BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held MONDAY, JANUARY 22, 2019 20

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Herald, Hollenbaugh, Jeffers, Robinette, Rowland, and Zanfardino were present. Also present were Mayor Richard Edwards, Assistant Municipal Administrator Joe Fawcett, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, and Parks and Recreation Director Kristin Otley. Municipal Administrator Lori Tretter and Planning Director Heather Sayler were not present.

Council Member Herald moved, Zanfardino seconded, to approve the minutes of the regular meeting held December 27, 2018 as distributed. On unanimous voice vote, Council President Aspacher declared motion carried.

CORRESPONDENCE

Clerk of Council Kay Scherreik noted that a listing of budget transfers for the month of January was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member Rowland moved, Robinette seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

Clerk also noted for the record that copies of the Budget Summary Report for the month of December 2018 was distributed to Council prior to this evening's meeting.

Clerk read a memo from Mayor Edwards requesting confirmation of the following individuals to City Boards and Commissions:

BG Housing Agency	Ron Newlove	3 years	5/31/2021
Historic Preservation Commission	Greg Halamay	4 years	5/31/2023
	Dr. John Sampen	3 years	5/31/2022
	Reina Calderon	3 years	5/31/2022
	Les Barber	2 years	5/31/2021
	Gail Nader	2 years	5/31/21
Taxicab License Board	Lt. Dan Mancuso	Ex Officio	

Council Member Rowland moved, Herald seconded, to approve the appointments as submitted by the Mayor. On unanimous voice vote, Council President Aspacher declared motion carried.

SPECIAL RECOGNITIONS – MAYOR EDWARDS

Mayor Edwards had no special recognitions, but did recognize two Scouts in attendance at this evening's meeting who are working on merit badges.

LOBBY VISITATIONS

Nathan Eberly, 907 Sand Ridge Road, addressed City Council to praise the efforts of City workers who worked diligently to clear the roads from the snow storm.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member Jeffers, for the Finance Committee, introduced an ordinance providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2019 and ending December 31, 2019.

Council Member Jeffers, for the Finance Committee, introduced an ordinance authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority.

Council Member Jeffers, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator and the Utilities Director to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio or Federal purchase programs for the purchase of vehicles, equipment and completion of projects as well as the trade-in or outright sale of vehicles and equipment no longer needed for municipal purposes.

Council Member Jeffers, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed $50,000 annually for calendar year 2019.

Council Member Jeffers, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for sidewalk improvements, pavement striping, deicing salt, and improving streets, alleys, and other public ways in the City of Bowling Green, Ohio.

Council President Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to execute an agreement with Corrpro for the installation and repair of the cathodic protection systems.

Council President Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the installation of electric and communication conduits at the I-75 and East Wooster Street roundabout project.

Council Member Hollenbaugh, for the Community Improvement Committee, introduced a resolution authorizing the Mayor of the City of Bowling Green, Ohio, to file an application and execute a contract upon grant application approval under the Community Development Block Grant: Entitlement Program as authorized by the Housing and Community Development Act of 1974, as amended.

OFFICIAL REPORTS

Mayor Dick Edwards thanked Nathan Eberly for his comments regarding the snow removal efforts of the Public Works employees. He also expressed his appreciation to Public Works Director Brian Craft and Assistant Municipal Administrator Joe Fawcett for being on duty all weekend and for keeping him informed of conditions throughout the City.

Mayor Edwards thanked City Council for their approval of the appointments to the Historic Preservation Committee. He indicated that Planning Director Heather Sayler will be the point person from City involved with the Committee, but he also plans to be very involved in the meetings. He noted that he hopes to hold the first meeting in early February.

Assistant Municipal Administrator Joe Fawcett discussed the City's proactive approach to last weekend's snow storm and praised citizen response to the snow emergency declaration on Saturday morning. Fawcett noted that only 6 vehicles had to be towed and 20 citations were issued. He also noted that the Police Division responded to 19 calls for immobile vehicles.

Planning Director Heather Sayler was not present.

Parks and Recreation Director Kristin Otley announced that the Parks & Rec Board meeting has been moved to Tuesday, January 29, at 7:00 p.m. at the Simpson Building. Otley also discussed upcoming events.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell had no report.

Public Works Director Brian Craft acknowledged the praise for snow removal efforts and thanked the citizens for their cooperation and for the use of their tax dollars in providing for equipment used to clear the snow.

