



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, November 27, 2017, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;
Mike Frost, Secretary, Board of Public Utilities;
Matt Paquette, Member, Board of Public Utilities;
Amy Craft Ahrens, Member, Board of Public Utilities;
Brian O'Connell, Utilities Director;
Daryl Stockburger, Assistant Utilities Director;
Mike Fields, Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Assistant Superintendent, Electric Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Dick Edwards, Mayor;
Lori Tretter, Municipal Administrator;
Joe Fawcett, Assistant Municipal Administrator;
Brian Craft, Public Works Director;
Jason Sisco, City Engineer;
Mike Aspacher, Member, City Council;
Bob McOmber, Member, City Council;
Bruce Jeffers, Member, City Council;
Sue Clark, Bowling Green Community Development Foundation; and
Marci Lininger, US Fish and Wildlife Service

The meeting began with the Pledge of Allegiance. Four Board Members were present. Mr. Bill Culbertson was absent.

I. Approval of Minutes

Ms. Newlove requested additions and/or corrections to the minutes of the regular October 9, 2017, Board of Public Utilities meeting.

Mr. Paquette moved to approve the minutes from the regular October 9, 2017, Board of Public Utilities meeting. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. US Fish & Wildlife Pollinator Habitat Presentation

Marci Lininger from the US Fish and Wildlife Service presented the proposed Pollinator Habitat Restoration project to be located at the solar field site on Carter Road.

B. Approval of the 2018 Water & Sewer Capital Improvement Fund Budget and Utilities Revenue Fund Budgets

Mr. O'Connell requested the Board's approval of the 2018 Water & Sewer Capital Improvement Fund and the 2018 Electric, Water and Wastewater Revenue Funds.

Mr. Frost moved to approve Resolution 11-2017-01 approval of the proposed 2018 Water & Sewer Capital Improvement Fund Budget and the 2018 Utilities Revenue Fund Budgets. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

C. Supplemental Appropriation - Purchased Power

Mr. O'Connell requested the Board's approval for a \$2,150,000 supplemental appropriation for purchased power costs during 2017. Actual costs are projected to exceed the approved budget due to delays in the startup and billing of the AMP Hydro projects as well as not receiving rate levelization dollars in 2017.

Ms. Craft Ahrens moved to approve Resolution 11-2017-02 approval of a supplemental appropriation for purchased power costs during the 2017 fiscal year. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

D. Accommodation Tap for Water Service - 14511 Dirlam Road

Mr. O'Connell requested the Board's approval to execute a Accommodation Water Tap Agreement with Christine Sexton for municipal water to serve her residence at 14511 Dirlam Road.

Mr. Frost moved to approve Resolution 11-2017-03 authorizing the Utilities Director to execute an Accommodation Water Tap Agreement for 14511 Dirlam Road. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

E. Transfer of Property in Bellard Park

Mr. O'Connell requested the Board's approval to transfer approximately 3.1 acres in Bellard Business Park to the Bowling Green Community Development Foundation in exchange for credit towards the City's annual dues.

Ms. Craft Ahrens moved to approve Resolution 11-2017-04 authorizing the Utilities Director to transfer approximately 3.1 acres in Bellard Business Park to the Bowling Green Community Development Foundation. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

IV. Superintendent Reports**A. Water Treatment Division**

Mr. Fields reported they have hired two new employees in the past two weeks.

B. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the sewer division has been performing daily maintenance. The water division is finishing the hydrant flushing this week.

C. Water Pollution Control Division

Mr. Clark reported the Odor Control project is moving along. Peterson Construction is in the beginning phase of the Grit Handling project. There were two combined sewer overflows this month due to heavy rain.

D. Electric Division

Mr. Stewart reported the crews are finishing work on Court Street. They continue to change poles throughout the city.

E. Utility Business Office - No Report**V. Official Reports**

A. Mayor - No Report

B. Municipal Administrator - No Report

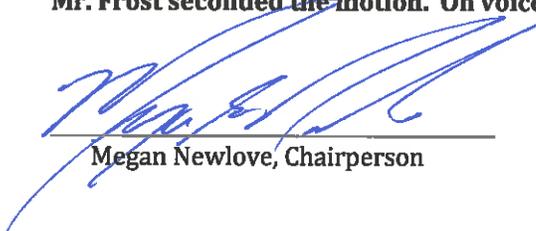
C. City Attorney - Absent

D. Public Works Director - No Report

E. City Engineer - No Report

VI. Council Member Reports**VII. Board Member Reports****VIII. New Business****IX. Unfinished Business****X. Adjournment**

Ms. Craft Ahrens moved to adjourn the Board of Public Utilities meeting at 5:28 p.m. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

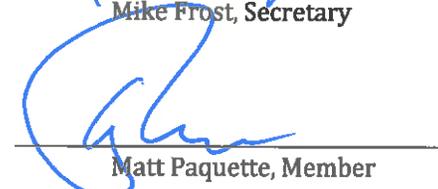


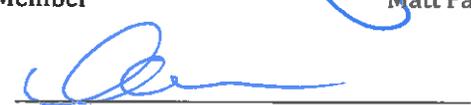
Megan Newlove, Chairperson

Mike Frost, Secretary

ABSENT



Bill Culbertson, Member

Matt Paquette, Member

Amy Craft Ahrens, Member