

RECORD OF PROCEEDINGS
CITY OF BOWLING GREEN CITY COUNCIL

Minutes of

Meeting

BEAR GRAPHICS 800-925-8084 FORM NO. 10148

MONDAY, MAY 6, 2019

Held

20

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Herald, Hollenbaugh, Jeffers, Robinette, Rowland, and Zanfardino were present. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Kristin Otley. Public Works Director Brian Craft was not present.

Council Member Robinette moved, Zanfardino seconded, to approve the minutes of the regular meeting held April 15, 2019 as distributed. On unanimous voice vote, Council President Aspacher declared motion carried.

CORRESPONDENCE

Acting Clerk Jamie Kominek noted that a listing of budget transfers from Finance Director Brian Bushong was distributed to Council prior to the meeting for approval. Council Member Jeffers moved, Robinette seconded, to approve the budget transfers as presented. Council President Aspacher declared motion carried. A copy of the budget transfers are attached and made a part of these minutes.

SPECIAL RECOGNITIONS – MAYOR EDWARDS

Mayor Dick Edwards presented a proclamation to the chair of the Bicycle Safety Commission, Steve Langendorfer, proclaiming the month of April "Bicycle Safety Month" in the City of Bowling Green. Langendorfer presented the Bicycle Spokesperson of the Year award to Alan Frishman who is an avid bicyclist in Bowling Green having logged more 25,000 miles on his bike in the last 2½ years.

LOBBY VISITATIONS

Madi Stump, 724 N. Enterprise Apt. 34, reminded citizens of the reusable bag making workshop being held at Grounds for Thought tomorrow from 4-7:30 p.m.

Colleen Smith, 1126 Clark Street, addressed City Council regarding a recent experience she had with two Water Distribution city employees. Smith noted that the employees were using metal detectors at the end of her driveway in order to locate the shut-off valve. Smith reported that the employees ended up having to dig in an area at the edge of her driveway, they located the valve, replaced it and then reseeded the area leaving it in top shape. Smith indicated that she felt that City Council needs to hear that City employees are doing their jobs. Council President Aspacher thanked her for her kind words.

Frances Brent, 162 Summerfield, commended City Council and the City Administration for their creative thinking that brought about the recent land acquisitions and land swaps in an effort to improve the County's senior center and new City Administration building. She discussed the need for a city-wide solution for the Bowling Green City schools indicating that the community needs to get involved in reaching a solution to the building problems. Council President Aspacher noted that Council looks at these problems as opportunities and that he looks forward to future conversations regarding these matters.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member Robinette, for the Planning, Zoning and Economic Development Committee, introduced an ordinance amending the Zoning District Map of the City of Bowling Green for property generally known as 525 Ridge Street from B-1 Limited Commercial to R-5 University Related Residential zoning.

Council President Aspacher, for the Committee-of-the-Whole, introduced an ordinance enacting and adopting the 2019 S-11 Supplement to the Code of Ordinances for the City of Bowling Green, Ohio.

Council President Aspacher, for the Committee-of-the-Whole, introduced an ordinance authorizing the Municipal Administrator and the Utilities Director to request qualifications and enter into a contract or contracts for architectural and engineering services related to a City Administrative Services building feasibility study.

Council President Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts and/or participate in the Interlocal Purchasing System for roof replacement at the Water and Sewer Facility.

OFFICIAL REPORTS

Mayor Edwards reviewed and commented on the many upcoming events in the community during the month of May. Edwards also informed Council that he would be sending a letter to State Representative Ghanbari to voice the City's opposition to House Bill 6, which is being referred to as the "nuclear subsidy bill." Edwards explained that the proposed bill would subsidize nuclear power plants and close the door on future credits for renewable energy projects. He indicated that Bowling Green has a history of sustainability and has invested in both solar and wind power producing sites. Edwards said that he hopes that an amendment will be introduced to preserve the renewable energy credits.

Municipal Administrator Lori Tretter reported that the Police Division has forged a partnership with the Chamber of Commerce to begin the process of offering employee training in response to the racist attack at Waffle House that occurred last month. Tretter noted that the first training session will be held on June 26 with additional follow up sessions being held in the fall.

