

**RECORD OF PROCEEDINGS
CITY OF BOWLING GREEN CITY COUNCIL**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

MONDAY, MAY 7, 2018

Held _____

20 _____

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gordon, Herald Jeffers, Robinette, Rowland, and Zanfardino were present. Also present were Mayor Richard Edwards, City Attorney Michael Marsh, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Kristin Otley. Municipal Administrator Lori Tretter and Public Works Director Brian Craft were not present.

Council Member Rowland moved, Zanfardino seconded, to approve the minutes of the regular meeting held April 16, 2018 as distributed. On unanimous voice vote, Council President Aspacher declared motion carried.

CORRESPONDENCE

Clerk of Council Kay Scherreik noted that a listing of budget transfers for the month of May was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member Jeffers moved, Rowland seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

Clerk also noted for the record that copies of the Budget Summary Report for the month of March 2018 was distributed to Council prior to this evening's meeting.

SPECIAL RECOGNITIONS – MAYOR EDWARDS

Mayor Dick Edwards and Assistant Municipal Administrator Joe Fawcett presented City pins to citizens who recently completed the Citizen's Academy. Mayor Edwards explained that the academy took place twice a month over the last seven months. The participants were educated about various city operations. The Mayor noted that the academy participants were largely members of the City's Boards and Commissions.

LOBBY VISITATIONS

Shannon Orr, co-chair of the City's Charter Review Committee, presented to Council an update on the committee's recommendations for amendments to the Charter. Orr indicated that at one point the Committee had twenty-five potential amendments, but six were ultimately recommended. The six amendments are as follows:

- Article 2.03 – clarifying that a member of Council shall hold office pursuant to provisions in the Ohio Revised Code;
- Article 7.01 – under the Civil Service Commission, increase from three to five the number of names that the commission will certify when a vacancy occurs in a classified service position;
- Article 7.01 - reduce the veteran's credit from 20% to 10%;
- Develop a preamble for the Charter containing a statement of nondiscrimination;
- Article 9.02 - include a provision for a review of the Charter by a Mayor-appointed committee every 10 years;
- Create a new section in the Charter outlining the Department of Planning.

Council President Aspacher thanked the Committee for its hard work and indicated that these recommendations have been sent to the City Attorney in order for legislation to be prepared for introduction by City Council.

Al Alvord, 623 Kenwood, thanked City Council for working on the task of creating an ordinance for the operations of mobile food vendor. He indicated that he looks forward to operating his hot dog vending business in the City in the future.

Brad Holmes, 327 E. Evers Apt. A, addressed City Council asking for confirmation that the City is keeping its commitment to monitor the installation of the Nexis underground pipeline crossing of the Maumee River. Council President Aspacher responded that the Ohio EPA Director Craig Butler promised his agency would be very hands-on during the construction of the river crossing and that the City is on record with its concerns. Mayor Edwards indicated that he has every intention of working closely with the Ohio EPA and the Federal Energy Regulatory Commission and will keep Council up to date on his findings.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member Robinette, for the Planning, Zoning and Economic Development Committee, introduced an ordinance adopting the City of Bowling Green Job Creation & Retention Program.

Council Member Robinette, for the Planning, Zoning and Economic Development Committee, introduced an ordinance amending the Zoning District Map of the City of Bowling Green, Ohio, for property generally known as 500 Sixth Street from M-1 Light Industrial to R-3 Multiple Family Residential.

Council Member Jeffers, for the Finance Committee, introduced a resolution authorizing the Municipal Administrator to execute the Ohio Department of Transportation's (ODOT) Final Resolution to participate in the ODOT project converting two stop controlled intersections to roundabouts at I-75 lying within the City of Bowling Green.

Council Member Jeffers, for the Finance Committee, introduced an ordinance authorizing participation in the ODOT winter contract (018-19) for road salt, and declaring an emergency.

Council Member Aspacher, for the Committee-of-the-Whole, introduced an ordinance enacting and adopting the 2018 S-10 Supplement to the Code of Ordinance for the City of Bowling Green, Ohio.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to execute an agreement for the lease of conduit facilities.

