

**RECORD OF PROCEEDINGS**  
**CITY OF BOWLING GREEN CITY COUNCIL**

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

**MONDAY, OCTOBER 1, 2018**

20

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Herald Jeffers, Robinette, Rowland, and Zanfardino were present. Council Member Gordon was not present. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Kristin Otley.

Council Member Rowland moved, Zanfardino seconded, to approve the minutes of the regular meeting held September 17, 2018 as distributed. On unanimous voice vote, Council President Aspacher declared motion carried.

**CORRESPONDENCE**

Clerk of Council Kay Scherreik noted that a listing of budget transfers for the month of October was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member Rowland moved, Zanfardino seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

Clerk noted that the Parks and Recreation revised fee schedule was distributed to Council prior to the meeting for their approval. Council Member Rowland moved, Jeffers seconded, to approve the fees as presented. On unanimous voice vote, Council President Aspacher declared motion carried.

**SPECIAL RECOGNITIONS – MAYOR EDWARDS**

There were no special recognitions by the Mayor.

**LOBBY VISITATIONS**

Ahmed Mehmood, 715 Third Street and representing the Muslim Student Administration (MSA), addressed City Council to thank them and the City for taking a stand against discrimination in the community. He praised Council for passing the anti-discrimination resolution in January 2017 and making Bowling Green a welcoming place to live. Mehmood invited City Council and members of the Administration to attend the MSA dinner to be held on October 19 at BGSU.

Council Member Rowland thanked Ahmed Mehmood for the invitation and for his appreciation. She said that she is proud and happy to have them as part of the community and will plan on attending the MSA dinner. Council Member Zanfardino also thanked Mehmood for the invitation indicating that he would not be able to attend, but also appreciated the kinds words expressed by him on behalf of the MSA.

Nathan Eberly, 907 Sand Ridge Road, addressed City Council regarding the naming of the new building in City Park. He asked that Council consider focusing naming rights on internal rooms and other features of the building rather than the overall name of the building itself. Eberly expressed his preference for having the building name focused solely on the veterans.

**NEW LEGISLATION**

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member Robinette, for the Planning, Zoning and Economic Development Committee, introduced an ordinance accepting annexation of approximately 0.70 acres of land in Plain Township, Wood County, Ohio, from Jean Hines, petitioner.

Council Member Robinette, for the Planning, Zoning and Economic Development Committee, introduced an ordinance establishing interim zoning for the approximately 0.70 acres of land generally known as 14069 Mitchell Road, recently annexed to the City as petitioned for by Jean Hines. Robinette scheduled a public hearing for this ordinance for November 5, 2018, at 6:45 p.m.

Council Member Jeffers, for the Finance Committee, introduced a resolution authorizing the Municipal Administrator to enter into a renewal of the agreement with the Wood County Public Defender.

Council Member Jeffers, for the Finance Committee, introduced an ordinance providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2018 and ending December 31, 2018.

Council President Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to enter into a contract or contracts with American Municipal Power to participate in the Reciprocating Internal Combustion Engine (RICE) Meter Peaking Project.

### OFFICIAL REPORTS

Mayor Dick Edwards thanked the Muslim Student Association for attending the meeting tonight and for its involvement in the community. He thanked them for the invitation to the annual dinner.

Mayor Edwards introduced Mary Hinkleman as the new Executive Director of the Bowling Green Chamber of Commerce.

Municipal Administrator Lori Tretter reported that a committee has been formed to examine downtown parking issue and has held its first meeting. Tretter reported that the committee has requested that proposed Ordinance #8704 which has been tabled until October 15 be postponed until a later date pending further study and discussion by the committee.

Planning Director Heather Saylor had no report.

Parks and Recreation Director Kristin Otley thanked all those involved in the recent Foundation fundraising event. Otley noted that while the final numbers have not been calculated, the event raised more than \$20,000.

City Attorney Michael Marsh had no report.

Public Utilities Director Brian O'Connell reported that hydrant flushing and maintenance is currently underway throughout the City. Information can be found on the City's website.

Public Works Director Brian Craft had no report.

### COUNCIL COMMITTEE REPORTS

There were no Council committee reports.

### READING OF LEGISLATION

Clerk read Resolution #3714 authorizing the Municipal Administrator to enter into a renewal of the agreement with the Wood County Public Defender, for first reading.

Clerk read Ordinance #8716 accepting annexation of approximately 0.70 acres of land in Plain Township, Wood County, Ohio, from Jean Hines, petitioner, for first reading.

Clerk read Ordinance #8717 establishing interim zoning for the approximately 0.70 acres of land generally known as 14069 Mitchell Road, recently annexed to the City as petitioned for by Jean Hines, for first reading.

Clerk noted that a public hearing has been scheduled for Ordinance #8717 for Monday, November 5, 2018, at 6:45 p.m. in the Council Chamber.

