

**RECORD OF PROCEEDINGS
CITY OF BOWLING GREEN CITY COUNCIL**

MONDAY, NOVEMBER 18, 2019

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Herald, Hollenbaugh, Jeffers, Robinette, Rowland, and Zarfardino were present. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Kristin Otley.

Council Member Jeffers moved, Zarfardino seconded, to approve the minutes of the regular meeting held November 4, 2019 as distributed. On unanimous voice vote, Council President Aspacher declared motion carried.

CORRESPONDENCE

Clerk of Council Kay Scherreik noted for the record that copies of the Financial Budget Summary Report for the month of October 2019 was distributed to Council prior to this evening's meeting.

SPECIAL RECOGNITIONS – MAYOR EDWARDS

Mayor Edwards presented a proclamation to Tony Vetter of Downtown Bowling Green proclaiming November 24 as Small Business Saturday in Bowling Green. Vetter reminded citizens of the upcoming tree lighting on Friday, November 22, at 6:45 p.m. and the holiday parade on Saturday, November 23, beginning at 9:50 a.m.

LOBBY VISITATIONS

Gage Bierhup and Izaac Gump from Sleek Academy, who are members of the First Lego League Robotics Team, presented their proposal to solve a community problem that was used in competition. Their idea was to provide portable warming huts that would give people a place to warm up as they go about the community or are involved in events throughout the community.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member Rowland, for the Parks and Recreation Committee, introduced a resolution authorizing the Mayor of the City of Bowling Green, Ohio, to file an application to enter into an agreement with the Ohio Public Works Commission for the purpose of acquiring financial assistance from the Clean Ohio Conservation Program Fund.

OFFICIAL REPORTS

Mayor Dick Edwards also reminded citizens of the upcoming holiday events being held this weekend in Bowling Green. He also noted that in honor of International Education Week there will be a "Mutual Understanding" display at the Wood County Library from today through Friday. Mayor Edwards commented that there would be a Welcome BG meeting on Friday, November 22.

Municipal Administrator Lori Tretter reported that a Request for Proposals has been sent out for recycling. The due date for receiving those proposals is November 20. Staff will analyze the proposals received and be forthcoming with a recommendation. Tretter also reviewed street closures for the upcoming tree lighting and holiday parade.

Planning Director Heather Saylor had no report.

Parks and Recreation Director Kristin Otley had no report.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell reported that the Board of Public Utilities will meet on Monday, November 25, at 5:00 p.m. to approved the 2020 Utilities budget.

Public Works Director Brian Craft reported that curbside leaf collection began today. Citizens can check the City's website for up to date information on the process. Craft updated Council on current projects and noted that the refuse collection schedule for next will be altered due to the Thanksgiving holiday.

COUNCIL COMMITTEE REPORTS

There were no Council committee reports.

READING OF LEGISLATION

Clerk read Resolution #3750 authorizing the Mayor of the City of Bowling Green, Ohio, to file an application to enter into an agreement with the Ohio Public Works Commission for the purpose of acquiring financial assistance from the Clean Ohio Conservation Program Fund, for first reading.

Council Member Rowland moved, Jeffers seconded, to suspend the rules and give Resolution #3750 its second and third reading. On roll call vote, Council Members Herald, Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Resolution #3750 for second and third reading by number and title only.

Council Member Rowland moved, Jeffers seconded, to adopt Resolution #3750. On roll call vote, Council Members Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, Aspacher, and Herald voted yes. Council President Aspacher declared motion carried, and Resolution #3750 adopted.

Clerk read Resolution #3749 authorizing the Mayor of the City of Bowling Green, Ohio, to file an annual application (plan) and a five-year consolidated plan and execute a contract upon grant application approval under the Community Development Block Grant Entitlement Program as authorized by the Housing and Community Development Act of 1974, as amended, for second reading.

Clerk read Ordinance #8809 authorizing the Municipal Administrator to request proposals and enter into a contract for the purchase of transportation service for the Bowling Green Transit Program, for second reading.