Council Member Herald, for the Public Lands and Buildings Committee, introduced a "revised ordinance originally from the Public Lands and Buildings Committee," amending and adopting Chapter 113 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding mobile food vendors, peddlers, solicitors, and itinerant merchants, and declaring an emergency.

OFFICIAL REPORTS

Mayor Edwards noted that the State Fire School is being held this week in the City and noted that progress is being made on the construction of the gazebo at Wooster Green. Mayor Edwards also expressed his appreciation to the Chairs of the Charter Review Committee, Shannon Orr and Jeff Crawford, for their work in leading the committee in its review and recommendations regarding the City's Charter.

Municipal Administrator Lori Tretter was not present. Council Member Jeffers asked Assistant Municipal Administrator Joe Fawcett if he could provide information regarding the proposed renewal of the Job Creation & Retention Program as it relates to other incentives offered by similar area communities.

Planning Director Heather Saylor had no report.

Parks and Recreation Director Kristin Otley reviewed upcoming Parks & Recreation events and noted that the pool will open May 26 for the summer season. Otley also indicated that May is National Bike Safety month and reviewed upcoming events involving bike safety.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell reported that one of the City's wind turbines is in need of repairs to the gear box. He noted that the cost of the repairs is approximately \$400,000 and that the funds have been set aside in the Utilities budget for these types of expenses. O'Connell also reported that the City's municipal utilities has earned a Reliable Public Power Provider (RP3) designation from the American Public Power Association for providing reliable and safe electric service. O'Connell indicated that this is the fourth time that the City has received the award. The designation is for a three year period of 2018-2020. O'Connell also reported that the City received a SIPA (Structural Insulated Panel Association) award and is ranked #6 nationally on the list for solar projects. O'Connell announced that Electric Superintendent John Rehm recently retired and was replaced by the promotion of Assistant Superintendent John Stewart, to the position of Superintendent.

Public Works Director Brian Craft was not present.

COUNCIL COMMITTEE REPORTS

Council Member Herald, chair of the Public Lands and Buildings Committee, commented that "revised" legislation was introduced this evening regarding food truck operations. Council President Aspacher announced that a Committee-of-the-Whole meeting will be held on Monday, May 21, at 6:00 p.m. to discuss the proposed legislation.

Council Member Zanfardino, for the Transportation & Safety Committee, reported that the committee met jointly this evening with the Bicycle Safety Commission, to discuss various bicycle issues. Zanfardino noted that YAY Bikes was recently in town for a three-day training session on bicycle safety. Zanfardino also noted that the Bicycle Safety Commission has created a ride-ability map that is available on the City's website.

READING OF LEGISLATION

Clerk read Resolution #3701 authorizing the Municipal Administrator to execute the Ohio Department of Transportation's (ODOT) Final Resolution to participate in the ODOT project converting two stop controlled intersections to roundabouts at I-75 lying within the City of Bowling Green, for first reading.

Clerk read Ordinance #8678 adopting the City of Bowling Green Job Creation & Retention Program, for first reading.

Clerk read Ordinance #8679 amending the Zoning District Map of the City of Bowling Green, Ohio, for property generally known as 500 Sixth Street from M-1 Light Industrial to R-3 Multiple Family Residential, for first reading.

Council Member Robinette announced that a public hearing will be held for Ordinance #8679 on Monday, June 18, 2018, at 6:45 p.m.

Clerk read Ordinance #8680 authorizing participation in the ODOT winter contract (018-19) for road salt, and declaring an emergency, for first reading.

Council Member Jeffers moved, Gordon seconded, to suspend the rules and give Ordinance #8680 its second and third reading. On roll call vote, Council Members Gordon, Herald, Jeffers, Robinette, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8680 for second and third reading by number and title only.

Council Member Jeffers moved, Rowland seconded, to adopt the emergency clause for Ordinance #8680. On roll call vote, Council Members Herald, Jeffers, Robinette, Rowland, Zanfardino, Aspacher, and Gordon voted yes. Council President Aspacher declared motion carried, and the emergency clause adopted.

