



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, April 22, 2019, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Services Building, Bowling Green, Ohio. In attendance were:

Matt Paquette, Acting Chair, Board of Public Utilities;
Megan Newlove, Member, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Amy Craft Ahrens, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Mike Fields, Superintendent, Water Treatment Division;
Mick Murray, Assistant Superintendent, Water Distribution & Wastewater Collection;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Superintendent, Electric Division;
Joe Fawcett, Assistant Municipal Administrator;
Mike Trinity, City Engineer;
Brian Bushong, Finance Director;
Amanda Gamby, Sustainability Coordinator;
Mike Aspacher, Member, City Council;
Bill Herald, Member, City Council;
Sue Clark, Bowling Green Community Development Foundation; and
Jan Larson McClaughin, BG Independent News

The meeting began with the Pledge of Allegiance. Four Board Members were present. Mr. Frost was absent.

I. Approval of Minutes

Mr. Paquette requested approval of the minutes of the regular March 25, 2019, Board of Public Utilities meeting.

Ms. Craft Ahrens moved to approve the minutes of the regular March 25, 2019, Board of Public Utilities meeting. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Advertise for Bids - Water & Sewer Building Roof Replacement

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a contract or participate in The Interlocal Purchasing System (TIPS) for the roof replacement at the Water & Sewer facility. The funding was included in the 2019 Water and Sewer Capital Improvement Fund.

Mr. Culbertson moved to approve Resolution 04-2019-01 authorizing the Utilities Director to advertise for bids and enter into a contract(s) or participate in The Interlocal Purchasing System (TIPS) for roof replacement at the Water & Sewer facility. Mr. Newlove seconded the motion. On voice vote, the motion carried unanimously.

B. WPC Aeration and Biosolids Improvements - OEPA/OWDA Loan

Mr. O'Connell requested the Board's approval to apply for and execute a low interest loan agreement in the amount of \$5,000,000 from the OEPA/OWDA WPCLF program for the design, engineering and construction of the WPC Aeration and Biosolids Improvements.

Ms. Newlove moved to approve Resolution 04-2019-02 authorizing the Utilities Director to apply for a loan and execute an agreement with the Ohio EPA/Ohio Water Development Authority (OWDA) for Water Pollution Control Loan Fund (WPCLF) Funding for the design, equipment, and construction of the WPC Aeration and Biosolids Improvements. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

C. Request for Qualifications (RFQ) - City Administration Building Feasibility Study

Mr. O'Connell requested the Board's approval to advertise for Request for Qualifications and enter into a contract(s) for architectural and engineering services to perform a City Administration Building Feasibility Study. The 2019 Utilities budget included \$50,000 for the study.

Ms. Craft Ahrens moved to approve Resolution 04-2019-03 authorizing the Utilities Director to advertise for Requests for Qualifications and enter into a contract(s) for architectural and engineering services to perform a City Administration Building Feasibility Study. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

IV. Superintendent Reports

A. Water Treatment Division

Mr. Fields reported the Rapid Sand project is almost complete. Staff is getting the plant ready for the summer including draining tanks.

B. Water Distribution & Wastewater Collection Division

Mr. Murray reported Smith Paving is paving the Rosalind/Donbar project. The sewer division has been replacing sewer laterals and manholes on North Main Street. The water division has been doing asset management including updating records.

C. Water Pollution Control Division

Mr. Clark reported the Grit Handling project is almost complete. The plant EPA inspection went well.

D. Electric Division

Mr. Stewart reported the crews are finishing the APIO project. They have also been doing work at the City Park for the new building.

E. Utility Business Office - Absent

V. Official Reports

A. Mayor - Absent

B. Municipal Administrator - Absent

C. City Attorney - Absent

D. Public Works Director - Absent

E. City Engineer - No Report

VI. Council Member Reports

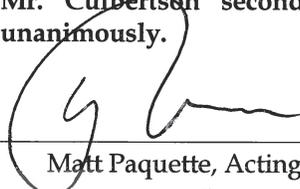
VII. Board Member Reports

VIII. New Business

IX. Unfinished Business

X. Adjournment

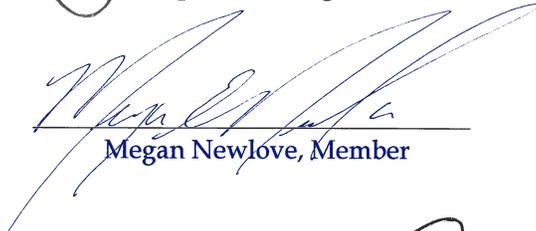
Ms. Newlove moved to adjourn the Board of Public Utilities meeting at 5:21 p.m. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.



Matt Paquette, Acting Chair

ABSENT

Mike Frost, Member



Megan Newlove, Member



Bill Culbertson, Member



Amy Craft Ahrens, Member