COUNCIL COMMITTEE REPORTS

Council President Aspacher reported that City Council met on Saturday, January 12, to hold its annual strategic planning session. Aspacher noted that many topics were discussed and after discussion among Council Members, four main goals were identified for 2019. The goals are as follows:

- Continued focus on neighborhood revitalization efforts and implantation of CAP related initiatives (including continued discussion on sidewalk improvements, consideration of a possible exterior housing maintenance code, and discussion of potential rental registration process. and support of the new Historic Preservation Commission);
- Identify economic development opportunities in the East Wooster Street corridor;
- Develop a City Council statement of support of BG City Schools and discuss the importance of the schools in the community;
- Discuss opportunities to improve the BG citizen experience (focus on improved communications).

Council Member Jeffers commented that Council President Aspacher did a good job of encapsulating what was discussed and decided upon at the strategic planning meeting. He indicated that he feels this will be helpful to the Administration as they go about determining the best way to implement the goals. He also noted that he looks forward to the progress.

Council Member Herald commended Council President Aspacher on his ability to take the input of Council Members and bring it together to a concise list of goals.

Council Member Robinette noted that the list is very good and captures the intent of the Council, but while these four items are the priorities of Council, there is a lot of work ahead in implementing the plan for East Wooster Street corridor and the CAP priorities.

Council Member Zanfardino also thanked Council President Aspacher for his efforts and in line with other priorities of Council, he scheduled a joint meeting with the Bicycle Safety Commission for Monday, February 4, 2019, at 6:00 p.m. in the Council Chamber to discuss bicycle infrastructure and road treatments.

Council Member Hollenbaugh scheduled a meeting of the Community Improvement Committee for Tuesday, February 19, 2019, at 6:00 p.m. to discuss banning plastic bags in the City.

Council Member Jeffers, on behalf of the Finance Committee, discussed tabled Ordinance #8704 which seeks to raise parking fees in City parking lots. Jeffers indicated that a task force was appointed to gather more information from stakeholders and the consensus of the group at this time is to raise the parking rates as proposed in the legislation, but to increase the parking time limit from two hours to three hours. They also recommended that parking be free in designated handicap parking spaces. Jeffers also noted that the current kiosks in City parking lots are not popular with everyone. He indicated that the City is looking at better kiosks that are much easier to use. Jeffers stated that he plans to remove Ordinance #8704 from the table later in the meeting and amend it with the provisions he just reviewed.

Council Member Herald asked if there was any discussion regarding an increase in fines associated with parking. Herald indicated that he would like to see raising the fines done in conjunction with raising the parking rates as an entire package and then reassess where things stand after one year of implementation.

Council Member Robinette commented that there is merit in reviewing the fines at some point, but fines are not on the table at this time and not covered in the current legislation before Council. Robinette expressed his opinion that he thinks this legislation should be moved forward with the changes proposed by Council Member Jeffers.

Council President Aspacher agreed with Robinette and wanted to move forward with the ordinance Council has had on the agenda since August in order begin to fill the hole created in the budget by parking. Aspacher acknowledged to Herald that Council does need to look at the fine structure at another time.

Council Member Rowland indicated that she also would like to move forward with this ordinance tonight, but would like to revisit the issue because there are still problems with parking in the downtown area like accessibility for the elderly and problems with students parking and leaving their cars in spaces that they shouldn't.

Council Member Herald suggested that Council delay removing the ordinance from the table this evening, but instead announce that it would be taking action on it at the next meeting in order to give the public an opportunity for input.

READING OF LEGISLATION

Clerk read Resolution #3726 authorizing the Mayor of the City of Bowling Green, Ohio, to file an application and execute a contract upon grant application approval under the Community Development Block Grant: Entitlement Program as authorized by the Housing and Community Development Act of 1974, as amended, for first reading.

Clerk read Ordinance #8741 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2019 and ending December 31, 2019, for first reading.

Council Member Aspacher moved, Herald seconded, to suspend the rules and give Ordinance #8741 its second and third reading. On roll call vote, Council Members Herald, Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8741 for second and third reading by number and title only.

Council Member Jeffers moved, Zanfardino seconded, to adopt Ordinance #8741. On roll call vote, Council Members Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, Aspacher, and Herald voted yes. Council President Aspacher declared motion carried, and Ordinance #8741 adopted.

Clerk read Ordinance #8742 authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority, for first reading.

