



## CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, August 13, 2018, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Mike Frost, Chair, Board of Public Utilities;  
Matt Paquette, Member, Board of Public Utilities;  
Amy Craft Ahrens, Member, Board of Public Utilities;  
Bill Culbertson, Member, Board of Public Utilities;  
Megan Newlove, Member, Board of Public Utilities;  
Brian O'Connell, Utility Director;  
Mike Fields, Superintendent, Water Treatment Division;  
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;  
Doug Clark, Superintendent, Water Pollution Control Division;  
John Stewart, Superintendent, Electric Division;  
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;  
Brian Craft, Public Works Director;  
Brian Bushong, Finance Director;  
Amanda Gamby, Sustainability Coordinator;  
Mike Aspacher, Member, City Council;  
Bill Herald, Member, City Council; and  
Jan Larson McLaughlin, BG Independent News

The meeting began with the Pledge of Allegiance. All five Board Members were present.

### I. Approval of Minutes

Mr. Frost requested approval of the minutes of the regular July 23, 2018, Board of Public Utilities meeting.

**Mr. Culbertson moved to approve the minutes from the regular July 23, 2018, Board of Public Utilities meeting. Ms. Newlove seconded the motion. On voice vote, the motion carried unanimously.**

### II. Lobby Visitation

### III. Utilities Director Report

#### A. Water Pollution Control - SHAM Building Repairs

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a contract(s) for repairs to the Solids Handling and Maintenance (SHAM) building at the Water Pollution Control Facility. The funding is included in the 2018 Water and Sewer Capital Improvement Fund budget.

**Ms. Craft Ahrens moved to approve Resolution 08-2018-01 authorizing the Utilities Director to advertise for bids and enter into a contract(s) for repairs to the SHAM building. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.**

**B. Property Acquisition - 315 to 325 North Grove Street**

Mr. O'Connell requested the Board's approval to execute a Real Estate Purchase Agreement between the City and Sandalan LLC, owned by Mr. Alan Stoots for approximately 1.57 acres near 315 and 325 North Grove Street.

**Ms. Newlove moved to approve Resolution 08-2018-02 authorizing the Utilities Director to execute a Real Estate Purchase Agreement for approximately 1.57 acres near 315 and 325 North Grove Street. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.**

Mr. O'Connell informed the Board the Habitat for Humanity Groundbreaking at the site of the former Manville Water Tower occurred today.

**IV. Superintendent Reports****A. Water Treatment Division**

Mr. Fields reported the plant received EPA chemical certification for another three years. Six GAC vessels will be changed out this week.

**B. Water Distribution & Wastewater Collection Division**

Mr. Johnson reported the sewer division is finishing the catch basins in the Third Ward and will start the Second Ward next. The water division has been working on asset management. The Morton/Meeker project is almost complete.

**C. Water Pollution Control Division**

Mr. Clark reported equipment for an odor control pilot test is being installed at the Poe/Mercer Pump Station for a few weeks. The Grit Handling project is on schedule. There was a combined sewer overflow on Friday due to a large amount of rain in a short duration that occurred on the west side of the City.

**D. Electric Division**

Mr. Stewart reported that crews have been changing poles on Route 25 near Home Depot. EPIC will be testing our poles and the underground transformers.

**E. Utility Business Office**

Ms. Spangenberg reported there will be a vacancy in the office due to one of the employees getting an administrative secretary position in another department.

**V. Official Reports**

**A. Mayor - Absent**

**B. Municipal Administrator - Absent**

**C. City Attorney - Absent**

**D. Public Works Director**

Mr. Craft reported Manville Road will be paved after the Labor Day weekend. The water and sewer bid for downtown will be in late September.

E. City Engineer - Absent

VI. Council Member Reports

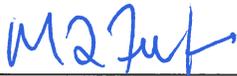
VII. Board Member Reports

VIII. New Business

IX. Unfinished Business

X. Adjournment

Mr. Paquette moved to adjourn the Board of Public Utilities meeting at 5:15 p.m. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.



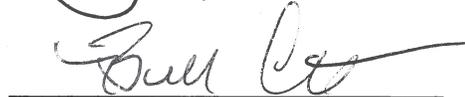
Mike Frost, Chair



Matt Paquette, Member



Megan Newlove, Member



Bill Culbertson, Member



Amy Craft Ahrens, Member

BM:mem