Clerk read Ordinance #8718 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2018 and ending December 31, 2018, for first reading.

Council Member Aspacher moved, Zanfardino seconded, to suspend the rules and give Ordinance #8718 its second and third reading. On roll call vote, Council Members Herald, Jeffers, Robinette, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8718 for second and third reading by number and title only.

Council Member Jeffers moved, Rowland seconded, to adopt Ordinance #8718. On roll call vote, Council Members Jeffers, Robinette, Rowland, Zanfardino, Aspacher, and Herald voted yes. Council President Aspacher declared motion carried, and Ordinance #8718 adopted.

Clerk read Ordinance #8719 authorizing the Utilities Director to enter into a contract or contracts with American Municipal Power to participate in the Reciprocating Internal Combustion Engine (RICE) Meter Peaking Project, for first reading.

Clerk read Resolution #3712 naming the Bowling Green, Ohio Veterans Memorial Building, for second reading.

Clerk read Resolution #3713 declaring the intent of the Council of the City of Bowling Green, Ohio, to adopt the federally approved Wood County Hazard Mitigation Plan as developed by the Wood County Emergency Management Agency, for second reading.

Clerk read Ordinance #8714 amending and adopting Section 30.101 of the Codified Ordinances of the City of Bowling Green, Ohio, establishing a Historic Preservation Commission, for second reading.

Clerk read Ordinance #8715 authorizing the Mayor of the City of Bowling Green, Ohio, to enter into a Housing Revolving Loan Fund Administration Agreement, for second reading.

Clerk read Resolution #3711 amending and adopting changes to the Procurement Manual for the B.G. Transit Program, for third reading.

Council Member Zanfardino moved, Herald seconded, to adopt Resolution #3711. On roll call vote, Council Members Robinette, Rowland, Zanfardino, Aspacher, Herald, and Jeffers voted yes. Council President Aspacher declared motion carried, and Resolution #3711 adopted.

Clerk read Ordinance #8711 authorizing the Utilities Director to enter into an agreement with Anixter Power Solutions for the purchase of electric meters, for third reading.

Council President Aspacher moved, Herald seconded, to adopt Ordinance #8711. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Herald, Jeffers, and Robinette voted yes. Council President Aspacher declared motion carried, and Ordinance #8711 adopted.

Clerk read Ordinance #8712 authorizing the Utilities Director to request qualifications and enter into a contract or contracts for engineering services related to aeration and biosolids improvements at the Water Pollution Control facility, for third reading.

Council President Aspacher moved, Rowland seconded, to adopt Ordinance #8712. On roll call vote, Council Members Zanfardino, Aspacher, Herald, Jeffers, Robinette, and Rowland voted yes. Council President Aspacher declared motion carried, and Ordinance #8712 adopted.

Clerk read Ordinance #8713 authorizing the Utilities Director to accept a utility easement from Napoleon Landings, LLC, for third reading.

Council President Aspacher moved, Herald seconded, to adopt Ordinance #8713. On roll call vote, Council Members Aspacher, Herald, Jeffers, Robinette, Rowland, and Zanfardino voted yes. Council President Aspacher declared motion carried, and Ordinance #8713 adopted.

Council Member Rowland moved, Herald seconded, to excuse Council Member Gordon from this evening's meeting. On unanimous voice vote, Council President Aspacher declared motion carried.

Council Member Herald moved, Rowland seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the October 1, 2018 regular meeting of the City Council at 7:28 p.m., subject to call.

  
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Kay D. Scherreik, Clerk of Council  
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Michael Aspacher, President of Council



October 1, 2018

TO: Bowling Green City Council  
FROM: Brian Bushong, Finance Director

Transfers requested for the month of October include:

Fund	Dept.	Account	Description	From	To
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,001.00	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,001.00
4030	710	92100	Green Space Acquisition Fund, Recreation Department, Transfer To General	\$ 2,225.00	
1010	000	69440	General, Revenue, Transfer From Capital Projects		\$ 2,225.00
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 2,916.67	
2007	000	69410	Payroll Stabilization, Revenue, Transfer From General		\$ 2,916.67
2016	710	92300	Park, Playground and Recreation, Recreation Department, Transfer To Debt Service	\$ 25,509.44	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 25,509.44
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 7,500.00	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 7,500.00
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 42,457.29	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 42,457.29
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 19,166.67	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 19,166.67
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 48,878.71	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 48,878.71
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 5,584.08	

2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 5,584.08
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 21,047.40	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 21,047.40
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 239,342.00	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 239,342.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 72,296.00	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 72,296.00
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 17,583.00	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 17,583.00
<b>Tots:</b>				<b>\$ 507,507.26</b>	<b>\$ 507,507.26</b>