CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, October 8, 2018, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Matt Paquette, Acting Chair, Board of Public Utilities
Amy Craft Ahrens, Member, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Megan Newlove, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Mike Fields, Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Mick Murray, Assistant Superintendent, Water Distribution & Wastewater Collection;
John Bella, Assistant Superintendent, Water Pollution Control Division;
John Stewart, Superintendent, Electric Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Joe Fawcett, Assistant Municipal Administrator;
Brian Bushong, Finance Director;
Mike Trinity, City Engineer;
Amanda Gamby, Sustainability Coordinator;
Mike Aspacher, Member, City Council;
Bill Herald, Member, City Council; and
Jan Larson McClaughin, BG Independent News

The meeting began with the Pledge of Allegiance. Four Board Members were present. Mr. Mike Frost was absent.

I. Approval of Minutes

Mr. Paquette requested approval of the minutes of the regular September 24, 2018, Board of Public Utilities meeting.

Mr. Culbertson moved to approve the minutes from the regular September 24, 2018, Board of Public Utilities meeting. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Acceptance of Utility Easements - First Presbyterian Church

Mr. O'Connell requested the Board's approval to accept utility easements from First Presbyterian Church in connection with the construction of the Wooster Green site.

Ms. Newlove moved to approve Resolution 10-2018-01 authorizing the Utilities Director to accept utility easements from First Presbyterian Church. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

B. Acceptance of Utility Easement - Pheasant Farms Subdivision

Mr. O'Connell requested the Board's approval to accept a utility easement from TBCH Properties LLC for electric service in the final Plat in Pheasant Farms.

Ms. Craft Ahrens moved to approve Resolution 10-2018-02 authorizing the Utilities Director to accept a utility easement from TBCH Properties LLC. Ms. Newlove seconded the motion. On voice vote, the motion carried unanimously.

C. Transfer of Property in John Quinn Innovative Technology Park

Mr. O'Connell requested the Board's approval to transfer approximately 3.0 acres in John Quinn Innovative Technology Park to the Bowling Green Community Development Foundation in exchange for a credit towards the City's annual BGCDF dues.

Mr. Culbertson moved to approve Resolution 10-2018-03 authorizing the Utilities Director to transfer approximately 3.0 acres in the John Quinn Innovative Technology Park to the Bowling Green Community Development Foundation. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

D. Transfer of Property in Woodbridge Business Park

Mr. O'Connell requested the Board's approval to transfer approximately 1.56 acres to Vehtek for $60,000. The funds will be applied to the City's share of the Poe Road right-of-way improvements.

Ms. Newlove moved to approve Resolution 10-2018-04 authorizing the Utilities Director to transfer approximately 1.56 acres in Woodbridge Business Park to Vehtek. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

E. Land Lease Agreement for Solar Development

Mr. O'Connell requested the Board's approval to enter into a solar project easement and lease agreement with the Wood County Commissioners and the Wood County Board of Developmental Disabilities for the possibility of additional solar development that would be connected to the City's electric system.

Ms. Craft Ahrens moved to approve Resolution 10-2018-05 authorizing the Utilities Director to enter into a solar project easement and lease agreement with the Wood County Commissioners and the Wood County Board of Developmental Disabilities. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

F. AMP Utility Service Line Protection Plan - Discussion

Mr. O'Connell presented the details of the AMP Utility Service Line Protection Plan and offered to have an AMP representative come to a future meeting to explain the program in more detail.

G. **Extra Large Power Rate - Discussion**

Mr. O'Connell presented the information regarding an extra large power rate that would be a rate designed to offer a lower electric rate to a larger customer.

IV. **Superintendent Reports**

A. **Water Treatment Division** - No Report

B. **Water Distribution & Wastewater Collection Division**

Mr. Murray reported the Rosalind Drive project is going well. The crews are flushing hydrants in the First and Second Wards.

C. **Water Pollution Control Division** - No Report

D. **Electric Division**

Mr. Stewart reported the crews continue to work on lights on Route 25 and continue to work in Pheasant Farms.

E. **Utility Business Office**

Ms. Spangenberg reported the internal budget meetings started today.

V. **Official Reports**

A. **Mayor** - Absent

B. **Municipal Administrator** - Absent

C. **City Attorney** - Absent

D. **Public Works Director** - Absent

E. **City Engineer** - No Report

VI. **Council Member Reports**

VII. **Board Member Reports**

VIII. **New Business**

IX. **Unfinished Business**

X. Adjournment

Ms. Newlove moved to adjourn the Board of Public Utilities meeting at 5:45 p.m. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

Matt Paquette, Acting Chair

ABSENT

Mike Frost, Chair

Bill Culbertson, Member

Megan Newlove, Member

Amy Craft Ahrens, Member

BM:mem