Clerk read Ordinance #8743 authorizing the Municipal Administrator and the Utilities Director to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio or Federal purchase programs for the purchase of vehicles, equipment and completion of projects as well as the trade-in or outright sale of vehicles and equipment no longer needed for municipal purposes, for first reading.

Clerk read Ordinance #8744 authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed $50,000 annually for calendar year 2019, for first reading.

Clerk read Ordinance #8745 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for sidewalk improvements, pavement striping, deicing salt, and improving streets, alleys, and other public ways in the City of Bowling Green, Ohio, for first reading.

Clerk read Ordinance #8746 authorizing the Utilities Director to execute an agreement with Corrpro for the installation and repair of the cathodic protection systems, for first reading.

Clerk read Ordinance #8747 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the installation of electric and communication conduits at the I-75 and East Wooster Street roundabout project, for first reading.

Council Member Jeffers moved, Robinette seconded, to remove Ordinance #8704 amending and adopting Section 76.23(C)(a) & (D) and Section 76.24 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding operation of meters, coin deposit, and time mechanism & parking time limits and amending and adopting Section

35.70 regarding City fees and fees charged for services. On roll call vote, Council Members Jeffers, Robinette, Rowland, Zanfardino, Aspacher, and Hollenbaugh voted yes. Council Member Herald voted no. Council President Aspacher declared motion carried, and Ordinance #8704 removed from the table.

Council Member Jeffers moved, Zanfardino seconded, to amend Ordinance #8704 by substitution to increase the 2 hour limit to 3 hours and to allow for free parking for handicap spaces. On roll call vote, Council Members Robinette, Rowland, Zanfardino, Aspacher, Herald, Hollenbaugh, and Jeffers voted yes. Council President Aspacher declared motion carried, and Ordinance #8704 amended by substitution.

Council Member Jeffers moved, Robinette seconded, to adopt Ordinance #8704 as amended. Council Member Rowland commented that she will support adopting this ordinance but wanted to note that parking is far from what is desired for Bowling Green and that they will continue searching for answers. Council Member Herald agreed with Rowland's comments. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Herald, Hollenbaugh, Jeffers, and Robinette voted yes. Council President Aspacher declared motion carried, and Ordinance #8704 adopted as amended.

Council Member Herald moved, Zanfardino seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the January 22, 2019 regular meeting of the City Council at 8:00 p.m., subject to call.

Kay D. Scherreik, Clerk of Council

Michael Aspacher, President of Council

THE CITY OF
BOWLING GREEN
Ohio

January 22, 2019

TO: Bowling Green City Council

FROM: Brian Bushong, Finance Director

Transfers requested for the month of January include:

Fund	Dept.	Account	Description	From	To
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	$ 3,042.58	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		$ 3,042.58
4030	710	92100	Green Space Acquisition Fund, Recreation Department, Transfer To General	$ 2,225.00	
1010	000	69440	General, Revenue, Transfer From Capital Projects		$ 2,225.00
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	$ 2,916.67	
2007	000	69410	Payroll Stabilization, Revenue, Transfer From General		$ 2,916.67
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	$ 7,500.00	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		$ 7,500.00
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	$ 33,055.25	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		$ 33,055.25
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	$ 11,616.67	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		$ 11,616.67
4055	710	92400	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Capital Projects	$ 2,083.33	
4010	000	69440	Facility Capital Reserve, Revenue, Transfer From Capital Projects		$ 2,083.33
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	$ 38,481.58	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		$ 38,481.58
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	$ 4,542.92	

2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		$ 4,542.92
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	$ 21,001.58	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		$ 21,001.58
2016	710	92300	Park, Playground and Recreation, Recreation Department, Transfer To Debt Service	$ 17,389.08	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		$ 17,389.08
2024	545	92200	Community Development, CDBG Block Grant, Transfer To Special Revenue	$ 37,000.00	
2021	000	69420	ODOT Transportation Grant (Taxi), Revenue, Transfer From Special Revenue		$ 37,000.00
4030	710	92200	Green Space Acquisition Fund, Recreation Department, Transfer To Special Revenue	$ 54,282.80	
2091	000	69440	Wooster Green, Revenue, Transfer From Capital Projects		$ 54,282.80
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	$ 184,036.00	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		$ 184,036.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	$ 78,623.00	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		$ 78,623.00
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	$ 16,040.00	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		$ 16,040.00
Total				$ 513,836.46	$ 513,836.46