



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

304 North Church Street
Bowling Green, Ohio 43402

Phone: (419) 354-6246

Fax: (419) 353-4763

E-Mail: bgutildir@bgohio.org

The Bowling Green Board of Public Utilities met in regular session on Monday, June 25, 2018, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Mike Frost, Chair, Board of Public Utilities;
Matt Paquette, Member, Board of Public Utilities
Amy Craft Ahrens, Member, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Megan Newlove, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Mike Fields, Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Superintendent, Electric Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Dick Edwards, Mayor;
Lori Tretter, Municipal Administrator;
Joe Fawcett, Assistant Municipal Administrator;
Brian Craft, Public Works Director;
Jason Sisco, City Engineer;
Brian Bushong, Finance Director;
Amanda Gamby, Sustainability Coordinator;
Grant Jones, City Arborist
Mike Aspacher, Member, City Council;
Bruce Jeffers, Member, City Council;
Sue Clark, Bowling Green Community Development Foundation; and
Jan Larson McCloughlin, BG Independent News

The meeting began with the Pledge of Allegiance. All five Board Members were present.

I. Approval of Minutes

Mr. Frost requested approval of the minutes of the regular May 14, 2018, Board of Public Utilities meeting.

Mr. Paquette moved to approve the minutes from the regular May, 14, 2018, Board of Public Utilities meeting. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Advertise for Bids for Tree Trimming and Removal Services

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a contract for tree trimming and removal services for a one year term with the option to renew the contract for an additional three years.

Mr. Culbertson moved to approve Resolution 06-2018-01 authorizing the Utilities Director to advertise for bids and enter into a contract(s) for tree trimming and removal services. Ms. Newlove seconded the motion. On voice vote, the motion carried unanimously.

B. Electric Rate Review/Update

Mr. O'Connell reviewed the letter provided by Sawvel and Associates stating the electric rate plan that will be effective July 1 is reasonable and does not need revised.

C. Economic Development Electric Rate Rider

Mr. O'Connell presented the Board with the Electric Economic Development (ED)Rider that could be offered to any qualifying electric customer. The ED Rider has been developed by Sawvel & Associates and staff to promote and increase electric sales.

Mr. O'Connell will bring the ED Rider back to the Board in July for approval.

D. Village of Portage Wastewater Contract

Mr. O'Connell requested the Board's approval to enter into a contract with the Village of Portage for wastewater treatment services. The contract includes an addendum to increase the wastewater capacity allocated to the Village to a maximum of 150,000 GPD.

Ms. Newlove moved to approve Resolution 06-2018-02 authorizing the Utilities Director to enter into a contract(s) with the Village of Portage for Wastewater Treatment Services. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

IV. Superintendent Reports**A. Water Treatment Division - No Report****B. Water Distribution & Wastewater Collection Division**

Mr. Johnson reported staff has been checking the lift stations. The water and sewer work is complete on Liberty Street. Staff will start the sewer work on Martin and Meeker.

C. Water Pollution Control Division

Mr. Clark reported there was a combined sewer overflow on June 10 and June 12 due to heavy rains. The Odor Control project is complete and has been running for approximately three weeks. The Grit Removal project is on schedule.

D. Electric Division

Mr. Stewart reported the crews are finishing circuit work on the Dunbridge Road Transformer project. The crews continue to work on the Roundabout project.

E. Utility Business Office - No Report

V. Official Reports

A. Mayor

Mayor Edwards presented the Board with a statement regarding the Nexus pipeline project.

B. Municipal Administrator - No Report

C. City Attorney - Absent

D. Public Works Director

Mr. Craft reported staff is working on Thurston Avenue and Liberty Street.

E. City Engineer - No Report

VI. Council Member Reports

VII. Board Member Reports

VIII. New Business

IX. Unfinished Business

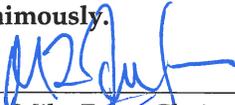
X. Executive Session - Property

Mr. Culbertson moved to enter into executive session at 5:50 p.m. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

Ms. Newlove moved to exit the executive session at 6:05 p.m. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

XI. Adjournment

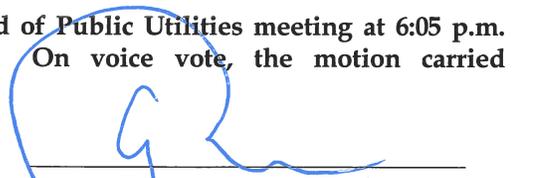
Ms. Newlove moved to adjourn the Board of Public Utilities meeting at 6:05 p.m. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.



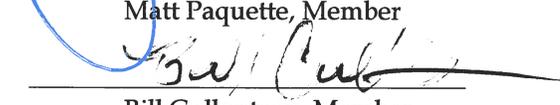
Mike Frost, Chair



Megan Newlove, Member



Matt Paquette, Member



Bill Culbertson, Member



Amy Craft Ahrens, Member

BM:mm