



MUNICIPAL UTILITIES DEPARTMENT
CITY OF BOWLING GREEN
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The Bowling Green Board of Public Utilities met in regular session on Monday, January 13, 2020, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Services Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chair, Board of Public Utilities;
Amy Craft Ahrens, Member, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Mike Fields, Superintendent, Water Treatment Division;
Mick Murray, Asst. Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Superintendent, Electric Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Mike Aspacher, Mayor;
Lori Tretter, Municipal Administrator;
Brian Craft, Public Works Director;
Brad Holman, Acting City Engineer;
Amanda Gamby, Sustainability Coordinator;
Mark Hollenbaugh, Member, City Council;
Bill Herald, Member, City Council;
Neocles Leontis, Member, City Council;
Trey Shepherd, Sawvel & Associates;
Sue Clark, Bowling Green Community Development Foundation;
Jan Larson McLaughlin, BG Independent News; and
Roger LaPointe, Sentinel Tribune

The meeting began with the Pledge of Allegiance. All three Board Members were present.

I. Officer Elections

Mr. Culbertson moved to elect Megan Newlove as Chair and Amy Craft Ahrens as Secretary of the Board of Public Utilities. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

II. Approval of Minutes

Ms. Newlove requested approval of minutes from the regular November 25, 2019, Board of Public Utilities meeting.

Mr. Culbertson moved to approve the minutes from the regular November 25, 2019, Board of Public Utilities meeting. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

III. Lobby Visitation

IV. Utilities Director Report

A. Discussion of BESS RFP's

Trey Shepherd from Sawvel & Associates presented the Board with details from the four proposals that were received for the proposed Battery Energy Storage System (BESS) project.

Mr. O'Connell will bring a recommendation to the Board at a future meeting.

B. Advertise for Bids - Water Treatment Plant Lime Sludge Disposal Services

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a one-year contract in 2020 with the option of two one-year contract extensions (in 2021 and 2022) for Lime Sludge Disposal Services for the Water Treatment Plant. There is \$200,000 in the 2020 Water Revenue Fund Budget for the lime sludge disposal services.

Mr. Culbertson moved to approve Resolution 01-2020-01 authorizing the Utilities Director to advertise for bids and enter into a contract for lime sludge disposal services. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

C. Advertise for Bids - Equipment and Vehicles

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a contract(s) and/or participate in the State of Ohio Purchasing Programs or the TIPS Purchasing Program for the purchase of equipment or vehicles and to trade-in, transfer, or sell assets owned by the Utilities Department that are no longer needed for municipal purposes.

Ms. Craft Ahrens moved to approve Resolution 01-2020-02 authorizing the Utilities Director to advertise for bids and enter into a contract(s) for the purchase and sale of equipment and vehicles. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

D. Acceptance of Utility Easement from David C. Maurer

Mr. O'Connell requested the Board's approval to accept a 20' utility and sidewalk easement on Parcel No. B08-510-240316003000 owned by David C. Maurer.

Mr. Culbertson moved to approve Resolution 01-2020-03 authorizing the Utilities Director to accept a utility easement. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

V. Superintendent Reports

A. Water Treatment Division - No Report

B. Water Distribution & Wastewater Collection Division

Mr. Murray reported the water division is exercising valves in Ward 2 and the sewer division has been cleaning catch basins.

C. Water Pollution Control Division

Mr. Clark reported there was a combined sewer overflow on Sunday morning due to the rainfall. Currently working on the Pre-Treatment Audit.

D. Electric Division

Mr. Stewart reported that the crews are working on upgrades at the Water Pollution Control Facility and changing poles at Buttonwood and Maple. They have also been doing fiber work at the lift stations.

E. Utility Business Office

Ms. Spangenberg reported that staff is closing out the fiscal year and getting documents ready for the auditor.

VI. Official Reports

A. Mayor - No Report

B. Municipal Administrator -No Report

C. City Attorney - Absent

D. Public Works Director - No Report

E. Acting City Engineer - No Report

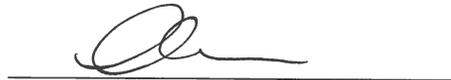
F. Sustainability Coordinator - No Report

- VII. Council Member Reports
- VIII. Board Member Reports
- IX. New Business
- X. Unfinished Business
- XI. Adjournment

Mr. Culbertson moved to adjourn the Board of Public Utilities meeting at 6:02 p.m. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.



Megan Newlove, Chair



Amy Craft Ahrens, Member



Bill Culbertson, Member