



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, March 26, 2018, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Mike Frost, Chair, Board of Public Utilities;
Matt Paquette, Member, Board of Public Utilities;
Megan Newlove, Member, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Amy Craft Ahrens, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Mike Fields, Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Assistant Superintendent, Electric Division;
Jackie Spangenberg, Utility Business Office/Deputy Finance Director;
Dick Edwards, Mayor;
Lori Tretter, Municipal Administrator;
Joe Fawcett, Assistant Municipal Administrator;
Brian Craft, Public Works Director;
Mike Trinity, Civil Engineer;
John Zanfardino, Member, City Council;
Bruce Jeffers, Member, City Council;
Mike Aspacher, Member, City Council;
Sue Clark, Bowling Green Community Development Foundation; and
Jan Larson McClaughin, BG Independent News

The meeting began with the Pledge of Allegiance. All five Board Members were present.

I. Approval of Minutes

Mr. Frost requested approval of the minutes of the regular February 12, 2018, Board of Public Utilities.

Mr. Culbertson moved to approve the minutes from the regular February 12, 2018, Board of Public Utilities meeting. Ms. Newlove seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Request for Qualifications for Engineering Services - Water Tower Maintenance

Mr. O'Connell requested the Board's approval to advertise for Requests for Qualifications and enter into contract(s) for engineering services for improvements to the Western Water Tower. There is funding available in the 2018 Water and Sewer Capital Improvement Fund for the general maintenance and upgrades needed for the tower.

Ms. Newlove moved to approve Resolution 03-2018-01 authorizing the Utilities Director to advertise for Request for Qualifications and enter into a contract(s) for engineering services for improvements to the Western Water Tower. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

B. Advertise for Bids - Water Pollution Control Roof Replacement

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a contract or participate in The Interlocal Purchasing System (TIPS) for roof replacement at the Water Pollution Control Division. There is funding available in the 2018 Water and Sewer Capital Improvement Fund for the roof replacement.

Ms. Craft Ahrens moved to approve Resolution 03-2018-02 authorizing the Utilities Director to advertise for bids and enter into a contract(s) or participate in The Interlocal Purchasing System (TIPS) for roof replacement at the Water Pollution Control Facility. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

IV. Superintendent Reports

A. Water Treatment Division

Mr. Fields reported the contractor should start working on the Rapid Sand Filter project this week.

B. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the sewer division has been repairing and televising sewer laterals. The water division has been turning valves and performing general maintenance. The Liberty Street waterline is being installed.

C. Water Pollution Control Division

Mr. Clark reported the contractors for the Odor Control project and the Grit Handling are on site working. There was a combined sewer overflow on March 1st due to the heavy rains.

D. Electric Division

Mr. Stewart reported the crews are running underground at Dunbar and East Wooster.

E. Utility Business Office - No Report

V. Official Reports

A. Mayor - No Report

B. Municipal Administrator

Ms. Tretter reported Amanda Gamby has been hired as the Sustainability Coordinator.

C. City Attorney - Absent

D. Public Works Director - No Report

E. City Engineer

Mr. Trinity reported the contractor has started digging at the Conneaut Lift Station and Force Main project.

VI. Council Member Reports

VII. Board Member Reports

VIII. New Business

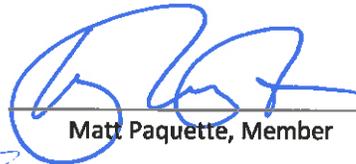
IX. Unfinished Business

X. Adjournment

Mr. Paquette moved to adjourn the Board of Public Utilities meeting at 5:17 p.m. Ms. Newlove seconded the motion. On voice vote, the motion carried unanimously.



Mike Frost, Chair



Matt Paquette, Member



Megan Newlove, Member



Bill Culbertson, Member



Amy Craft Ahrens, Member

BM:mem