CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

304 North Church Street
Bowling Green, Ohio 43402

Phone: (419) 354-6246
Fax: (419) 353-4763

E-Mail: bgutildir@bgohio.org

The Bowling Green Board of Public Utilities met in regular session on Monday, January 22, 2018, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Matt Paquette, Member, Board of Public Utilities;
Amy Craft Ahrens, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Mike Fields, Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
John Stewart, Assistant Superintendent, Electric Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Dick Edwards, Mayor;
Lori Tretter, Municipal Administrator;
Brian Craft, Public Works Director;
Jason Sisco, City Engineer;
Brian Bushong, Finance Director;
Mike Aspacher, Member, City Council;
Bill Herald, Member, City Council;
Sue Clark, Bowling Green Community Development Foundation; and
Jan Larson McClaughin, BG Independent News

The meeting began with the Pledge of Allegiance. Four Board Members were present. Mr. Mike Frost was absent.

I. Board of Public Utilities Officer Election

A. Chair
B. Secretary

This item has been deferred to the February 12, 2018, meeting.

II. Approval of Minutes

Ms. Newlove requested additions and/or corrections to the minutes of the regular November 27, 2017, Board of Public Utilities meeting.

Mr. Culbertson moved to approve the minutes from the regular November 27, 2017, Board of Public Utilities meeting. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

III. Lobby Visitation

IV. Utilities Director Report

A. Transfer of Property in Woodbridge Business Park

Mr. O'Connell requested to transfer approximately 3.99 acres in Woodbridge Business Park to the Bowling Green Community Development Foundation in exchange for a credit towards the City's annual BGCDF dues.

Mr. Culbertson moved to approve Resolution 01-2018-01 authorizing the Utilities Director to transfer approximately 3.99 aces in Woodbridge Business Park to the Bowling Green Community Development Foundation. On voice vote, the motion carried unanimously.

B. Electric Rate Schedule, Rider C - Ecosmart Choice Adjustment

Mr. O'Connell requested the Board's approval to the revisions made to Rider C in the Electric Rate Schedule known as the Ecosmart Choice Program.

Ms. Craft Ahrens moved to approve Resolution 01-2018-02 adopting revisions to Rider C in the Electric Rate Schedule known as the Ecosmart Choice Program. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

C. Pole Attachment Rate Adjustment

Mr. O'Connell requested the Board's approval to the revisions made to the Pole Attachment Rate in the Electric Rate Schedule.

Mr. Paquette moved to approve Resolution 01-2018-03 adopting revisions to the Pole Attachment Rate Schedule. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

D. Advertise for Bids - Vehicles

Mr. O'Connell requested the Board's approval to advertise for bids and enter into contract(s) and /or participate in the State of Ohio Purchasing Programs for the purchase of vehicles and to trade-in, transfer, or sell vehicles and equipment owned by the Utilities Department.

Mr. Culbertson moved to approve Resolution 01-2018-04 authorizing the Utilities Director to advertise for bids and enter into a contract(s) and/or participate in the State of Ohio Purchasing Programs for the purchase of vehicles, as well as the trade-in, transfer or sale of vehicles and equipment no longer needed for municipal purposes.

E. Water Pollution Control - Biosolids Centrifuge Servicing

Mr. O'Connell requested the Board's approval to enter into a contract(s) without advertising for bids with Andritz Separation Inc. for the necessary servicing to the centrifuge at the Water Pollution Control Facility.

Mr. Paquette moved to approve Resolution 01-2018-05 authorizing the Utilities Director to enter into a contract(s) with Andritz Separation Inc. without advertising for bids to provide maintenance services to the centrifuge at the Water Pollution Control Facility. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

F. Brim Road Sanitary Sewer

Mr. O'Connell requested the Board's approval to forward $4,893.24 in delinquent sewer charges to the Wood County Auditor as a lien on real property located at 1095 Brim Road.

Ms. Craft Ahrens moved to approve Resolution 01-2018-06 recovering delinquent sewer charges. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

V. Superintendent Reports

A. Water Treatment Division

Mr. Fields reported there is a pre-construction meeting tomorrow for the Rapid Sand Filter Project.

B. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the sewer division has been televising sewers. There have been two frozen service lines and four water main breaks since the first of the year.

C. Water Pollution Control Division - Absent

D. Electric Division

Mr. Stewart reported the crews have been reconductoring on State Route 25 and also working at the Bishop Rd substation.

E. Utility Business Office

Ms. Spangenberg reported refuse/recycling charges have been included on the utility invoices. The severe cold weather over the past two months has caused customers with electric heat to have a substantial increase in their monthly electric bills due to the increased energy usage for heating. The electric rates ($/KWH) have not changed.

VI. Official Reports

A. Mayor - No Report

B. Municipal Administrator - No Report

C. City Attorney - Absent

D. Public Works Director - No Report

E. City Engineer - No Report

VII. Council Member Reports

VIII. Board Member Reports

IX. New Business

X. Unfinished Business

XI. Adjournment

Mr. Paquette moved to adjourn the Board of Public Utilities meeting at 5:33 p.m. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

Megan Newlove, Chairperson

ABSENT
Mike Frost, Secretary

Bill Culbertson, Member

Matt Paquette, Member

Amy Craft Ahrens, Member

BM:mem