



**PLANNING DEPARTMENT**  
CITY OF BOWLING GREEN

**MINUTES:** HISTORIC PRESERVATION COMMISSION  
Meeting of January 24, 2020 – 3:30pm  
City of Bowling Green Administrative Services Building  
304 North Church Street, Bowling Green, Ohio 43402

**Members Present:** Les Barber, Greg Halamay, Gail Nader, John Sampen

**Members Absent:** None

**Staff Member Present:** Heather Saylor, Planning Department Director

**Professional Consultant Present:** Paul TecpanecatI, AICP of Poggemeyer Design Group

**Agenda Item 2: Approval of the Minutes**

The minutes of the meeting of December 13, 2019 were unanimously approved.

**Agenda Item 3: Certified Local Government**

The HPC worked through draft #8.5 of the proposed CLG Ordinance, considering new recommended changes from TecpanecatI and Saylor. With the decisions it reached on those proposed changes, the HPC arrived at agreement on the final wording of the proposed ordinance, **with one exception**, as follows. On p. 18, in section 150.101 of the City Code, Districts B.3, concerning a requirement that “The Planning Commission must notify the HPC of any activity...,” the Commission members found the item (i.e., B.3) somewhat confusing and inadequate as written. The Commission asked Saylor to draft a new version for its review, one which charges the City Administration more generally with responsibility for notifying the HPC whenever it learns of proposed owner/developer activities likely to significantly impact a Listed Property and/or a Historic District.

The Commission asked Saylor to begin the process of having the proposed ordinance reviewed by City Attorney Mike Marsh and Ohio Historic Preservation Office director Nathan Bevil.

Members thanked TecpanecatI and Saylor for their invaluable help with the Commission’s work on the CLG ordinance.

#### Agenda Item 4: Public Engagement Plan

Nader provided the members and Saylor with a handout (dated January 24, 2019) outlining her and the Commission's proposed activities on community outreach. The Commission will discuss the topic in greater detail at its next meeting.

Nader commented briefly on two or three points in the outline and asked specifically if the HPC wants to plan a spring event/gathering. The answer was a unanimous "yes."

Nader also provided (on the same handout sheet) a proposed first public press release/story concerning historic preservation in Bowling Green. The members approved it, complimenting Nader on her work.

Nader asked Saylor to check whether the HPC might use a BG City e-mail address for receiving comments from the public.

Nader asked whether a walking tour map of significant properties in BG exists. She was given several suggestions regarding people who might know.

Sampen raised a question about the City's plans for the old Post Office building and those plans' possible relationship to the Commission's work and goals concerning historic preservation. It was decided that Chair Halamay and Nader will seek an appointment with Mayor Aspacher to discuss the matter and to register the Commission's belief that this is an issue about which it should be consulted as studies and plans develop. Barber suggested that a brief statement be written and delivered to the Mayor at the proposed meeting, one which would basically state the importance of the Commission's being involved in studies/plans for the old Post Office building.

The Commission also suggested that Halamay and Nader discuss with Mayor Aspacher the inclusion in its proposed CLG ordinance of a section designating the five current BG National Register of Historic Places properties/areas as official "Listed Properties" in the City.

Sampen raised another question, concerning plans for the Clazel Theater, including the possibility of its being turned into apartments, and asked if this will be a matter for HPC consideration. It was generally agreed that no answers are available at this point, given the lack of specific information on the topic.



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Agenda Item 5: Lobby Visitation

There was no lobby visitation.

Agenda Item 6:

Prior to adjournment at approximately 5:10 pm, the Commission set its next meeting date as February 28, 2020, at 3:30 pm.

A handwritten signature in black ink, appearing to read 'Greg Halamay', written over a horizontal line.

Greg Halamay, Chair

A handwritten signature in black ink, appearing to read 'Les Barber', written over a horizontal line.

Les Barber, Secretary