Council Member Jeffers moved, Zanfardino seconded, to adopt Ordinance #8680. On roll call vote, Council Members Jeffers, Robinette, Rowland, Zanfardino, Aspacher, Gordon, and Herald voted yes. Council President Aspacher declared motion carried, and Ordinance #8680 adopted.

Clerk read Ordinance #8681 enacting and adopting the 2018 S-10 Supplement to the Code of Ordinance for the City of Bowling Green, Ohio, for first reading.

Council Member Aspacher moved, Rowland seconded, to suspend the rules and give Ordinance #8681 its second and third reading. On roll call vote, Council Members Robinette, Rowland, Zanfardino, Aspacher, Gordon, Herald, and Jeffers voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8681 for second and third reading by number and title only.

Council Member Aspacher moved, Rowland seconded, to adopt Ordinance #8681. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Gordon, Herald, Jeffers, and Robinette voted yes. Council President Aspacher declared motion carried, and Ordinance #8681 adopted.

Clerk read Ordinance #8682 authorizing the Utilities Director to execute an agreement for the lease of conduit facilities, for first reading.

Clerk read Ordinance #8683 amending and adopting Chapter 113 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding mobile food vendors, peddlers, solicitors, and itinerant merchants, and declaring an emergency, for first reading.

Clerk read Ordinance #8674 amending Section 50.38 of the Codified Ordinances of the City of Bowling Green, Ohio, relating to sewer lateral, for second reading.

Clerk read Ordinance #8675 vacating a utility easement at 521 Woodbridge Boulevard, for second reading.

Clerk read Ordinance #8676 authorizing the Utilities Director to advertise for qualifications and bids, and enter into a contract or contracts for the engineering, purchase, installation, and any associated work for one 25.0 MVA transformer at the Dunbridge Road Substation, for second reading.

Clerk read Ordinance #8677 amending and adopting Section 99.02(B) of the Codified Ordinances of the City of Bowling Green, Ohio, regarding Arborist to Control Trees, for second reading.

Clerk read Ordinance #8672 authorizing the Utilities Director to request qualifications and enter into a contract or contracts for engineering services for improvements to the Western Water Tower, for third reading.

Council Member Aspacher moved, Herald seconded, to adopt Ordinance #8672. On roll call vote, Council Members Zanfardino, Aspacher, Gordon, Herald, Jeffers, Robinette, and Rowland voted yes. Council President Aspacher declared motion carried, and Ordinance #8672 adopted.

Clerk read Ordinance #8673 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts and/or participate in the Interlocal Purchasing System (TIPS) for roof replacement at the Water Pollution Control Facility, for third reading.

Council Member Aspacher moved, Herald seconded, to adopt Ordinance #8673. On roll call vote, Council Members Aspacher, Gordon, Herald, Jeffers, Robinette, Rowland, and Zanfardino voted yes. Council President Aspacher declared motion carried, and Ordinance #8673 adopted.

Council Member Zanfardino moved, Robinette seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the May 7, 2018 regular meeting of the City Council at 8:00 p.m., subject to call.



Kay D. Scherrek, Clerk of Council



Michael Aspacher, President of Council



May 7, 2018

TO: Bowling Green City Council
 FROM: Brian Bushong, Finance Director

Transfers requested for the month of May include:

Fund	Dept.	Account	Description	From	To
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,001.00	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,001.00
4030	710	92100	Green Space Acquisition Fund, Recreation Department, Transfer To General	\$ 2,225.00	
1010	000	69440	General, Revenue, Transfer From Capital Projects		\$ 2,225.00
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 2,916.67	
2007	000	69410	Payroll Stabilization, Revenue, Transfer From General		\$ 2,916.67
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 7,500.00	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 7,500.00
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 42,457.29	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 42,457.29
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 19,166.67	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 19,166.67
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 16,095.83	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 16,095.83
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 5,584.08	
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 5,584.08
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 21,047.40	

3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 21,047.40
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 239,342.00	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 239,342.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 72,296.00	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 72,296.00
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 17,583.00	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 17,583.00
Total				\$ 449,214.94	\$ 449,214.94