



CITY OF BOWLING GREEN
 UTILITIES BUSINESS OFFICE
 304 NORTH CHURCH STREET
 BOWLING GREEN OHIO 43402
 (419) 354-6252

Automatic Utility Payment

The City of Bowling Green Municipal Utilities offers a worry free payment option by automatically deducting your bill amount from your bank account on the due date. You don't need to write a check, buy stamps or drive to our office.

The process is easy! Simply complete the authorization form below and return it to our office by mail or in person along with a voided check. You will still receive your utility bill each month and there will also be an entry for the payment on your itemized bank statement. You can stop this service at anytime by notifying our Business Office at 419-354-6252.

Automatic Utility Payment Authorization Form

Name:	_____	Date:	___/___/___
Service Address:	_____		
Mailing Address (if different):	_____		
City, State, Zip:	_____		
Telephone Number:	_____	Utility Account Number:	_____
Email Address:	_____		

Financial Institution Information

Bank Name:	_____		
Bank ABA Routing #	_____	Bank Account #	_____

Please attach a Voided Check with this application.

I wish to participate in the Automatic Utility Payment program for payment of my Municipal Utilities bills. I hereby authorize the City of Bowling Green to initiate debit entries to my bank account for payment of bills for the service address listed above. I understand it is my responsibility to notify the City of Bowling Green Municipal Utilities Business Office if I decide to discontinue the Automatic Utility Payment or if any of my information changes. I understand that the City reserves the right to discontinue this service if two (2) payment transfers are denied due to insufficient funds in my bank account. NSF returns are subject to established charges.

Bank Account Owner's Signature

Date: ___/___/___

****This process could take up to 60 days so you will need to pay current account balance until process is in effect ****