The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Herald, Hollenbaugh, Jeffers, Robinette, Rowland, and Zanfardino were present. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, Planning Director Heather Sayler, and Parks and Recreation Director Kristin Otley.

Council Member Rowland moved, Jeffers seconded, to approve the minutes of the regular meeting held November 5, 2018 as distributed. On unanimous voice vote, Council President Aspacher declared motion carried.

CORRESPONDENCE

Clerk of Council Kay Scherreik reported that a request was received from Mayor Dick Edwards for the confirmation of the following appointments to City Boards and Commissions:

- Justin White – Human Relations Commission Term Expiring 5/31/2022
- Nate Spitler – Planning Commission Term Expiring 5/31/2024

Council Member Rowland moved, Jeffers seconded, to confirm the appointment requested by the Mayor. On unanimous voice vote, Council President Aspacher declared motion carried.

SPECIAL RECOGNITIONS – MAYOR EDWARDS

Mayor Edwards presented a proclamation to Tony Vetter of Downtown Bowling Green proclaiming November 24 as Small Business Saturday in Bowling Green.

LOBBY VISITATIONS

Julian de Leon Guerrero, 103 S. Main Street, Apt. 15, a Public Administration graduate student at BGSU, addressed City Council regarding research he has been conducting into City finances in the 1970's. Guerrero indicated that he was able to access some of the records, but not others. He urged Council to preserve past records. Council President Aspacher responded that the City complies with record retention requirements but would take his request under advisement.

NEW LEGISLATION

There was no new legislation to be introduced.

OFFICIAL REPORTS

Mayor Dick Edwards congratulated and thanked all involved in the successful tree light ceremony and holiday parade held over the past weekend.

Municipal Administrator Lori Tretter noted that CDF Director Sue Clark and the City have reached a milestone. The business revolving loan fund has issued over $5 million in loans since its start in 1987 to 168 local businesses.

Planning Director Heather Sayler reported that she recently attended the Northwest Ohio Planning & Zoning Conference in Toledo. Sayler noted that East Side residents Rose and Gary Hess attended that conference with her. Sayler also announced that the annual Interfaith Breakfast has been scheduled for April 2, 2019.

Parks and Recreation Director Kristin Otley reported that the City received a grant of approximately $20,000 from Wood County Park District that will be used towards the shelter project at Carter Park.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell had no report.

Public Works Director Brian Craft updated Council on the Conneaut project and noted that curbside leaf pickup continues. Craft instructed citizens to check the City's website for the location of where pickup crews are going.

COUNCIL COMMITTEE REPORTS

There were no Council Committee reports.

READING OF LEGISLATION

There was no legislation for first reading.

Clerk read Resolution #3719 adopting amendments to the Policy & Procedures Manual for the B.G. Transit, for second reading.

Clerk read Resolution #3715 amending and adopting changes to the Procurement Manual for the B.G. Transit Program, for third reading.

Council Member Zanfardino moved, Robinette seconded, to adopt Resolution #3715. On roll call vote, Council Members Herald, Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and Resolution #3715 adopted.

Clerk read Resolution #3716 amending and adopting changes to the Procurement Manual for the Housing Revolving Loan Fund and Community Development Block Grant (CDBG) Fund, for third reading.

Council Member Zanfardino moved, Robinette seconded, to adopt Resolution #3716. On roll call vote, Council Members Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, Aspacher, and Herald voted yes. Council President Aspacher declared motion carried, and Resolution #3716 adopted.

Clerk read Resolution #3717 amending the City of Bowling Green Financial and Debt Policy, for third reading.

Council Member Jeffers moved, Zanfardino seconded, to adopt Resolution #3717. On roll call vote, Council Members Jeffers, Robinette, Rowland, Zanfardino, Aspacher, Herald, and Hollenbaugh voted yes. Council President Aspacher declared motion carried, and Resolution #3717 adopted.

