CITY OF BOWLING GREEN OHIO

Community Action Plan - Micro-Grant Application

Grant Seeking Criteria:

The City of Bowling Green, in an effort to encourage the advancements of the Community Action Plan (CAP), has allocated funds for micro-grants ranging from $500 up to $5,000 annually. Each applicant must meet the following conditions: advance the principles/ideals of the CAP, be well planned, demonstrate that funds will be effectively and efficiently used (where possible, show collaboration with others to reduce costs), and explain how receipt of the grant will impact the project. **Applications are due by January 15, with a possible second round due by June 15 (if funds remain). Those awarded funds will be required to attend a City Council meeting following the event to report on the number of attendees, impact, and/or description of successes.**

Micro-grant project name:

Proposed date of project:

Name of person making the application:

Telephone:

Email Address:

Mailing Address:

Estimated total project cost:

Total amount requested (not to exceed $5,000)

Required Attachments:

- Cover letter fully describing the project goals, partnerships, how the project will advance the CAP, target population, how the project will continue past the grant period, and how requested funds will be used

- List of partners

- Names and affiliations of your organizations board of trustees or leadership (if applicable)

Signature:_____

STAFF PORTION:

Application Received by (print and date): _____

Application Approved (circle): yes no Amount Approved: _____

Approval Authority (signature): _____

City Council Meeting (date):_____