Clerk read Resolution #3745 authorizing the sale of obsolete or unfit municipally owned personal property, which is not needed for public use, by internet auction, and authorizing the Municipal Administrator to enter into a contract with Gov Deals, Inc. for on-going internet auctions for calendar year 2020, for third reading.

Council Member Jeffers moved, Rowland seconded, to adopt Resolution #3745. On roll call vote, Council Members Jeffers, Robinette, Rowland, Zanfardino, Aspacher, Herald, and Hollenbaugh voted yes. Council President Aspacher declared motion carried, and Resolution #3745 adopted.

Clerk read Resolution #3747 authorizing the Mayor of the City of Bowling Green, Ohio, to enter into a Programmatic Agreement between the City of Bowling Green and the State Historic Preservation Office (formerly known as "Ohio Historic Preservation Office") for the administration of activities funded by the U.S. Department of Housing and Urban Development and the Ohio Development Services Agency (formerly known as "Ohio Department of Development"), for third reading.

Council Member Hollenbaugh moved, Herald seconded, to adopt Resolution #3747. On roll call vote, Council Members Robinette, Rowland, Zanfardino, Aspacher, Herald, Hollenbaugh, and Jeffers voted yes. Council President Aspacher declared motion carried, and Resolution #3747 adopted.

Clerk read Ordinance #8803 amending and adopting Section 33.04 of the Codified Ordinances of the City of Bowling Green, Ohio, relative to pay scales for seasonal employees, for third reading.

Council Member Jeffers moved, Zanfardino seconded, to adopt Ordinance #8803. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Herald, Hollenbaugh, Jeffers, and Robinette voted yes. Council President Aspacher declared motion carried, and Ordinance #8803 adopted.

Clerk read Ordinance #8804 authorizing the Utilities Director to enter into an agreement or agreements with AMP Transmission, LLC, to provide a fourth transmission interconnection, for third reading.

Council President Aspacher moved, Herald seconded, to adopt Ordinance #8804. On roll call vote, Council Members Zanfardino, Aspacher, Herald, Hollenbaugh, Jeffers, Robinette, and Rowland voted yes. Council President Aspacher declared motion carried, and Ordinance #8804 adopted.

Clerk read Ordinance #8805 authorizing the Utilities Director to enter into an agreement with AMP, Inc., for the renewal of the Efficiency Smart Program, for third reading.

Council President Aspacher moved, Herald seconded, to adopt Ordinance #8805. On roll call vote, Council Members Aspacher, Herald, Hollenbaugh, Jeffers, Robinette, Rowland, and Zanfardino voted yes. Council President Aspacher declared motion carried, and Ordinance #8805 adopted.

Clerk read Ordinance #8806 authorizing the Utilities Director to enter into and complete a property purchase agreement with Ross Family Farms, Ltd., for third reading.

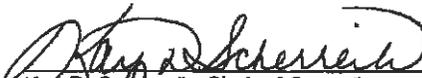
Council President Aspacher moved, Rowland seconded, to adopt Ordinance #8806. On roll call vote, Council Members Herald, Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8806 adopted.

Clerk read Ordinance #8807 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for supplying annual inventory requirements, underground and overhead lines insurance, sale of scrap materials, and participation in the AMP Joint Purchasing Program in 2020, for third reading.

Council President Aspacher moved, Herald seconded, to adopt Ordinance #8807. On roll call vote, Council Members Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, Aspacher, and Herald voted yes. Council President Aspacher declared motion carried, and Ordinance #8807 adopted.

Council Member Robinette complimented the Chamber of Commerce for its relationship development with WTOL Channel 11 and its broadcast of the upcoming holiday parade. Robinette indicated that he sees that as a win-win for the City in gaining exposure for Bowling Green.

Council Member Herald moved, Zanfardino seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the November 18, 2019 regular meeting of the City Council at 7:32 p.m., subject to call.


Kay D. Scherrelk, Clerk of Council


Michael Aspacher, President of Council