

**RECORD OF PROCEEDINGS  
CITY OF BOWLING GREEN CITY COUNCIL**

Minutes of

Meeting

BEAR GRAPHICS 800-325-8084 FORM NO. 10148

**MONDAY, JULY 16, 2018**

Held

20

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gordon, Herald Jeffers, Robinette, and Rowland were present. Council Member Zanfardino was not present. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, Public Works Director Brian Craft, Utilities Director Brian O'Connell, and Parks and Recreation Director Kristin Otley. City Attorney Michael Marsh and Planning Director Heather Saylor were not present.

Council Member Rowland moved, Herald seconded, to approve the minutes of the regular meeting held July 2, 2018 as distributed. On unanimous voice vote, Council President Aspacher declared motion carried.

**CORRESPONDENCE**

Clerk of Council Kay Scherreik noted that a listing of budget transfers for the month of July was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member Jeffers moved, Robinette seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

Clerk also noted for the record that copies of the Budget Summary Report for the month of June 2018 was distributed to Council prior to this evening's meeting.

**SPECIAL RECOGNITIONS – MAYOR EDWARDS**

Mayor Dick Edwards presented a proclamation to Parks and Recreation Director Kristin Otley and Park Board member Cale Hover proclaiming the month of July "Parks and Recreation Month" in the City of Bowling Green.

Mayor Edwards also presented a citation to Margaret Montegue for her dedicated service on the City's Human Relations Commission from 2011 to 2018.

**LOBBY VISITATIONS**

Wendy Chambers, Executive Director of the Bowling Green Convention & Visitors Bureau updated Council on the bureau's activities. Chambers noted that in 2017, hotels in Bowling Green saw an increase in rentals of 6.62 percent over the previous year. Chambers also updated Council on upcoming events in the City to celebrate being named one of Ohio's Best Hometowns by Ohio Magazine.

**NEW LEGISLATION**

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member Jeffers, for the Finance Committee, introduced an ordinance providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2018 and ending December 31, 2018.

Council Member Gordon, for the Transportation & Safety Committee, introduced an ordinance amending and adopting Section 93.20 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding cost basis of service, and declaring an emergency.

**OFFICIAL REPORTS**

Mayor Edwards noted that the Town and Gown Summit being held in Bowling Green will begin on Wednesday evening. He indicated that approximately 140 people will be participating in the event. He discussed the featured speakers and seminar schedule.

Municipal Administrator Lori Tretter noted that there is a piece of legislation on tonight's agenda to amend Section 93.20 regarding cost basis for fire service outside the City limits. Tretter explained that this change will give the City flexibility when charging for fire service for new buildings that meet the current fire code. Tretter gave the example of the new pavilion building located at the fairgrounds. Tretter also reviewed anticipated street closures for the Firefly Festival scheduled for Friday, July 20.

Planning Director Heather Saylor was not present.

Parks and Recreation Director Kristin Otley reviewed upcoming events and parks programming.

City Attorney Michael Marsh was not present.

Utilities Director Brian O'Connell had no report.

Public Works Director Brian Craft had no report.

**COUNCIL COMMITTEE REPORTS**

Council Member Gordon announced that the Community Improvement Committee will meet on Monday, August 6, at 6:00 p.m. in the Council Chamber to continue discussion regarding revisions to the preamble of the City's Charter.

**READING OF LEGISLATION**

Clerk read Ordinance #8701 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2018 and ending December 31, 2018, for first reading.

Council Member Jeffers moved, Gordon seconded, to suspend the rules and give Ordinance #8701 its second and third reading. On roll call vote, Council Members Gordon, Herald, Jeffers, Robinette, Rowland, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8701 for second and third reading by number and title only.

Council Member Jeffers moved, Rowland seconded, to adopt Ordinance #8701. On roll call vote, Council Members Herald, Jeffers, Robinette, Rowland, Aspacher, and Gordon voted yes. Council President Aspacher declared motion carried, and Ordinance #8701 adopted.

Clerk read Ordinance #8702 amending and adopting Section 93.20 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding cost basis of service, for first reading.

Council Member Gordon moved, Jeffers seconded, to suspend the rules and give Ordinance #8702 its second and third reading. On roll call vote, Council Members Jeffers, Robinette, Rowland, Aspacher, Gordon, and Herald voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8702 for second and third reading by number and title only.