Clerk read Ordinance #8720 creating and adopting Section 132.25 of the Codified Ordinances of the City of Bowling Green, Ohio, prohibiting smoking on all City park properties, for third reading.

Council Member Rowland moved, Zanfardino seconded, to adopt Ordinance #8720. Council Member Hollenbaugh asked if it would be a fineable offense if someone were to be smoking in their car on City park property. City Attorney Mike Marsh responded that it would not be a fineable offense. Council Member Jeffers commented that he would not be voting in favor of this ordinance. Jeffers indicated that while he thinks it makes good sense to not allow smoking indoors in public places where people gather, he thinks that outdoors or in a parking lot is a reasonable place for people to go to smoke. He added that he understands the Park Board's concern about health and that while the intentions are good, if the smoking is not a bother to others, then he can't

see adopting the ordinance. Council Member Rowland stated that there are many children playing in the park during summer and this should be about the welfare of the children. She praised the Park Board for making this brave decision. She also indicated that she has not received any negative comments regarding this legislation. On roll call vote, Council Members Robinette, Rowland, Zanfardino, Aspacher, Herald, and Hollenbaugh voted yes. Council Member Jeffers voted no. Council President Aspacher declared motion carried, and Ordinance #8720 adopted.

Clerk read Ordinance #8722 amending and adopting Section 33.04 of the Codified Ordinances of the City of Bowling Green, Ohio, relative to pay scales for seasonal employees, for third reading.

Council Member Jeffers moved, Zanfardino seconded, to adopt Ordinance #8722. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Herald, Hollenbaugh, Jeffers, and Robinette voted yes. Council President Aspacher declared motion carried, and Ordinance #8722 adopted.

Clerk read Ordinance #8724 authorizing the Utilities Director to accept utility easements from the First Presbyterian Church, for third reading.

Council Member Aspacher moved, Herald seconded, to adopt Ordinance #8724. On roll call vote, Council Members Zanfardino, Aspacher, Herald, Hollenbaugh, Jeffers, Robinette, and Rowland voted yes. Council President Aspacher declared motion carried, and Ordinance #8724 adopted.

Clerk read Ordinance #8725 authorizing the Utilities Director to accept a utility easement from Tony Buff Custom Homes, for third reading.

Council Member Aspacher moved, Rowland seconded, to adopt Ordinance #8725. On roll call vote, Council Members Aspacher, Herald, Hollenbaugh, Jeffers, Robinette, Rowland, and Zanfardino voted yes. Council President Aspacher declared motion carried, and Ordinance #8725 adopted.

Clerk read Ordinance #8728 authorizing the Utilities Director to enter into a Solar Project Easement and Lease Agreement with the Wood County Commissioners and the Wood County Board of Developmental Disabilities, for third reading.

Council Member Aspacher moved, Rowland seconded, to adopt Ordinance #8728. On roll call vote, Council Members Herald, Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8728 adopted.

Clerk read Ordinance #8729 amending and adopting Sections 91.03, 91.07, 91.09, 91.16, and 91.17 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding the cemetery, for third reading.

Council Member Herald moved, Jeffers seconded, to adopt Ordinance #8729. On roll call vote, Council Members Hollenbaugh, Jeffers, Robinette, Rowland, Zanfardino, Aspacher, and Herald voted yes. Council President Aspacher declared motion carried, and Ordinance #8729 adopted.

Clerk read Ordinance #8730 amending and adopting Section 35.70 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding City fees and fees charged for services, for third reading.

Council Member Herald moved, Zanfardino seconded, to adopt Ordinance #8730. On roll call vote, Council Members Jeffers, Robinette, Rowland, Zanfardino, Aspacher, Herald, and Hollenbaugh voted yes. Council President Aspacher declared motion carried, and Ordinance #8730 adopted.

Council Member Herald moved, Rowland seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the November 19, 2018 regular meeting of the City Council at 7:34 p.m., subject to call.

Kay D. Scherreik, Clerk of Council

Michael Aspacher, President of Council