

City of Bowling Green
Parks & Recreation Board Meeting Minutes

February 27, 2018 @ 7:00 p.m.

Call to Order Jeff Crawford (7:05 PM)

Roll Call

Present: Jeff Crawford, Linda Cubberley, Jon Laabs, JD Pooley, Karen Rippey, Robin Veitch and Cheryl Windisch

Absent: Cale Hover and Monique Rosati

Staff Attendance: Kristin Otley, Tim Stubbs, Chris Gajewicz, Ivan Kovacevic & Cheryl Witt

Approval of November 2017 and January 2018 Minutes

- November 2017 approved on a motion by JD Pooley and a second by Linda Cubberley.
- January 2018 approved on a motion by Robin Veitch and a second by JD Pooley

Correspondence: Passed around.

Chairpersons Report, Jeff Crawford: Surprised by all that we got to see on the facility tour at last month's meeting. Jeff encouraged board members that were not at the meeting to go on a tour of the Community Center.

Special Presentation, Lori Tretter & Mike Aspacher: Tim Stubbs was presented a plaque for his many years of service to the City of Bowling Green. His last day will be February 28. Many well wishes to Tim to enjoy his retirement. Jeff Crawford extended a thank you from the Park Board for his service and hard work that has been instrumental in the success of the department and wished him and his family all the best.

Old Business:

- Approve 4th Quarter Fee waivers: approved on a motion by Linda Cubberley and a second by Robin Veitch.
- Approve Community Center short term pass options: approved on a motion by Robin Veitch and a second by JD Pooley.

New Business: None at this time.

Foundation Report: Cheryl Windisch

- Foundation meeting was held yesterday. Kristin gave us an update on Phase Two of the Rotary Nature Center renovations. We approved a new investment policy for the Simpson Endowment. Tom Milbrodt and the finance committee worked hard on this. The membership mailing will be going out soon with a new redesigned one page informational flyer.

Director's Report: Kristin Otley

Master Plan: in depth 2018 goals and plans were shared at the January meeting

Projects Update:

- The Rotary Nature Center project is near completion. We will be opening the space up for rentals on March 2.
- The RFQ should go out soon for the City Park Building Project.

Other Information:

- The Community Center Task Force meeting with Mayor Edwards went very well. We will be working on some benchmarking with like facilities. Another meeting will be held in March.
- Kristin shared that at the OPRA Conference; BGPR is recognized around the state as a top rated department. People come up and ask us questions about different projects/situations. It is so nice to have that confirmation from colleagues that we are doing a good job. Ivan will be taking over the leadership of the marketing section.

Coordinator's Reports:

- Kristin reported that the department is still dialoging and exploring which format will be used for the Coordinators Report. We are leaning towards a quarterly report and will keep you updated on this decision.
- Ivan Kovacevic: Super Dash will be held on April 21. We are excited about partnering with the Wood County Foster Parent Agency.
- Tim Stubbs: This whole space was stripped to the studs. Sprayed new insulation. Installed heavy duty drywall. New doors. New fridge. New flooring. Lighting is all LED and we will be receiving some rebate money back for that. The mantle on the fireplace is the same mantle from 1967 that was reworked to fit with the new fireplace. All the lighting upgrades at Simpson are complete and we will be receiving rebate money back on that as well. Kristin stated that Tim had a water bottle filler installed at the Community Center and Tim stated that it has an LED display that tells how many plastic bottles were saved by refilling.
- Chris Gajewicz: gardens are doing well. We are doing lots of planning and preparation for growing season. Being featured as a Best Hometown in Ohio Magazine is a responsibility that we take very seriously as we will now have so many more visitors and we will continue our high standards for all gardens. We are already getting calls from garden clubs for tours.

Chris picked up some second hand furniture from BGSU that will be used in the Rotary Nature Center; it will be reupholstered to go along with the décor. Still working on non native invasive plant management. We are excited about the renovations of the Nature Center. We have so much more storage. There was a lot that was upgraded that you cannot see. The fireplace is such a unique statement piece with rocks from all around the world. It is definitely something that no one else has.

Lobby Visitation:

Bill Herald thanked Tim for his many years of service; Tim's contributions have definitely made a mark on our community. Bill shared that while he was walking up here for the meeting someone asked what meeting he was attending and he said Park Board and they said that everyone does such a good job. So he wanted to pass that along to the staff and the board and let them know that they are doing great work.

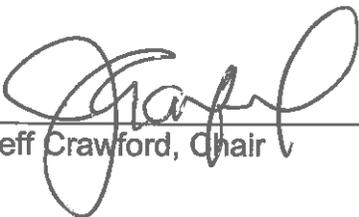
Motion to Adjourn:

Meeting adjourned at 7:35 pm by Jeff Crawford

Next Meeting: March 27, 2018 @ 7:00 PM, Vet North, City Park

Respectfully submitted,

Cheryl Witt 3.9.2018



Jeff Crawford, Chair