

**RECORD OF PROCEEDINGS
CITY OF BOWLING GREEN CITY COUNCIL**

Minutes of

Meeting

BEAR GRAPHICS 800-325-9094 FORM NO. 10148

MONDAY, FEBRUARY 4, 2019

Held

20

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Herald, Hollenbaugh, Jeffers, Robinette, Rowland, and Zanfardino were present. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, and Planning Director Heather Saylor. Parks and Recreation Director Kristin Otley was not present.

Council Member Herald moved, Rowland seconded, to approve the minutes of the regular meeting held January 22, 2019 as distributed. On unanimous voice vote, Council President Aspacher declared motion carried.

CORRESPONDENCE

Clerk of Council Kay Scherreik noted that a listing of budget transfers for the month of February was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member Rowland moved, Zanfardino seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

SPECIAL RECOGNITIONS – MAYOR EDWARDS

There were no special recognitions.

LOBBY VISITATIONS

Stanley Abramczyk, Rudolph, Ohio, addressed City Council regarding an incident and subsequent problems he experienced with members of the Police Division. Abramczyk was referred to the City's Safety Director, Lori Tretter.

Wendy Chambers, BG Convention & Visitors Bureau, announced activities being held this weekend throughout BG in conjunction with *Chillabration*.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member Jeffers, for the Finance Committee, introduced an ordinance providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2019 and ending December 31, 2019.

OFFICIAL REPORTS

Mayor Dick Edwards had no report.

Municipal Administrator Lori Tretter discussed street closures for the *Chillabration* activities being held in the downtown area. Tretter also noted that the annual State of the City will be held on Tuesday, February 19, at the Library. Doors will open at 7:30 a.m. with the program beginning at 8:00 a.m.

Planning Director Heather Saylor distributed a 2018 summary report of Planning Department activities. She also noted that she is in the process of scheduling the first meeting of the Historic Preservation Committee. Saylor also indicated that they are still in need of sponsors for the upcoming Interfaith Breakfast.

Parks and Recreation Director Kristin Otley was not present.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell had no report.

Public Works Director Brian Craft had no report.

COUNCIL COMMITTEE REPORTS

Council Member Zanfardino reported that the Transportation & Safety Committee held a joint meeting with the Bicycle Safety Commission earlier this evening to discuss a report generated by the Commission. The report reviewed the City's infrastructure regarding bicycle usage throughout the City. Council President Aspacher commended the work of the Bicycle Safety Commission and encouraged the committee to keep moving forward. Council Member Jeffers also indicated that he thought it was a good and productive meeting as well acknowledging that the road to get where we are has been long and hard, but progress is being made.

READING OF LEGISLATION

Clerk read Ordinance #8748 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2019 and ending December 31, 2019, for first reading.

Council Member Jeffers moved, Rowland seconded, to suspend the rules and give Ordinance #8748 its second and third reading. On roll call vote, Council Members Herald, Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8748 for second and third reading by number and title only.

Council Member Jeffers moved, Rowland seconded, to adopt Ordinance #8748. On roll call vote, Council Members Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, Aspacher, and Herald voted yes. Council President Aspacher declared motion carried, and Ordinance #8748 adopted.

Clerk read Resolution #3726 authorizing the Mayor of the City of Bowling Green, Ohio, to file an application and execute a contract upon grant application approval under the Community Development Block Grant: Entitlement Program as authorized by the Housing and Community Development Act of 1974, as amended, for second reading.

Clerk read Ordinance #8742 authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority, for second reading.

Clerk read Ordinance #8743 authorizing the Municipal Administrator and the Utilities Director to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio or Federal purchase programs for the purchase of vehicles, equipment and completion of projects as well as the trade-in or outright sale of vehicles and equipment no longer needed for municipal purposes, for second reading.

Clerk read Ordinance #8744 authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2019, for second reading.

Clerk read Ordinance #8745 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for sidewalk improvements, pavement striping, deicing salt, and improving streets, alleys, and other public ways in the City of Bowling Green, Ohio, for second reading.

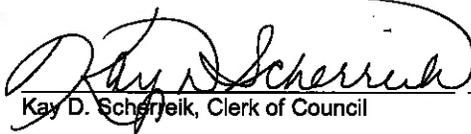
Clerk read Ordinance #8746 authorizing the Utilities Director to execute an agreement with Corpro for the installation and repair of the cathodic protection systems, for second reading.

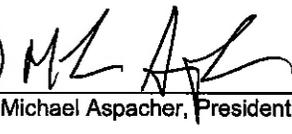
Clerk read Ordinance #8747 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the installation of electric and communication conduits at the I-75 and East Wooster Street roundabout project, for second reading.

Council Member Jeffers moved, Rowland seconded, to move Council into Executive Session at 7:25 p.m. for the purpose of discussion real estate acquisition. On unanimous voice vote, Council President Aspacher declared motion carried.

Council Member Herald moved, Jeffers seconded, to move Council out of Executive Session at 8:05 p.m. On unanimous voice vote, Council President Aspacher declared motion carried.

Council Member Rowland moved, Herald seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the February 4, 2019 regular meeting of the City Council at 8:06 p.m., subject to call.


Kay D. Scherf, Clerk of Council


Michael Aspacher, President of Council



February 4, 2019

TO: Bowling Green City Council
 FROM: Brian Bushong, Finance Director

Transfers requested for the month of February include:

Fund	Dept.	Account	Description	From	To
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,042.58	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,042.58
4030	710	92100	Green Space Acquisition Fund, Recreation Department, Transfer To General	\$ 2,225.00	
1010	000	69440	General, Revenue, Transfer From Capital Projects		\$ 2,225.00
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 2,916.67	
2007	000	69410	Payroll Stabilization, Revenue, Transfer From General		\$ 2,916.67
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 7,500.00	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 7,500.00
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 33,055.25	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 33,055.25
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 11,616.67	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 11,616.67
4055	710	92400	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Capital Projects	\$ 2,083.33	
4010	000	69440	Facility Capital Reserve, Revenue, Transfer From Capital Projects		\$ 2,083.33
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 38,481.58	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 38,481.58
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 4,542.92	

2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 4,542.92
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 21,001.58	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 21,001.58
2016	710	92300	Park, Playground and Recreation, Recreation Department, Transfer To Debt Service	\$ 17,389.08	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 17,389.08
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 184,036.00	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 184,036.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 78,623.00	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 78,623.00
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 16,040.00	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 16,040.00
Total				\$ 422,553.66	\$ 422,553.66