



MUNICIPAL UTILITIES DEPARTMENT  
CITY OF BOWLING GREEN  
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The Bowling Green Board of Public Utilities met in regular session on Monday, October 14, 2019, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Services Building, Bowling Green, Ohio. In attendance were:

Matt Paquette, Acting Chair, Board of Public Utilities;  
Megan Newlove, Member, Board of Public Utilities;  
Bill Culbertson, Member, Board of Public Utilities;  
Amy Craft Ahrens, Member, Board of Public Utilities;  
Brian O'Connell, Utilities Director;  
Daryl Stockburger, Assistant Utilities Director;  
Mike Fields, Superintendent, Water Treatment Division;  
Mick Murray, Assistant Superintendent, Water Distribution & Wastewater Collection;  
Doug Clark, Superintendent, Water Pollution Control Division;  
John Stewart, Superintendent, Electric Division;  
Jackie Spangenberg, Utility Office Business Manager/Deputy Finance Director;  
Richard Edwards, Mayor;  
Lori Tretter, Municipal Administrator;  
Joe Fawcett, Assistant Municipal Administrator;  
Brian Craft, Public Works Director;  
Mike Trinity, City Engineer;  
Amanda Gamby, Sustainability Coordinator;  
Mike Aspacher, Member, City Council;  
Bruce Jeffers, Member, City Council;  
Bill Herald, Member, City Council;  
Sue Clark, Bowling Green Community Development Foundation;  
Ed Tatum, AMP, Inc.;  
Ryan Dolan, AMP, Inc.;  
Tom Coyle, AMP, Inc.;  
Joey Boston, AMP, Inc.; and  
Jan Larson McLaughlin, BG Independent News

The meeting began with the Pledge of Allegiance. Four Board Members were present. Mr. Frost was absent.

**I. Approval of Minutes**

Mr. Paquette requested approval of minutes from the regular September 9, 2019, Board of Public Utilities meeting.

**Mr. Culbertson moved to approve minutes from the regular September 9, 2019, Board of Public Utilities meeting. Ms. Newlove seconded the motion. On voice vote, the motion carried unanimously.**

**II. Lobby Visitation**

**III. Utilities Director Report**

**A. AMP Transmission Fourth Delivery Point Project**

Mr. O'Connell requested the Board's approval to enter into an agreement(s) with AMPT for a fourth transmission interconnection project. AMPT can provide the engineering, construction, own, and operate the transmission assets that will be needed for the fourth interconnection point near the intersection of Brim and Bishop Roads.

**Ms. Newlove moved to approve Resolution 10-2019-01 authorizing the Utilities Director to enter into an agreement(s) with AMP Transmission, LLC to provide a fourth transmission interconnection. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.**

**B. Efficiency Smart Contract Renewal**

Mr. O'Connell requested the Board's approval to enter into an agreement with AMP, Inc. for the Efficiency Smart Program at the High Performance-Demand Focus option. The Efficiency Smart Program is expected to provide long-term benefits to all customers by helping reduce energy costs and using energy more efficiently.

**Ms. Craft Ahrens moved to approve Resolution 10-2019-02 authorizing the Utilities Director to enter into an agreement with AMP, Inc. for the Efficiency Smart Program. Ms. Newlove seconded the motion. On voice vote, the motion carried unanimously.**

**C. Property Acquisition - Woodbridge Business Park Expansion**

Mr. O'Connell requested the Board's approval to execute the terms and conditions outlined in the property purchase agreement with Ross Family Farms, Ltd to purchase 40.59 acres to the east of Woodbridge at the southwest corner of East Poe Road and Carter Road.

A supplemental appropriation in the amount of \$800,000 is needed to cover the cost of the property purchase.

**Ms. Craft Ahrens moved to approve Resolution 10-2019-03 authorizing a supplemental appropriation and for the Utilities Director to execute a Property Purchase Agreement with Ross Family Farms Ltd. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.**

**D. Advertise for Bids - 2020 Annual Inventory**

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a contract(s) for annual inventory requirements, underground and overhead lines insurance coverage, sale of scrap materials, and participation in the AMP Joint Purchasing Program for 2020.

**Mr. Culbertson moved to approve Resolution 10-2019-04 authorizing the Utilities Director to advertise for bids and enter into contract(s) for supplying annual inventory requirements, underground and overhead lines insurance, sale of scrap materials and participation in the AMP Joint Purchasing Program in 2020. Ms. Newlove seconded the motion. On voice vote, the motion carried unanimously.**

**IV. Superintendent Reports**

**A. Water Treatment Division – No Report**

**B. Water Distribution & Wastewater Collection Division**

Mr. Murray reported the water department has been flushing hydrants in the Third Ward.

**C. Water Pollution Control Division**

Mr. Clark reported the EPA annual pretreatment inspection and internal audit is next week. The plant is hosting the Sectional Meeting on Wednesday.

**D. Electric Division**

Mr. Stewart reported the crews have been working on the Frazee Road upgrade and pulling fiber for the police division cameras in downtown. The electric work is complete at the Roundabout.

**E. Utility Business Office**

Ms. Spangenberg reported the staff budget meetings have begun. The 2020 budgets will be presented on Tuesday, November 12.

**V. Official Reports**

**A. Mayor**

Mayor Edwards thanked Mike Trinity for his work while he has been employed by the City.

**B. Municipal Administrator – No Report**

**C. City Attorney – Absent**

**D. Public Works Director – No Report**

**E. City Engineer – No Report**

**F. Sustainability Coordinator**

Ms. Gamby reported the city participated in the Public Power Week. The energy bike will be available at various events. Credited Joey Boston of Efficiency Smart for her great work with the city.

**VI. Council Member Reports**

**VII. Board Member Reports**

**VIII. New Business**

**IX. Unfinished Business**

X. **Adjournment**

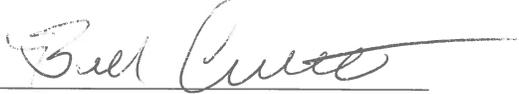
Ms. Newlove moved to adjourn the Board of Public Utilities meeting at 5:50 p.m. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

**ABSENT**

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Mike Frost, Chair

  
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Matt Paquette, Acting Chair

  
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Megan Newlove, Member

  
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Bill Culbertson, Member

  
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Amy Craft Ahrens, Member

BM:mem