

RECORD OF RESOLUTIONS

1st Reading: 10-15-18

2nd Reading: 11-5-18

3rd Reading: 11-19-18

BEAR GRAPHICS 800-325-8094 FORM NO. 50045

Resolution No. 3715

Passed November 19, 2018

**RESOLUTION AMENDING AND ADOPTING CHANGES
TO THE PROCUREMENT MANUAL FOR B.G. TRANSIT**

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE
CITY OF BOWLING GREEN, OHIO:

SECTION 1: That the Council of the City of Bowling Green does
hereby adopt the amended Procurement Manual that is used by B.G.
Transit.

SECTION 2: This resolution shall take effect at the earliest time
permitted by law.

Passed: November 19, 2018 M.A. Aspacher
Date President of Council

MICHAEL A. ASPACHER

Attest: Kay D. Scherreik
Clerk of Council

KAY D. SCHERREIK

Approved: November 20, 2018 Richard A. Edwards
Date Mayor

RICHARD A. EDWARDS

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION

This is to certify that the
foregoing is a true copy of
Res. No. 3715 passed
by the Council of the City
of Bowling Green, Ohio,
Nov. 19, 2018

Kay D. Scherreik
Clerk of Council

RECORD OF RESOLUTIONS

1st Reading: 10-15-18
2nd Reading: 11-5-18
3rd Reading: 11-19-18

BEAR GRAPHICS 800-325-8084 FORM NO. 30045

Resolution No. 3716 Passed November 19, 2018

RESOLUTION AMENDING AND ADOPTING CHANGES TO THE PROCUREMENT MANUAL FOR THE HOUSING REVOLVING LOAN FUND AND COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, OHIO:

SECTION 1: That the Council of the City of Bowling Green does hereby adopt the amended Procurement Manual that is used by the Housing Revolving Loan Fund and Community Development Block Grant Fund.

SECTION 2: This resolution shall take effect at the earliest time permitted by law.

Passed: November 19, 2018 [Signature]
Date President of Council
MICHAEL A. ASPACHER

Attest: [Signature]
Clerk of Council
KAY D. SCHERREIK

Approved: November 20, 2018 [Signature]
Date Mayor
RICHARD A. EDWARDS

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION
This is to certify that the foregoing is a true copy of Res. No. 3716 passed by the Council of the City of Bowling Green, Ohio, Nov. 19, 2018
[Signature]
Clerk of Council

RECORD OF RESOLUTIONS

1st Reading: 10-15-18
2nd Reading: 11-5-18
3rd Reading: 11-19-18

BEAR GRAPHICS 800-325-8094 FORM NO. 30045

Resolution No. 3717 Passed November 19, 2018

RESOLUTION AMENDING THE CITY OF BOWLING GREEN FINANCIAL AND DEBT POLICY

WHEREAS, the Council of the City of Bowling Green adopted the City's Financial and Debt Policy on August 20, 2007 and said policy has been amended from time to time; and

WHEREAS, the Council of the City of Bowling Green is now recommending that the policy be further amended.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, OHIO, COUNTY OF WOOD, STATE OF OHIO:

SECTION 1: That the Council does hereby amend the City of Bowling Green Financial and Debt Policy in accordance with the document attached hereto and made a part hereof.

SECTION 2: This resolution shall take effect at the earliest time permitted by law.

Passed: November 19, 2018 MLAZ
Date President of Council
MICHAEL A. ASPACHER

Attest: [Signature]
Clerk of Council
KAY D. SCHERREIK

Approved: November 20, 2018 [Signature]
Date Mayor
RICHARD A. EDWARDS

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION
This is to certify that the foregoing is a true copy of Res. No. 3717 passed by the Council of the City of Bowling Green, Ohio, Nov. 19, 2018
[Signature]
Clerk of Council

RECORD OF ORDINANCES

1st Reading: 10-15-18
2nd Reading: 11-5-18
3rd Reading: 11-19-18

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 8720

Passed November 19, 2018

ORDINANCE CREATING AND ADOPTING SECTION 132.25 OF THE CODIFIED ORDINANCES OF THE CITY OF BOWLING GREEN, OHIO, PROHIBITING SMOKING ON ALL CITY PARK PROPERTIES

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That Section 132.25 of the Codified Ordinances of the City of Bowling Green, Ohio, is hereby enacted as follows:

SECTION 132.25 SMOKING ON CITY PARK PROPERTIES PROHIBITED

Effective January 1, 2019, all smoking of any substance, including vapor-producing devices, shall be prohibited on all City Park properties, whether inside or outdoors. Whoever violates this Section shall be guilty of a minor misdemeanor.

