CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, April 23, 2018, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Acting Chair, Board of Public Utilities
Bill Culbertson, Member, Board of Public Utilities;
Amy Craft Ahrens, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Mike Fields, Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Assistant Superintendent, Electric Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Dick Edwards, Mayor;
Lori Tretter, Municipal Administrator;
Joe Fawcett, Assistant Municipal Administrator;
Mike Trinity, Civil Engineer;
Amanda Gamby, Sustainability Coordinator;
Sue Clark, Bowling Green Community Development Foundation;
Mike Aspacher, Member, City Council;
John Courtney, Courtney & Associates; and
Scott Weiging, Courtney & Associates

The meeting began with the Pledge of Allegiance. Three Board Members were present. Mr. Frost and Mr. Paquette were absent.

I. Approval of Minutes

Ms. Newlove requested approval of the minutes of the regular April 9, 2018, Board of Public Utilities meeting.

Mr. Culbertson moved to approve the minutes from the regular April 9, 2018, Board of Public Utilities meeting. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Revised Water Cost of Service Study & Rate Adjustment Recommendations

Mr. Courtney from Courtney & Associates presented the Board with their revised edition of the Water Cost of Service Study and Rate Adjustment Recommendation. Mr. O'Connell will bring the water rate adjustment recommendation to the next Board meeting.

B. **Conduit Lease Agreement**

Mr. O'Connell requested the Board's approval to execute a lease agreement between the City and Spectrum for a non-exclusive lease for a portion of a spare 3" conduit along Woodstream Drive.

Ms. Craft Ahrens moved to approve Resolution 04-2018-04 authorizing the Utilities Director to execute a lease agreement with Spectrum for the lease of conduit facilities. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

IV. **Superintendent Reports**

A. **Water Treatment Division**

Mr. Fields reported the contractor is working on the Rapid Sand Filter project. The water tanks are cleaned and ready for summer.

B. **Water Distribution & Wastewater Collection Division** - No Report

C. **Water Pollution Control Division**

Mr. Clark reported the Odor Control approximate start date is May 10 or May 11th. The contractor is working on the Grit Handling project and everything is on schedule.

D. **Electric Division**

Mr. Stewart reported the crews have been working on the I-75 Roundabout project, the substations, and finishing work at Woodbridge.

E. **Utility Business Office** - No Report

V. **Official Reports**

A. **Mayor** - No Report

B. **Municipal Administrator** - No Report

C. **City Attorney** - Absent

D. **Public Works Director** - Absent

E. **City Engineer** - No Report

VI. **Council Member Reports**

VII. **Board Member Reports**

VIII. **New Business**

IX. **Unfinished Business**

X. Adjournment

Mr. Culbertson moved to adjourn the Board of Public Utilities meeting at 5:18 p.m. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

Megan Newlove, Acting Chair

Bill Culbertson, Member

Amy Craft Ahrens, Member

ABSENT

Mike Frost, Chair

ABSENT

Matt Paquette, Secretary

BM:mem