Council Member Gordon moved, Rowland seconded, to adopt the emergency clause for Ordinance #8702. On roll call vote, Council Members Robinette, Rowland, Aspacher, Gordon, Herald, and Jeffers voted yes. Council President Aspacher declared motion carried, and the emergency clause adopted.

Council Member Gordon moved, Jeffers seconded, to adopt Ordinance #8702. On roll call vote, Council Members Rowland, Aspacher, Gordon, Herald, Jeffers, and Robinette voted yes. Council President Aspacher declared motion carried, and Ordinance #8702 adopted.

Clerk read Resolution #3705 adopting the Estimate of Revenues for the year 2019, for second reading.

Council Member Jeffers moved, Gordon seconded, to suspend the rules and give Resolution #3705 its third reading. On roll call vote, Council Members Aspacher, Gordon, Herald, Jeffers, Robinette, and Rowland voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Resolution #3705 for third reading by number and title only.

Council Member Jeffers moved, Rowland seconded, to adopt Resolution #3705. On roll call vote, Council Members Gordon, Herald, Jeffers, Robinette, Rowland, and Aspacher voted yes. Council President Aspacher declared motion carried, and Resolution #3705 adopted.

Clerk read Ordinance #8698 amending and adopting Section 33.03(A) of the Codified Ordinances of the City of Bowling Green, Ohio, relating to pay for school police, interns, and Civil Infractions hearing officer, and declaring an emergency, for second reading.

Clerk read Ordinance #8699 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for tree trimming and removal services, for second reading.

Clerk read Ordinance #8700 authorizing the Utilities Director to enter into a contract or contracts with the Village of Portage for wastewater treatment services, for second reading.

Clerk read Resolution #3704 authorizing the City of Bowling Green to participate in the Local Park Improvement Grant Program and to file an application and accept grant funding upon grant application approval, for third reading.

Council Member Rowland moved, Gordon seconded, to adopt Resolution #3704. On roll call vote, Council Members Herald, Jeffers, Robinette, Rowland, Aspacher, and Gordon voted yes. Council President Aspacher declared motion carried, and Resolution #3704 adopted.

Clerk read Ordinance #8696 for cleaning of streets by special assessment, for third reading.

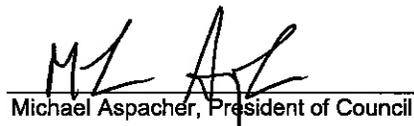
Council Member Jeffers moved, Gordon seconded, to adopt Ordinance #8696. On roll call vote, Council Members Jeffers, Robinette, Rowland, Aspacher, Gordon, and Herald voted yes. Council President Aspacher declared motion carried, and Ordinance #8696 adopted.

Council Member Herald moved, Rowland seconded, to excuse Council Member Zanfardino from this evening's meeting. On unanimous voice vote, Council President Aspacher declared motion carried.

Council Member Robinette moved, Rowland seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the July 16, 2018 regular meeting of the City Council at 7:40 p.m., subject to call.



Kay D. Scherrek, Clerk of Council



Michael Aspacher, President of Council



July 16, 2018

TO: Bowling Green City Council  
 FROM: Brian Bushong, Finance Director

Transfers requested for the month of July include:

Fund	Dept.	Account	Description	From	To
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,001.00	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,001.00
4030	710	92100	Green Space Acquisition Fund, Recreation Department, Transfer To General	\$ 2,225.00	
1010	000	69440	General, Revenue, Transfer From Capital Projects		\$ 2,225.00
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 2,916.67	
2007	000	69410	Payroll Stabilization, Revenue, Transfer From General		\$ 2,916.67
2016	710	92300	Park, Playground and Recreation, Recreation Department, Transfer To Debt Service	\$ 25,509.44	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 25,509.44
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 7,500.00	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 7,500.00
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 42,457.29	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 42,457.29
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 19,166.67	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 19,166.67
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 48,878.71	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 48,878.71
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 5,584.08	

2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 5,584.08
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 21,047.40	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 21,047.40
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 239,342.00	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 239,342.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 72,296.00	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 72,296.00
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 17,583.00	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 17,583.00
<b>Total</b>				<b>\$ 507,507.26</b>	<b>\$ 507,507.26</b>