

RECORD OF PROCEEDINGS
CITY OF BOWLING GREEN CITY COUNCIL

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 18148

MONDAY, FEBRUARY 5, 2018

Held

20

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gordon, Herald Jeffers, Robinette, Rowland, and Zanfardino were present. Also present were Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Kristin Otley. Mayor Dick Edwards and Public Works Director Brian Craft were not present.

Council Member Rowland moved, Jeffers seconded, to approve the minutes of the regular meeting held January 16, 2018 as distributed. Council President Aspacher declared motion carried.

CORRESPONDENCE

Clerk of Council Kay Scherreik noted that a listing of budget transfers for the month of February was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member Rowland moved, Zanfardino seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

Clerk also noted for the record that copies of the Budget Summary Report for the month of December 2017 was distributed to Council prior to this evening's meeting.

Clerk also noted that Mayor Edwards submitted a request to appoint Frank McLaughlin to the Board of Health for a term ending February 28, 2023 for approval by City Council. Council Member Rowland moved, Herald seconded, to approve the appointment as requested by the Mayor. On unanimous voice vote, Council President Aspacher declared motion carried.

SPECIAL RECOGNITIONS

Council President Aspacher presented to former Council Member Bob McOmber a framed copy of a Resolution honoring his 12 years of service on City Council. Council President Aspacher read the resolution in its entirety upon presentation to McOmber.

City Attorney Michael Marsh performed the swearing in of the following officers for the Fire Division:

- William Moorman – Fire Chief
- David Hagemeyer – Fire Captain
- Aaron Baer – Fire Lieutenant

LOBBY VISITATIONS

Mark Heider, 403 W. Wooster Street, publicly thanked the first responders for their skill and care in the treatment of his father. Heider described how his father had a medical emergency while riding in his car and a police officer arrived quickly. His father was transported by fire and EMS personnel as they worked to revive him. Although his father did not survive, Heider was grateful for manner in which his father was treated and the care that was shown to him and other members of the family at the hospital during a difficult time. Heider also addressed Council regarding the fee that was paid when his mother obtained a second trash container from the City. He indicated that he thinks that money should be refunded when the second trash container is turned back into the City. Council President Aspacher responded with condolences to Heider on the passing of his father and indicated that the Administration will respond to his concerns regarding the trash bin fees.

Mary Hinkleman, Downtown BG, addressed Council regarding the upcoming Winterfest Chillabration this weekend. She indicated that many volunteers are still needed if anyone is interested in volunteering.

Kyle Evans, 11720 Sugar Ridge Road, addressed City Council regarding his utility/electric bills.

Rachel Chapman, 216 S. Mercer, addressed City Council regarding recycling for renters. She indicated that she would like to see the service expanded in the City to include apartments.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council President Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the transfer of approximately 3.99 acres of land in the Wood Bridge Business Park expansion to the Bowling Green Community Development Foundation, in lieu of dues, and declaring an emergency.

Council President Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to enter into a contract or contracts with Andritz Separation, Inc., without advertising and bidding, to provide maintenance services to the centrifuge at the Water Pollution Control facility.

Council President Aspacher, for the Public Utilities Committee, introduced an ordinance certifying to the County Auditor delinquent sewer charges.

Council Member Herald introduced an ordinance amending and adopting Section 31.26 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding roll call vote.

OFFICIAL REPORTS

Mayor Dick Edwards was not present.

In the Mayor's absence, Council President Aspacher announced the names of the members of the newly formed City Charter Review Committee. The members are as follows:

Shannon Orr, Co-Chair	Jeff Crawford, Co-Chair
Evelyn Bachman	Gary Hess
Les Barber	Mark Hollenbaugh
Julie Broadwell	Sarah Klotz
Sylvia Chandler	Chet Marcin
Holly Cipriani	Rachel Phipps
Bill Culbertson	Andy Schocket
Greg Dickerson	Tom Walton
John Fawcett	

Aspacher noted that the first meeting of the Charter Review Committee will be held Thursday, February 22, at 4:00 p.m. in the Council Chamber.

Municipal Administrator Lori Tretter announced that the sledding hill at Conneaut Park has been closed due to a safety concern regarding a large elm tree. Tretter explained that a very large crack has developed in the tree and a large part of the tree is actually separating from the rest of the tree. The tree has been examined by the City's Arborist and by an Ohio Department of Natural Resources arborist and both have come to the same conclusion that the tree must be removed. Tretter indicated that the plan is for the tree to be taken down by the City as soon as possible and then reopen the hill for sledding once it is safe again to do so.

Planning Director Heather Saylor had no report.

Parks and Recreation Director Kristin Otley reported on the upcoming activities this weekend related to Winterfest.

City Attorney Michael Marsh had no report.

Public Utilities Director Brian O'Connell updated Council on the Conneaut Avenue sanitary sewer project and the installation of the microfiltration module at the Water Treatment Plant.

Public Works Director Brian Craft was not present.

COUNCIL COMMITTEE REPORTS

Council Member Gordon noted that Marjorie Miller recently passed away and requested a moment of silence in her memory.

