowling Green – Police Division

Person: Dispatch

Phone: (419) 352-1131

ENFORCEMENT

Actions	Typical Time
Initial Site Visit	Within 24 hours if regular weekday



Vehicles are being parked on neighbor's front yards, or anywhere on the grass on the private property

CONTACT - DAY TIMES

Agency: City of Bowling Green – Police Division

Person: Civil Enforcement Technician

Phone: (419) 352-1131

Email: civilenforcement@bgohio.org

NIGHTS AND WEEKENDS

Agency: City of Bowling Green – Police Division

Person: Dispatch

Phone: (419) 352-1131

VIOLATION

Civil citation Class A § 76.16.

ENFORCEMENT

Actions	Typical Time
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Response within 24 hours if reported Monday-Friday, 48 hours if on the weekend.

CORRECTION

Remediation or abatement of the violation is required within 24 hours after notice of violation posted. Follow up visit by agency within 1-2 days. Parking citation on vehicle will serve as violation notice.



Vehicles are being parked on public property including parkways, median, or left on the street for an extended period of time

CONTACT

Agency: City of Bowling Green – Police Division

Person: Dispatch

Phone: (419) 352-1131

PENALTY

• \$500/day

ENFORCEMENT

Actions	Typical Time
Initial Research	Dispatched to area officer. If a 24-hour parking issue, then complaint is forwarded to Parking
Site Visit	Dispatched to area officer. If a 24-hour parking issue, then complaint is forwarded to Parking.



There are inoperable vehicles on my neighbor's property

CONTACT

Agency: City of Bowling Green – Police Division

Person: Civil Enforcement Technician

Phone: (419) 352-1131

Email: civilenforcement@bgohio.org

VIOLATION

Civil citation Class A § 70.40

ENFORCEMENT

Actions	Typical Time
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Response within 24 hours if reported Monday-Friday, 48 hours if on the weekend.

CORRECTION

Remediation or abatement of the violation is required within 14 days after notice of violation is posted. Follow up visit by agency within 1-2 days after required remediation date.



An illegal sign has been posted on my street

CONTACT

Agency: City of Bowling Green – Planning Department

Person: Jason Westgate, Code Enforcement Officer

Phone: (419) 354-6218

Email: jwestgate@bgohio.org

VIOLATION

Civil citation Class A § 115.02

ENFORCEMENT

Actions	Typical Time
Initial Research	2-3 Days
Site Visit	2-3 Days
Follow Up Research	2-3 Days
Findings / Written Report	2-3 Days

CORRECTION

Remediation or abatement of the violation is required within 10-14 days after notice of violation posted. Typical time for remediation or abatement is 14-21 days. Follow up visit by agency within 21 days.



My street has broken or disconnected sidewalks

CONTACT

Agency: City of Bowling Green – Public Works

Phone: (419) 354-6227

Email: bgpw@bgohio.org

CORRECTION

Property owner's responsibility. City of Bowling Green offers a 50/50 sidewalk program, a cost sharing program between the City and property owner.



Open burn on private or public property

CONTACT

Agency: City of Bowling Green – Fire Division

Person: Dispatch

Phone: (419) 352-3106

Email: BgFire@bgohio.org

PERMIT

Required. Available at Bowling Green Fire Department, 552 E. Court St.

ENFORCEMENT

Actions	Typical Time
Initial Research	5 Minutes
Site Visit	10 Minutes
Findings / Written Report	30 Minutes

CORRECTION

Fire must be extinguished immediately.



Door-to-door solicitation

CONTACT

Agency: City of Bowling Green – Police Division

Person: Dispatch

Phone: (419) 352-1131

ENFORCEMENT

Actions	Typical Time
Initial Site Visit	Within hour depending on call volume



Feral or wild animals

CONTACT

Agency: City of Bowling Green – Police Division

Person: Dispatch

Phone: (419) 352-1131

ENFORCEMENT

Actions	Typical Time
Initial Site Visit	24 hours if a regular weekday



Animal feces on public property

CONTACT

Agency: City of Bowling Green – Police Division

Person: Civil Enforcement Technician

Phone: (419) 352-1131

Email: civilenforcement@bgohio.org



Snow removal on private property

CONTACT

Agency: City of Bowling Green – Police Division

Person: Civil Enforcement Technician

Phone: (419) 352-1131

Email: civilenforcement@bgohio.org

PENALTY

Civil citation plus bill for snow removal.

ENFORCEMENT

Actions	Typical Time
Initial Research	24-48 Hours
Site Visit	24-48 Hours
Follow Up Research	24-48 Hours
Findings / Written Report	24-48 Hours

CORRECTION

Remediation or abatement of the violation is required within 24 hours after snowfall. Typical time for remediation or abatement is 48 hours. Follow up visit by agency within 48 hours after snow event.



Pods/RVs, boats, or trailers on private property

CONTACT Agency: City of Bowling Green – (Boats/RVs/Trailers) Police Division; (PODs) Planning Department

Person: (PD) Civil Enforcement Technician; (Planning) Code Enforcement

Phone: (PD) (419) 352-1131; (Planning) 419-354-6218

Email: (PD) civilenforcement@bgohio.org; (Planning) jwestgate@bgohio.org



Missing street signs

CONTACT

Agency: City of Bowling Green – Police Division

Person: Dispatch

Phone: (419) 352-1131

CORRECTION

Will forward complaint to Street Division.