Planning Director Heather Saylor reported that the Historic Preservation Commission has scheduled regular monthly meetings for the first Friday of each month at 3:30 p.m. in the Council Chamber. Saylor also reported that 121 zoning permits have been issued thus far in 2019 versus 107 permits issued at this point in 2018. Saylor noted that six firms responded to the Request for Qualifications for the zoning code and subdivision regulations update. There is a committee in the process of reviewing the proposals.

Parks and Recreation Director Kristin Otley reviewed the many upcoming events and reminded Council Members of the groundbreaking ceremony for the new building in City Park will be held on Tuesday, May 14, 2019 at 1:30 p.m.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell requested expedited readings and enactment of the emergency clause for Ordinance #8770 that is scheduled to receive second reading this evening. O'Connell explained that the reason for the request is so that the loan application can be submitted to the Ohio EPA to meet the deadline required for a loan disbursement in June.

Public Works Director Brian Craft was not present.

COUNCIL COMMITTEE REPORTS

Council Member Hollenbaugh reported that the Community Improvement Committee met earlier this evening to discuss single use plastic bags. Hollenbaugh indicated that the committee concluded its review of the issue and will have something to forward on to Council as a whole in the near future. Council President Aspacher thanked Hollenbaugh and the committee for their work indicating that he thought the process was

very thorough and allowed ample time for public input. He asked that once the language for the ordinance has been worked out that it be forwarded to the Administration and the City Attorney for review. Aspacher also asked that the committee keep an open mind on how the proposed Sustainability Commission be structured and keep the Administration informed regarding that issue.

Council Member Robinette reminded Council of the upcoming Planning, Zoning and Economic Development Committee meeting scheduled for 6:00 p.m. on Monday, June 3. Robinette reiterated that the purpose of the meeting is to review and prioritize the recommendations from the consultant for the East Wooster corridor.

Council Member Zanfardino scheduled a meeting of the Transportation & Safety Committee for Monday, July 1, at 6:00 p.m. to discuss the Bicycle Safety Commission's report regarding recommendations for proposed bike lanes/sharrows on city roadways.

READING OF LEGISLATION

Acting Clerk read Ordinance #8771 amending the Zoning District Map of the City of Bowling Green for property generally known as 525 Ridge Street from B-1 Limited Commercial to R-5 University Related Residential zoning, for first reading.

Acting Clerk read Ordinance #8772 enacting and adopting the 2019 S-11 Supplement to the Code of Ordinances for the City of Bowling Green, Ohio, for first reading.

Council President Aspacher moved, Zanfardino seconded, to suspend the rules and give Ordinance #8772 its second and third reading. On roll call vote, Council Members Herald, Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Acting Clerk read Ordinance #8772 for second and third reading by number and title only.

Council President Aspacher moved, Jeffers seconded, to adopt Ordinance #8772. On roll call vote, Council Members Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, Aspacher, and Herald voted yes. Council President Aspacher declared motion carried, and Ordinance #8772 adopted.

Acting Clerk read Ordinance #8773 authorizing the Municipal Administrator and the Utilities Director to request qualifications and enter into a contract or contracts for architectural and engineering services related to a City Administrative Services building feasibility study, for first reading.

Acting Clerk read Ordinance #8774 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts and/or participate in the Interlocal Purchasing System for roof replacement at the Water and Sewer Facility, for first reading.

Acting Clerk read Ordinance #8768 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2019 and ending December 31, 2019, for second reading.

Council Member Herald moved, Jeffers seconded, to suspend the rules and give Ordinance #8768 its third reading. On roll call vote, Council Members Jeffers, Robinette, Rowland, Zanfardino, Aspacher, Herald, and Hollenbaugh voted yes. Council President Aspacher declared motion carried, and rules suspended.

Acting Clerk read Ordinance #8768 for third reading by number and title only.