Council Member Robinette reported that he recently attended the TMACOG annual meeting held in Perrysburg and found it to be very informative about issues regarding the Northwest Ohio region.

Council President Aspacher indicated that he has asked the Public Lands and Buildings Committee to take on the study of food trucks operating in the City. Aspacher noted that this is an issue has been brought before City Council several times by interested citizens and vendors. Aspacher asked the Committee to study ways that food trucks or other mobile vendors would be able to conduct business within the City limits.

READING OF LEGISLATION

Clerk read Ordinance #8662 authorizing the transfer of approximately 3.99 acres of land in the Wood Bridge Business Park expansion to the Bowling Green Community Development Foundation, in lieu of dues, and declaring an emergency, for first reading.

Clerk read Ordinance #8663 authorizing the Utilities Director to enter into a contract or contracts with Andritz Separation, Inc., without advertising and bidding, to provide maintenance services to the centrifuge at the Water Pollution Control facility, for first reading.

Clerk read Ordinance #8664 certifying to the County Auditor delinquent sewer charges, for first reading.

Clerk read Ordinance #8665 amending and adopting Section 31.26 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding roll call vote, for first reading.

Clerk read Resolution #3694 authorizing the City Attorney to petition the Board of County Commissioners of Wood County, Ohio, to change township lines, for second reading.

Clerk read Resolution #3696 authorizing the Mayor of the City of Bowling Green, Ohio, to file an application and execute a contract upon grant application approval under the Community Development Block Grant: Entitlement Program as authorized by the Housing and Community Development Act of 1974, as amended, for second reading.

Clerk read Resolution #3697 authorizing the Mayor of the City of Bowling Green, Ohio, to file a capital and operating plan for the years 2018 through 2021 with the Ohio Department of Transportation for grants through the U.S. Department of Transportation, as authorized under Federal Transit Laws, as Codified, 49 USC Section 5311, Financial Assistance for other than Urbanized Areas, for second reading.

Clerk read Resolution #3698 adopting and authorizing an amended B.G. Transit Drug and Alcohol Testing Policy, for second reading.

Clerk read Ordinance #8655 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for sidewalk improvements, pavement striping, deicing salt, and improving streets, alleys, and other public ways in the City of Bowling Green, Ohio, for second reading.

Clerk read Ordinance #8656 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio or Federal purchasing programs for the purchase of vehicles and equipment as well as the trade-in or outright sale of vehicles and equipment being replaced and/or no longer needed for municipal purposes, and declaring an emergency, for second reading.

Council Member Jeffers moved, Gordon seconded, to amend Ordinance #8656 by substitution to include vehicle and equipment purchases approved by the Board of Public Utilities. On roll call vote, Council Members Gordon, Herald, Jeffers, Robinette, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8656 amended by substitution.

Clerk read Ordinance #8657 authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2018, for second reading.

Council Member Jeffers moved, Zanfardino seconded, to amend Ordinance #8657 by substitution to include an additional vendor to the list. On roll call vote, Council Members Herald, Jeffers, Robinette, Rowland, Zanfardino, Aspacher, and Gordon voted yes. Council President Aspacher declared motion carried, and Ordinance #8657 amended by substitution.

Clerk read Ordinance #8658 amending and adopting Section 33.01(A), (G), (N), and Section 33.20(G), and Section 33.39 and abolishing Section 33.41 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding employment policies, for second reading.

Clerk read Ordinance #8659 authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority, for second reading.

Clerk read Ordinance #8660 amending and adopting Section 95A.07(C)(1) and Section 95A.10(C)(3) and creating Sections 95A.80 through 95A.95 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding income tax regulations, and declaring an emergency, for second reading.

Clerk read Ordinance #8661 amending and adopting changes to Chapter 94 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding garbage; litter, for second reading.

Council President Aspacher announced that the next meeting of City Council will be held on Tuesday, February 20, 2018, due to the President's Day Monday holiday.

Council Member Rowland moved, Herald seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the February 5, 2018 regular meeting of the City Council at 8:11 p.m., subject to call.



Kay D. Scherrek, Clerk of Council



Michael Aspacher, President of Council



February 5, 2018

TO: Bowling Green City Council

FROM: Brian Bushong, Finance Director

Transfers requested for the month of February include:

Fund	Dept.	Account	Description	From	To
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,001.00	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,001.00
4030	710	92100	Green Space Acquisition Fund, Recreation Department, Transfer To General	\$ 2,225.00	
1010	000	69440	General, Revenue, Transfer From Capital Projects		\$ 2,225.00
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 2,916.67	
2007	000	69410	Payroll Stabilization, Revenue, Transfer From General		\$ 2,916.67
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 7,500.00	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 7,500.00
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 42,457.29	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 42,457.29
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 19,166.67	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 19,166.67
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 16,095.83	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 16,095.83
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 5,584.08	
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 5,584.08

4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 21,047.40	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 21,047.40
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 239,342.00	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 239,342.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 72,296.00	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 72,296.00
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 17,583.00	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 17,583.00
				\$ 449,214.94	\$ 449,214.94