

City of Bowling Green

Parks & Recreation Board Meeting Minutes

April 24 @ 7:00 p.m.

Call to Order Karen Rippey, Acting Chair (7:00 PM)

Roll Call

Present: Linda Cubberley, Cale Hover, Jon Laabs, JD Pooley, Karen Rippey, Robin Veitch and Cheryl Windisch

Absent: Jeff Crawford and Monique Rosati

Staff Attendance: Kristin Otley, Chris Gajewicz, Ivan Kovacevic and Cheryl Witt

Approval of March 2018 Minutes

Unanimously approved on a motion by Robin Veitch and a second by Cale Hover.

Correspondence: Passed around

Chairpersons Report, Jeff Crawford: No report

Old Business: There was no old business to discuss.

New Business: Approval of 1st Quarter Fee waivers. Cale Hover asked if Kristin could refresh the board on fee waivers. Kristin stated that per BGPR policies there will be waiver of need discounts and activity marketing discounts. If there is a financial hardship and with proper documentation, a child can receive two free programs per year. There are some restrictions to this as we cannot offer any of our contracted programs at no cost through the fee waiver. Families can also receive discounts on community center and pool passes. We then report all of the discounts on activities, facilities and passes to the board each quarter. The 1st Quarter Fee Waiver report was unanimously approved on a motion by Cale Hover with a second by JD Pooley.

Foundation Report: Cheryl Windisch

- Tom Milbrodt gave an excellent explanation of the financials and the endowment with some recommendations of transferring funds from the undesignated fund to six different designated funds. The summer brochures are out. We are busy and good things are happening. Nancy Spence is doing a great job planning the Wine & Cheese. Beth Utz and Reagan Otley both created a chair for us that will be in the Downtown BG's Chair-Art-Y event at the Four Corners during the Art Walk. The membership drive has brought in over \$11,000 and people are continuing to give. The annual meeting will be on May 19 at the Rotary Nature Center from 9-10:30 am. We will be having a fundraiser at Sunset Bistro and DQ this summer. Cheryl will be going off of the Park Board next month (May). She will continue to be on the Foundation Board. Kristin stated that we are very happy that Cheryl will be still serving on the Foundation Board.

Director's Report: Kristin Otley

- **Master Plan Update:** The roof over the portico and banquet room of the Simpson Building was scheduled to start and the roofer ran into an issue. Kristin will keep the board updated on the progress of this project.
- **City Park Building:** The City is in negotiations with the top architect/engineering firm. Legal is reviewing. Once the contract is signed we will meet with the architects. Karen and JD are on the review team.
- **BG City Guide:** Cinda Stutzman wrote a great article on restoration for the BG City Guide. The article was credited to Kristin and she just wanted to make sure that Cinda received the props for the outstanding article.
- Kristin will be on the radio with Larry Weiss Friday at 7:30 am.
- We do not anticipate any concession price changes at the pool. We are working on getting bids to have fresh pizza at the concession stand instead of the frozen pizza. There may be a change to the pizza price and we will update you when we know. May 26 is opening day for the pool.
- Chris Gajewicz is taking the lead on reviewing policies. We have a stack of duplicative policies, where there is already a City policy in place, BGPR does not need their own policy. When we present duplicative policies the Park Board would need to rescind them and BGPR would then follow the City policy. We also have other policies that are quite lengthy that we will shorten and then they would need approved by the Board.
- Kristin presented the new quarterly coordinator's report. This is a more standardized report that is easier to read. Copies were passed around.

Coordinator's Reports:

- **Chris Gajewicz:** We will be doing a burn this Thursday at Wintergarden, weather permitting. The holistic healing garden is coming along. We appreciate and want to thank the BGPR Foundation for the \$35,000 worth of concrete that they have paid for the renovations of the holistic healing garden. We have 30 stand alone pots of flowers that we will be placing in groups around SGP. There are some healing and medicinal plants and flowers incorporated in some of the pots. Perrysburg Garden Club will be coming back for a visit when it is warmer out. Chris will be doing a Birding for Adults program on May 5 at the Nature Center. It is \$10.00 per person and any level of birder can attend.
- **Ivan Kovacevic:** The summer brochure is out. April 30 starts registration for residents and May 14 starts registration for non residents. We will be having our usual favorite camps and some new camps such as a singer/song writer camp with Kerry Patrick Clark. We have rolled out our short term pass options. If people renew their pool passes before May 11, they can receive a free gift while supplies last. The 2nd Annual Super Dash had 110 registered. We had three new programs that our practicum students put together: Spring Olympics (37 participants), Nature Scavenger Hunt (40+ participants) and an Escape Room (49 participants). It was neat to see in these events how three different generations came together to participate. Ivan showed a video of the Super Dash. Sandy Rowland thanked Ivan for showing the great video.

Lobby Visitation: Mayor Edwards gave a hearty "Well done!" to Ivan for all his hard work on the Super Dash. Ivan thanked the Mayor for coming out to the event. It was great to see all the community representation there and he loved seeing all the partnerships that came about from the event. It was great fun and a real treat and Mayor Edwards commends Ivan for bringing it all together.

Motion to Adjourn:

Meeting adjourned by Karen Rippey at 7:40 pm on a motion by Robin Veitch and second by Cale Hover.

Next Meeting: May 22, 2018 @ 7:00 PM, Bartlett Shelter: Carter Park

Respectfully submitted,

Cheryl Witt 5.15.18



Jeff Crawford, Chair