



**UTILITIES DEPARTMENT
CITY OF BOWLING GREEN**

The Bowling Green Board of Public Utilities met in regular session on Monday, February 10, 2020, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Services Building, Bowling Green, Ohio.

In attendance were:

Megan Newlove, Chair, Board of Public Utilities;
Amy Craft Ahrens, Member, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Andy Wagner, Member, Board of Public Utilities;
Brett Pogan, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Mike Fields, Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Superintendent, Electric Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Mike Aspacher, Mayor;
Joe Fawcett, Assistant Municipal Administrator;
Mike Marsh, City Attorney;
Brian Craft, Public Works Director;
Brad Holman, City Engineer;
Amanda Gamby, Sustainability Coordinator;
Brian Bushong, Finance Director;
Mark Hollenbaugh, Member, City Council;
Bill Herald, Member, City Council;
Neocles Leontis, Member, City Council
Sue Clark, Bowling Green Community Development Foundation; and
Jan Larson McLaughlin, BG Independent News

The meeting began with the Pledge of Allegiance. All five Board Members were present.

I. Approval of Minutes

Ms. Newlove requested approval of minutes from the regular January 13, 2020, Board of Public Utilities meeting.

Ms. Craft Ahrens moved to approve the minutes from the regular January 13, 2020, Board of Public Utilities meeting. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation**III. Utilities Director Report****A. Acceptance of Utility Easement from TBCH Properties, Ltd**

Mr. O'Connell requested the Board's approval to accept a 10' utility easement from the owner of Parcel No. B08-510-140409082000 to access and maintain the public underground electric feed for Subdivision expansion.

Ms. Craft Ahrens moved to approve Resolution 02-2020-01 authorizing the Utilities Director to accept a utility easement. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

B. FAS71 Power Cost Reconciliation

Mr. O'Connell requested the Board's approval to collect the under recovered power supply costs at the rate of \$124,910.10 per month beginning with the March billing cycle and ending with the December billing cycle.

Mr. Culbertson moved to approve Resolution 02-2020-02 determining under-recovered power supply costs for the previous fiscal year and establishing a recovery schedule. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

C. Transfer of Property in Bellard Business Park

Mr. O'Connell requested the Board's approval to transfer approximately 2.5 acres in the Bellard Business Park to the Bowling Green Community Development Foundation in exchange for a credit towards the City's annual dues.

Ms. Craft Ahrens moved to approve Resolution 02-2020-03 authorizing the Utilities Director to transfer approximately 2.5 acres in Bellard Business Park to the Bowling Green Community Development Foundation. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

D. Conduit Lease Agreement

Mr. O'Connell requested the Board's approval to enter into lease agreements with communications companies for City owned spare conduits.

Mr. Culbertson moved to approve Resolution 02-2020-04 authorizing the Utilities Director to lease City owned spare conduit. Mr. Pogan seconded the motion. On voice vote, the motion carried unanimously.

IV. Superintendent Reports**A. Water Treatment Division**

Mr. Fields reported the Microfiltration Expansion project is almost complete.

B. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the water department is performing GIS verification and the sewer division has been working on pump station maintenance.

C. Water Pollution Control Division

Mr. Clark reported the UV Slide Gate has been installed. The staff has been updating the pretreatment audit for EPA. We recently did site visits to evaluate different blowers for the plant.

D. Electric Division

Mr. Stewart reported the crews have been changing poles at Westgate and installing new service at Apio and at Bowling Green State University.

E. Utility Business Office - No Report**V. Official Reports****A. Mayor - No Report****B. Municipal Administrator - Absent****C. City Attorney - No Report****D. Public Works Director - No Report****E. Acting City Engineer**

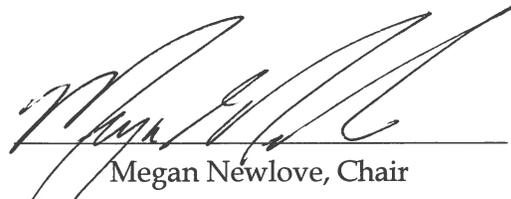
Mr. Holman reported the drawings and specifications for the 2020 paving program is underway.

F. Sustainability Coordinator

Ms. Gamby reported Efficiency Smart will be changing the names of some of the programs.

- VI. Council Member Reports
- VII. Board Member Reports
- VII. New Business
- IX. Unfinished Business
- X. Adjournment

Ms. Craft Ahrens moved to adjourn the Board of Public Utilities meeting at 5:32 p.m. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.



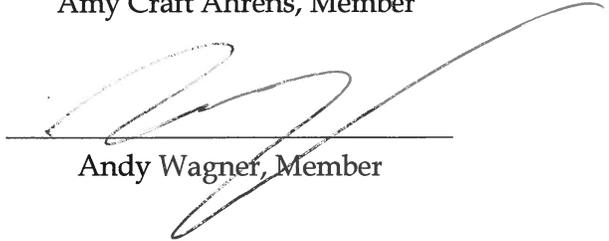
Megan Newlove, Chair



Amy Craft Ahrens, Member



Bill Culbertson, Member



Andy Wagner, Member



Brett Pogan, Member