Council Member Jeffers moved, Rowland seconded, to adopt Ordinance #8768. On roll call vote, Council Members Robinette, Rowland, Zanfardino, Aspacher, Herald, Hollenbaugh, and Jeffers voted yes. Council President Aspacher declared motion carried, and Ordinance #8768 adopted.

Acting Clerk read Ordinance #8769 amending and adopting Section 151.45(D) of the Codified Ordinances of the City of Bowling Green, Ohio, regarding streets and sidewalks, for second reading.

Acting Clerk read Ordinance #8770 authorizing the Utilities Director to apply for a loan and execute an agreement with the Ohio EPA/Ohio Water Development Authority for water pollution control loan fund funding for the design, equipment and construction of the aeration and biosolids improvement project at the Water Pollution Control facility, and declaring an emergency, for second reading.

Council President Aspacher moved, Herald seconded, to suspend the rules and give Ordinance #8770 its third reading. On roll call vote, Council Members Rowland, Zarfardino, Aspacher, Herald, Hollenbaugh, Jeffers, and Robinette voted yes. Council President Aspacher declared motion carried, and rules suspended.

Acting Clerk read Ordinance #8770 for third reading by number and title only.

Council President Aspacher moved, Herald seconded, to adopt the emergency clause for Ordinance #8770. On roll call vote, Council Members Zarfardino, Aspacher, Herald, Hollenbaugh, Jeffers, Robinette, and Rowland voted yes. Council President Aspacher declared motion carried, and the emergency clause adopted.

Council President Aspacher moved, Herald seconded, to adopt Ordinance #8770. On roll call vote, Council Members Aspacher, Herald, Hollenbaugh, Jeffers, Robinette, Rowland, and Zarfardino voted yes. Council President Aspacher declared motion carried, and Ordinance #8770 adopted.

Acting Clerk read Ordinance #8766 authorizing the Utilities Director to enter into an agreement with the Manchester Group, LLC for utility service line protection program, for third reading.

Council President Aspacher moved, Herald seconded, to adopt Ordinance #8766. On roll call vote, Council Members Herald, Hollenbaugh, Jeffers, Robinette, Rowland, Zarfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8766 adopted.

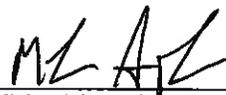
Acting Clerk read Ordinance #8767 accepting a utility easement from the Village of Haskins, for third reading.

Council President Aspacher moved, Herald seconded, to adopt Ordinance #8767. On roll call vote, Council Members Hollenbaugh, Jeffers, Robinette, Rowland, Zarfardino, Aspacher, and Herald voted yes. Council President Aspacher declared motion carried, and Ordinance #8767 adopted.

Council Member Rowland moved, Zarfardino seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the May 6, 2019 regular meeting of the City Council at 7:55 p.m., subject to call.



Jamie Kominek, Acting Clerk of Council



Michael Aspacher, President of Council



May 6, 2019

TO: Bowling Green City Council
FROM: Brian Bushong, Finance Director

Transfers requested for the month of May include:

Fund	Dept.	Account	Description	From	To
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,042.58	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,042.58
4030	710	92100	Green Space Acquisition Fund, Recreation Department, Transfer To General	\$ 2,225.00	
1010	000	69440	General, Revenue, Transfer From Capital Projects		\$ 2,225.00
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 2,916.67	
2007	000	69410	Payroll Stabilization, Revenue, Transfer From General		\$ 2,916.67
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 7,500.00	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 7,500.00
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 33,055.25	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 33,055.25
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 11,616.67	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 11,616.67
4055	710	92400	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Capital Projects	\$ 2,083.33	
4010	000	69440	Facility Capital Reserve, Revenue, Transfer From Capital Projects		\$ 2,083.33
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 38,481.58	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 38,481.58
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 4,542.92	

2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 4,542.92
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 21,001.58	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 21,001.58
2016	710	92300	Park, Playground and Recreation, Recreation Department, Transfer To Debt Service	\$ 17,389.08	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 17,389.08
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 184,036.00	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 184,036.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 78,623.00	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 78,623.00
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 16,040.00	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 16,040.00
Total				\$ 422,553.66	\$ 422,553.66