SECTION 2: This ordinance shall take effect at the earliest time permitted by law.

Passed: November 19, 2018 [Signature] President of Council

Attest: [Signature] Clerk of Council
KAY D. SCHERREIK

Approved: November 20, 2018 [Signature] Mayor
RICHARD A. EDWARDS

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION
This is to certify that the foregoing is a true copy of Ord. No. 8720 passed by the Council of the City of Bowling Green, Ohio, Nov. 19, 2018. [Signature] Clerk of Council

1st Reading: 10-15-18
 2nd Reading: 11-5-18
 3rd Reading: 11-19-18

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8084 FORM NO. 30049

Ordinance No. 8722 Passed November 19, 2018

ORDINANCE AMENDING AND ADOPTING SECTION 33.04 OF THE CODIFIED ORDINANCES OF THE CITY OF BOWLING GREEN, OHIO, RELATIVE TO PAY SCALES FOR SEASONAL EMPLOYEES

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That Section 33.04 of the Codified Ordinances of the City of Bowling Green, Ohio, is hereby amended and adopted to read as follows:

SECTION 33.04 PAY SCALE ESTABLISHED FOR SEASONAL EMPLOYEES

A. Program Leaders

POSITION	BASIS	WAGE
1. Program Supervisor	Hourly	\$ 9.65
2. Senior Programmer	Hourly	\$ 8.90
3. Programmer	Hourly	\$ 8.55
4. Special Programmer	Pre-arranged depending on program and expertise	

B. Safety Town

POSITION	BASIS	WAGE
1. Director	Hourly	\$ 11.00

C. Aquatics Complex

POSITION	BASIS	WAGE
1. Concessions Manager	Hourly	\$ 11.00
2. Assistant Mgr – Attendants	Hourly	\$ 10.65
3. Assistant Mgr – Lifeguards	Hourly	\$ 10.90
4. Swim Program Director	Hourly	\$ 11.00
5. Senior Lifeguard	Hourly	\$ 9.75
6. Lifeguard	Hourly	\$ 9.25
7. WSI Instructor	Hourly	\$ 10.40
8. Senior Attendant	Hourly	\$ 8.90
9. Attendant/Swim Aid	Hourly	\$ 8.55

D. Carter Park Complex

POSITION	BASIS	WAGE
1. Assistant Manager	Hourly	\$ 9.00
2. Scorekeeper	Per Game	\$ 8.55

E. Officials

POSITION	BASIS	WAGE
1. Officials	Per Game	\$7.00-\$15.00

F. Maintenance

POSITION	BASIS	WAGE
1. Park Laborer	Hourly	\$8.55-\$11.25
2. Caretaker	Hourly	\$8.55-\$11.25
3. Temporary Maintenance Worker		\$8.55-\$15.00

SECTION 2: This ordinance shall take effect as of January 1, 2019 to meet State minimum wage requirements.

Passed: November 19, 2018 MAZ
Date President of Council

MICHAEL A. ASPACHER

Attest: Kay D. Scherreik
Clerk of Council
KAY D. SCHERREIK

Approved: November 20, 2018 Richard A. Edwards
Date Mayor

RICHARD A. EDWARDS

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION

This is to certify that the foregoing is a true copy of

Ord No. 8722 passed
by the Council of the City
of Bowling Green, Ohio,
Nov. 19, 2018
Kay D. Scherreik
Clerk of Council

1st Reading: 10-15-18
2nd Reading: 11-5-18
3rd Reading: 11-19-18

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-5084 FORM NO. 30043

Ordinance No. 8724 Passed November 19, 2018

ORDINANCE AUTHORIZING THE UTILITIES DIRECTOR TO ACCEPT UTILITY EASEMENTS FROM THE FIRST PRESBYTERIAN CHURCH

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That the Utilities Director is hereby authorized to accept utility easements from the First Presbyterian Church in substantial accordance with the exhibit attached hereto and made a part hereof.

SECTION 2: This ordinance shall take effect at the earliest time permitted by law.

