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## CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, February 12, 2018, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Mike Frost, Chair, Board of Public Utilities;  
Matt Paquette, Member, Board of Public Utilities;  
Megan Newlove, Member, Board of Public Utilities;  
Bill Culbertson, Member, Board of Public Utilities;  
Amy Craft Ahrens, Member, Board of Public Utilities;  
Brian O'Connell, Utility Director;  
Daryl Stockburger, Assistant Utility Director;  
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;  
Doug Clark, Superintendent, Water Pollution Control Division;  
John Stewart, Assistant Superintendent, Electric Division;  
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;  
Dick Edwards, Mayor;  
Joe Fawcett, Assistant Municipal Administrator;  
Brian Craft, Public Works Director;  
Jason Sisco, City Engineer;  
Brian Bushong, Finance Director;  
Mike Aspacher, Member, City Council;  
Bruce Jeffers, Member, City Council;  
Bill Herald, Member, City Council; and  
Jan Larson McLaughlin, BG Independent News

The meeting began with the Pledge of Allegiance. All five Board Members were present.

### **I. Officer Elections**

**Mr. Culbertson moved to elect Mike Frost as President and Matt Paquette as Secretary of the Board of Public Utilities. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.**

### **II. Approval of Minutes**

Mr. Frost requested approval of the minutes of the regular January 22, 2018, Board of Public Utilities meeting.

**Ms. Newlove moved to approve the minutes from the regular January 22, 2018, Board of Public Utilities meeting. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.**

### **III. Lobby Visitation**

### **IV. Utilities Director Report**

#### **A. Natural Gas Aggregation Price Update**

Mr. O'Connell informed the Board that customers participating in the Natural Gas Aggregation Program will experience a 16% decrease from their current price. Effective April 1, 2018 the price will decrease to \$0.429 and run through September 30, 2018.

**B. FAS 71 Power Cost Reconciliation**

Mr. O'Connell recommended collecting the under recovered power supply costs through the Power Cost Adjustment at the rate of \$135,035 per month beginning with the March 2018 billing cycle and ending with the December 2018 billing cycle.

**Ms. Newlove moved to approve Resolution 02-2018-01 determining under recovered power supply costs as of December 31, 2017, and establishing a recovery schedule. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.**

**C. Advanced Meter Reading Inventory Purchase**

Mr. O'Connell requested the Board's approval to purchase used TWACS electric meter reading equipment from the City of Wyandotte, Michigan in the amount of \$150,000.

**Mr. Culbertson moved to approve Resolution 02-2018-02 authorizing the Utilities Director to purchase electric metering equipment from the City of Wyandotte, MI. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.**

**D. Acceptance of Easement - WMOG Investment, Inc.**

Mr. O'Connell recommended the Board accept the necessary utility easement for the installation of underground electric or other utilities that may be needed to serve the Woodbridge Industrial Park expansion.

**Ms. Craft Ahrens moved to approve Resolution 02-2018-03 authorizing the Utilities Director to accept a utility easement from WMOG Investment, Inc. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.**

**E. Land Lease Agreement for Solar Development**

Mr. O'Connell presented the Board with a draft land lease agreement for possible solar development on the north side of East Gypsy Lane Road. The details have not been worked out yet but the Board's input and questions would be appreciated.

**V. Superintendent Reports**

**A. Water Treatment Division**

Mr. O'Connell reported the microfiltration modules have been changed at the plant.

**B. Water Distribution & Wastewater Collection Division - No Report**

**C. Water Pollution Control Division - No Report**

**D. Electric Division**

Mr. Stewart reported the crews are finishing work on State Route 25.

**E. Utility Business Office**

Ms. Spangenberg reported an insert regarding the EcoSmart Choice Program will be included in the March invoices.

**VI. Official Reports****A. Mayor**

The Mayor reported he has started the industrial visits along with Sue Clark and Lori Tretter and they are receiving glowing reports from the industries. The Mayor commended Brian O'Connell and Daryl Stockburger on working with Wood County on a possible solar development.

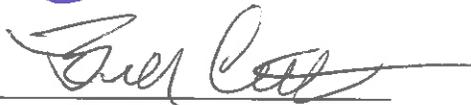
**B. Municipal Administrator - Absent****C. City Attorney - Absent****D. Public Works Director - No Report****E. City Engineer - No Report****VII. Council Member Reports****VIII. Board Member Reports****IX. New Business****X. Unfinished Business****XI. Adjournment**

**Ms. Newlove moved to adjourn the Board of Public Utilities meeting at 5:30 p.m. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.**

  
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Mike Frost, Chair

  
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Matt Paquette, Member

  
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Megan Newlove, Member

  
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Bill Culbertson, Member

  
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Amy Craft Ahrens, Member