



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, May 14, 2018, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Mike Frost, Chair, Board of Public Utilities;
Matt Paquette, Member, Board of Public Utilities;
Amy Craft Ahrens, Member, Board of Public Utilities;
Megan Newlove, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Mike Fields, Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Superintendent, Electric Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Dick Edwards, Mayor;
Lori Tretter, Municipal Administrator;
Joe Fawcett, Assistant Municipal Administrator;
Jason Sisco, City Engineer;
Brian Bushong, Finance Director;
Amanda Gamby, Sustainability Coordinator;
Mike Aspacher, Member, City Council;
Bruce Jeffers, Member, City Council; and
Bill Herald, Member, City Council

The meeting began with the Pledge of Allegiance. Four Board Members were present. Mr. Culbertson was absent.

I. Approval of Minutes

Mr. Frost requested approval of the minutes of the regular April 23, 2018, Board of Public Utilities meeting.

Mr. Paquette moved to approve the minutes from the regular April 23, 2018, Board of Public Utilities meeting. Ms. Newlove seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Multi-year Water Rate Adjustment

Mr. O'Connell requested the Board to adopt a five year water rate adjustment plan with the first adjustment being effective June 1, 2018. The City completed a water utility cost of service and rate study and determined the five year period would

accurately reflect the cost of providing service while keeping the water utility operating in sound financial condition.

Ms. Craft Ahrens moved to approve Resolution 05-2018-01 adopting water rate adjustments. Ms. Newlove seconded the motion. Mr. Paquette abstained from voting. On voice vote, the motion carried unanimously.

B. Water Meter and Tap Fee Schedule

Mr. O'Connell requested the Board's approval to amend the water meter and tap fee schedule to cover material, labor and equipment cost for providing these services.

Ms. Newlove moved to approve Resolution 05-2018-02 amending the water meter and tap fee schedule for the Water Distribution & Wastewater Collection Division. Ms. Craft Ahrens seconded the motion. Mr. Paquette abstained from voting. On voice vote, the motion carried unanimously.

C. Advertise for Bids - Water Treatment Plant Lime Sludge Disposal Services

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a multi-year contract for lime sludge disposal services for the Water Treatment Plant. Lime sludge removal is necessary from the lime sludge lagoon to allow water treatment process to continue.

Ms. Newlove moved to approve Resolution 05-2018-03 authorizing the Utilities Director to advertise for bids and enter into a contract for lime sludge disposal services for the Water Treatment Plant. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

D. Upgrade Aclara TWACS Automated Meter Reading Software

Mr. O'Connell requested the Board's approval to purchase and implement the meter reading software upgrade to AclaraONE and AclaraACE that will provide additional benefits for staff and customers.

Ms. Newlove moved to approve Resolution 05-2018-04 authorizing software upgrades to the Automated Meter Reading System. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

Mr. O'Connell advised the Board that John Rehm retired on April 27 and John Stewart was promoted to Superintendent of the Electric Division. The Electric Division has received the RP3 Public Power Award for 2018 - 2020. The BG Solar Project also moved from #7 to #6 in the national SEPA award for solar watts per customer installed in 2017.

IV. Superintendent Reports

A. Water Treatment Division

Mr. Fields reported staff is changing out six of the carbon filters and the remaining six will be exchanged in August.

B. Water Distribution & Wastewater Collection Division

Mr. Johnson reported staff continues to clean catch basins. The water line for Liberty Street is complete and staff will start on the sanitary portion tomorrow.

C. Water Pollution Control Division

Mr. Clark reported the Odor Control project is officially running with a few minor hiccups. The Grit Handling project is still in progress.

D. Electric Division

Mr. Stewart reported staff continues digging at the Roundabout project. The Dunbridge Transformer project should be completed next week.

E. Utility Business Office

Ms. Spangenberg reported that staff has given the last information to the Auditor's. This is the first year we have been able to do capital assets on the software.

V. Official Reports

- A. Mayor - No Report
- B. Municipal Administrator - No Report
- C. City Attorney - Absent
- D. Public Works Director - Absent
- E. City Engineer - No Report

VI. Council Member Reports

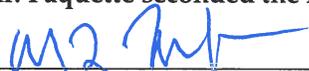
VII. Board Member Reports

VIII. New Business

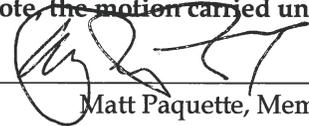
IX. Unfinished Business

X. Adjournment

Ms. Craft Ahrens moved to adjourn the Board of Public Utilities meeting at 5:32 p.m. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.



 Mike Frost, Chair



 Matt Paquette, Member



 Megan Newlove, Member

ABSENT

 Bill Culbertson, Member



 Amy Craft Ahrens, Member