Passed: November 19, 2018 [Signature]
Date President of Council
MICHAEL A. ASPACHER

Attest: [Signature]
Clerk of Council
KAY D. SCHERREIK

Approved: November 20, 2018 [Signature]
Date Mayor
RICHARD A. EDWARDS

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION
This is to certify that the foregoing is a true copy of Ord No. 8724 passed by the Council of the City of Bowling Green, Ohio, Nov. 19, 2018.
[Signature]
Clerk of Council

RECORD OF ORDINANCES

1st Reading: 10-15-18
2nd Reading: 11-5-18
3rd Reading: 11-19-18

BEAR GRAPHICS 800-323-8084 FORM NO. 80043

Ordinance No. 8725

Passed November 19, 2018

**ORDINANCE AUTHORIZING THE UTILITIES DIRECTOR
TO ACCEPT A UTILITY EASEMENT FROM
TONY BUFF CUSTOM HOMES**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING
GREEN, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That the Utilities Director is hereby authorized to accept
a utility easement from Tony Buff Custom Homes, in substantial accordance
with the exhibit attached hereto and made a part hereof.

SECTION 2: This ordinance shall take effect at the earliest time
permitted by law.

Passed: November 19, 2018 ML AZ
Date President of Council
MICHAEL A. ASPACHER

Attest: Kay Scherrek
Clerk of Council
KAY D. SCHERREIK

Approved: November 20, 2018 Richard A. Edwards
Date Mayor
RICHARD A. EDWARDS

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION
This is to certify that the
foregoing is a true copy of
Ord. No. 8725 passed
by the Council of the City
of Bowling Green, Ohio,
Nov. 19, 2018
Kay Scherrek
Clerk of Council

1st Reading: 10-15-18

RECORD OF ORDINANCES 2nd Reading: 11-5-18

3rd Reading: 11-19-18

BEAR GRAPHICS 800-325-9084 FORM NO. 30043

Ordinance No. 8728

Passed November 19, 2018

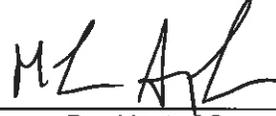
ORDINANCE AUTHORIZING THE UTILITIES DIRECTOR TO ENTER INTO A SOLAR PROJECT EASEMENT AND LEASE AGREEMENT WITH THE WOOD COUNTY COMMISSIONERS AND THE WOOD COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That the Utilities Director is hereby authorized to enter into a solar project easement and lease agreement with the Wood County Commissioners and the Wood County Board of Developmental Disabilities in substantial accordance with the exhibit attached hereto and made a part hereof.

SECTION 2: This ordinance shall take effect at the earliest time permitted by law.

Passed: November 19, 2018
Date



President of Council

MICHAEL A. ASPACHER

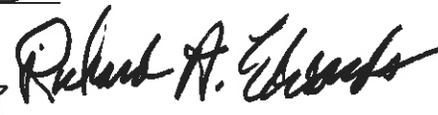
Attest:



Clerk of Council

KAY D. SCHERREIK

Approved: November 20, 2018
Date



Mayor

RICHARD A. EDWARDS

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION

This is to certify that the foregoing is a true copy of Ord No. 8728 passed by the Council of the City of Bowling Green, Ohio,

Nov. 19, 2018

Clerk of Council

RECORD OF ORDINANCES

1st Reading: 10-15-18

2nd Reading: 11-5-18

3rd Reading: 11-19-18

BEAR GRAPHICS 800-325-9084 FORM NO. 30043

Ordinance No. 8729

Passed November 19, 2018

ORDINANCE AMENDING AND ADOPTING SECTIONS 91.03, 91.07, 91.09, 91.16 AND 91.17 OF THE CODIFIED ORDINANCES OF THE CITY OF BOWLING GREEN, OHIO, REGARDING THE CEMETERY

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, STATE OF OHIO:

SECTION 1: That Sections 91.03, 91.07, 91.09, 91.16 and 91.17 are hereby amended and adopted to read in accordance with the Exhibit attached to and made a part of this ordinance.

SECTION 2: This ordinance shall take effect at the earliest time permitted by law.

Passed: November 19, 2018 Date M. A. Z. President of Council MICHAEL A. ASPACHER

Attest: Kay D. Scherrek Clerk of Council KAY D. SCHERREIK

Approved: November 20, 2018 Date Richard A. Edwards Mayor RICHARD A. EDWARDS

MICHAEL J. MARSH CITY ATTORNEY kds

CERTIFICATION This is to certify that the foregoing is a true copy of Ord No. 8729 passed by the Council of the City of Bowling Green, Ohio, Nov. 19, 2018. Kay D. Scherrek Clerk of Council

Rev 9-27-18

Sections altered: 91.03 / 91.07 / 91.09 / 91.16 / 91.17

New language in Red. Old language no longer needed is shown as: ~~strikethrough~~

91.03 RATES FOR GRAVE LOT PURCHASES; ADDITIONAL FEES AND SCHEDULING FUNERALS.

(A) ~~There~~ Rates are established ~~the following rates~~ for grave lot purchases and cemetery services for the city and set forth in Section 35.70.

(B) In addition, ~~to the rates in division (A) above,~~ footers/foundations will be provided by the city in ~~two~~ the following sizes for a fee:

- (1) Footer A (single grave) 40 inches wide by 22 inches in depth by 30 inches thick per fee set forth in Section 35.70; ~~for \$350;~~ or
- (2) Footer B (double grave) 68 inches wide by 22 inches in depth by 30 inches thick per fee set forth in Section 35.70; ~~for \$550.~~
- (3) Footer for Infant grave: 24 inches wide by 14 inches in depth by 14 inches thick per fee set forth in Section 35.70.
- (4) All U.S. Military Veterans foundation for a plaque (not a headstone) shall be furnished by the City at no charge. These foundations for plaques are typically 32 inches wide, 20 inches in depth and 4 inches thick.
- (5) All available lots for sale with pre-poured foundations already in place, the lots and the foundations will be sold together at the time of purchase of the lot.

(C) No one may purchase more than (4) grave lots per calendar year unless special permission is granted the Public Works Director.

~~(C) There shall be an additional \$100 per hour fee (min. one hour charge) for any funeral entering the cemetery after 2:00 p.m. (Altered & moved to E (4) below)~~

(D) For the purpose of the rates and charges set forth in this section, a **RESIDENT** shall be defined as being legally domiciled in the city corporation limits on the date of death or at the time of grave lot purchase. Proof of residency required.

(E) All Cemetery fees must be pre-paid in full to the City at the Administrative Services Building prior to services provided. Payment may be made to the City by the Funeral Director, the family or a representative of each.

- (1) Upon payment for interment, the City will place on its calendar the date and time of the funeral at the Cemetery meeting requirements of this section.
- (2) There shall be a minimum two hour period of start time between funerals on the calendar.
- (3) Normal burial times shall be during municipal business hours Monday thru Friday and before 1:00 PM on Saturday. No burials are to be held on a Sunday unless special permission is granted by the Public Works Director.
- (4) For a funeral entering the Cemetery after 2:00 pm on a weekday, the weekend interment rate applies. This rate does not apply to funerals that were affected by 91.03 E (2).

(F) Funeral Directors or family members making burial arrangements shall be deemed duly authorized agents of the owner of the burial easement and personal representative of the deceased and shall assume financial responsibility for all costs associated with errors in the location of graves or burial lots resulting from inaccurate instructions to City Cemetery personnel.

91.07 SPECIFICATIONS FOR MONUMENTS, HEADSTONES, AND FOOTSTONES.

(A) Monuments, headstones, and footstones are to be made of granite, marble, or bronze. Bronze tablets must be fastened on durable stone. Wood, plaster of paris, concrete, sandstone, and similar materials will not be permitted in monuments, headstones, and footstones. Total height of new monuments/headstone (grass line to top of monument) shall not exceed 36 inches. Any violation may result in the city issuing an "order to remove" item at the expense of the installer/owner.

(B) The width of monuments, headstones, and footstones shall not exceed 24 inches for single graves and 48 inches for double graves. Maximum width dimensions:

(1) Single: 24-inch headstone / 32-inch base / 40-inch foundation.

(2) Double: 48-inch headstone / 60-inch base / 68-inch foundation.

(C) Family plots may have a family monument of a size that will not interfere with burials.

(D) Foundations shall be constructed of concrete and extend four inches on each side of the monument or headstone. Depth shall be 30 inches. All foundations will be installed/constructed by the Public Works Department.

(E) The City shall have no financial responsibility for payment of any cost incurred to procure, set, reposition or relocate any monument or marker in the Cemetery.

(F) Monuments and markers not set in accordance with these regulations may be removed at the owner's expense. Failure to reimburse the City the cost for the removal will result in the replacement monument that does meet City requirements from being permitted to be set on the foundation.

(E) The contractor engaged to install a vault shall be solely responsible for the proper setting of the vault and all work incidental thereto. The contractor shall employ adequate planking or methods to protect the turf and shall remove all equipment and materials immediately upon completion of the work. The contractor shall be financially responsible for all damage done to the Cemetery grounds and improvements directly or indirectly resulting from the contractor's activities.

91.09 MAINTENANCE OF GRAVE LOTS.

(A) Fences, hedges, posts, decorative stone, mulch, glass objects of any kind, solar powered lights, wind socks, pin wheels, mailboxes, stepping stones and enclosures of any kind around graves and lots are prohibited.

(B) Grave blankets shall be allowed from November 1 to March 1. After March 1, the city has the right to remove any grave blankets remaining. Cut, artificial, and/or potted flowers must be in an urn suitable for containing flowers and shall be placed on either side of the monument or headstone but not on the grave or in the walkway so that it will not impede mowing or maintenance. No glass containers or glass items of any kind will be permitted around graves.

(C) Flags may be displayed at graves on holidays but must be removed within one week.

- (D) Sod shall not be removed from the tops of the graves.
- (E) Trees, shrubbery, rose bushes and vines are prohibited on lots and graves. No trees or shrubbery will be planted in the cemetery except by the city.
- (F) Private plantings must be maintained or be subject to removal by the city.
- (G) No additional graveside benches will be permitted in Oak Grove after June 15, 2016. Existing benches may remain and are encouraged to be placed in a position that promotes ease of maintenance of gravesites.
- (H) Decorative items shall be removed from the cemetery and disposed of without notice if not maintained to such a degree that they become, in the opinion of the City, potentially dangerous or unsightly.

91.16 CEMETERY HOURS OPEN TO PUBLIC.

- (A) The cemetery is open to the public one half hour before sunrise and one half hour after sunset.
- (B) No person shall enter or remain on Cemetery grounds during the hours the Cemetery is not open to the public. Violators shall be subject to prosecution for criminal trespass.
- (C) Public demonstrations or Public functions, other than a funeral, Oak Grove Living History Day and Memorial Day services, shall not be conducted on Cemetery grounds without prior approval of the City Administrator. Any permission issued in writing by the City to authorize the conduct of a demonstration or function may restrict the time and place of the demonstration or function as needed to accommodate scheduled funerals.

91.17 DISINTERMENT PERMITTED; DAYS OF WEEK.

Disinterments are only permitted Monday through Thursdays on non-holidays. No disinterment will occur on a Friday, Saturday, Sunday or a city observed holiday.

(Ord. 8514, passed 5-16-2016) Penalty, see § [91.99](#)

- (A) Disinterments shall be permitted only in accordance with City ordinances.
- (B) Family members requesting the disinterment shall submit a notarized letter to the City of Bowling Green Public Works Director clearly stating the intention of the family. The letter shall include signatures of all family members who are requesting the disinterment.
- (C) All disinterments shall be directed and handled by a licensed funeral director. The City's role in disinterment is to open and close the grave sites. The City will not perform the disinterment. The City will not open and close a grave without the involvement of a funeral director.
- (D) Funeral Directors making arrangements for the disinterment of any body or cremation shall be deemed duly authorized agents of the owner of the burial easement and personal representative or next of kin of the deceased and shall assume financial responsibility for all costs associated with errors in the location of graves resulting from inaccurate instructions to cemetery personnel.

RECORD OF ORDINANCES

1st Reading: 10-15-18
2nd Reading: 11-5-18
3rd Reading: 11-19-18

BEAR GRAPHICS 800-825-8094 FORM NO. 30043

Ordinance No. 8730

Passed November 19, 2018

ORDINANCE AMENDING AND ADOPTING SECTION 35.70 OF THE CODIFIED ORDINANCES OF THE CITY OF BOWLING GREEN, OHIO, REGARDING CITY FEES AND FEES CHARGED FOR SERVICES

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That the fee listed below in Section 35.70 of the Codified Ordinances of the City of Bowling Green, Ohio, is hereby amended and adopted as follows:

SECTION 35.70 CITY FEES AND FEES CHARGED FOR SERVICES

Item	Code Section	Fee
Foundation Installation – Infant Grave	91.03	\$250.00

All other fees listed in this Section remain unchanged.

SECTION 2: This ordinance shall take effect at the earliest time permitted by law.

Passed: November 19, 2018 M. A. Aspacher
Date President of Council

MICHAEL A. ASPACHER

Attest: Kay D. Scherreik
Clerk of Council
KAY D. SCHERREIK

Approved: November 20, 2018 Richard A. Edwards
Date Mayor

RICHARD A. EDWARDS

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION

This is to certify that the foregoing is a true copy of Ord No. 8730 passed by the Council of the City of Bowling Green, Ohio, Nov. 19, 2018
Kay D. Scherreik
Clerk of Council