

RECORD OF PROCEEDINGS  
CITY OF BOWLING GREEN CITY COUNCIL

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 101-08

MONDAY, NOVEMBER 20, 2017

Held

20

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gordon, Jeffers, McOmber, Rowland, and Seeliger were present. Council Member Zanfardino was not present. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Kristin Otley.

Council Member Rowland moved, Seeliger seconded, to approve the minutes of the regular meeting held September 18, 2017 as distributed. Council President Aspacher declared motion carried.

**CORRESPONDENCE**

Clerk of Council Kay Scherreik reported that an application for a new Class D51 and D6 liquor permit was received from the Ohio Division of Liquor Control for Ninja Hibachi Sushi Steakhouse located at 1616 E. Wooster Street. Clerk noted that a check of the records was requested from the Police Division and no detrimental information was noted.

**LOBBY VISITATIONS**

Todd McGee, Chair of the Convention & Visitors Bureau Board, addressed City Council regarding the proposed legislation increasing the hotel-motel tax from 3% to 4%. McGee noted that the proposed tax increase is supported by all of the hotels in the City in order to promote themselves through the brand developed by the CVB and help drive revenue to Bowling Green. McGee indicated that the goal of the CVB is to increase events and visitors to the City.

Council Member Seeliger asked how the hotel businesses will measure the success of the enhanced efforts of branding the City.

Patrick Nelson, Vice-Chair of the Convention & Visitors Bureau Board, responded that the measure will be the revenue line for the hotel businesses and can be measured by the number of hotel rooms being rented. Nelson noted that the more rooms that are rented there will be more money spent in local restaurants and stores.

Council Member Rowland noted that she thinks it is significant that the tax is supported by all the local hotel owners. Rowland also noted that there was some discussion of keeping a portion of the additional tax for the City's General Fund. However, Rowland stated that she feels that the additional revenue is needed by the CVB in order to help them grow and to market the City.

Council Member McOmber also expressed his concerns about the additional tax going entirely to the CVB when the hotel-motel tax has always been shared with the City in the past. He indicated that the City is foregoing an opportunity to make a small increase in the City's General Fund. McOmber indicated that he does support the hotel owners and the fact that they are all in support of the increase carries weight with him. McOmber noted that if the CVB is successful in its branding and promotional efforts, then the City overall will benefit.

Earline Kilpatrick, Executive Director of the Chamber of Commerce, addressed City Council regarding the decision to cancel the holiday parade on Saturday, November 18. She explained that it was a difficult decision, but it was made for the safety of everyone involved. She also explained the difficulty of rescheduling due to the large number of participants in the event. Kilpatrick expressed her thanks to the City for logistical support for the event.

**OFFICIAL REPORTS**

Mayor Dick Edwards reported that he would like the City to undertake a City Charter review in 2018 noting that the last review was done in 2001. Mayor Edwards indicated that he thinks a review of the Charter should be completed at least every 10 years. The Mayor stated that he wants the review to be citizen driven and have a large representation of city residents on the committee. Mayor Edwards indicated that he has a couple of BGSU faculty members in mind who have expertise in city government.

Council President Aspacher commented that he is looking forward to a Charter review and is glad that this is going to be a priority in 2018.

Municipal Administrator Lori Tretter reported that work has been underway for quite some time on the 2018 budget noting that the budget notebooks will be ready for pickup on Wednesday, November 22. Tretter asked Council Members to let the Clerk know if they are available to pick their books up on Wednesday afternoon. Tretter reminded Council Members of the annual budget hearing which will be held on Wednesday, November 29, at 5:00 p.m. in the Council Chamber.

Planning Director Heather Saylor had no report.

Parks and Recreation Director Kristin Otley reported that due to the Thanksgiving holiday the November Parks & Recreation Board meeting will be held on Tuesday, December 5. Otley also noted that a fundraising event will be held on Wednesday, November 29, from 7-9 p.m. at the Simpson Building to benefit the Japanese Peace Garden at Simpson Garden Park. The event is "All About Sushi" and will be conducted by J.J. Kawashima.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell had no report.

Public Works Director Brian Craft noted that leaf collection is currently being conducted and will continue for the next couple of weeks.

**NEW LEGISLATION**

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber, for the Finance Committee, introduced an ordinance amending and adopting Section 33.37 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding compensatory time for hourly employees.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator to sign an LPA Agreement with the Ohio Department of Transportation (ODOT) and to seek qualifications and/or advertise for bids and enter into a contract or contracts for design, engineering, right-of-way acquisition, construction and other services relating to the resurfacing of Manville Avenue.

**COUNCIL COMMITTEE REPORTS**

Council President Aspacher reported that City Council had a joint meeting with the Board of Public Utilities last week to review the 2018 Utility budget.

**READING OF LEGISLATION**

Clerk read Ordinance #8643 amending and adopting Section 33.37 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding compensatory time for hourly employees, for first reading.

Clerk read Ordinance #8644 authorizing the Municipal Administrator to sign an LPA Agreement with the Ohio Department of Transportation (ODOT) and to seek qualifications and/or advertise for bids and enter into a contract or contracts for design, engineering, right-of-way acquisition, construction and other services relating to the resurfacing of Manville Avenue, for first reading.

Clerk read Resolution #3683 authorizing the Municipal Administrator to enter into a renewal of the agreement with the Wood County Public Defender, for second reading.

Clerk read Resolution #3684 adopting the Bowling Green Fire Division 5-year Strategic Plan, for second reading.

Clerk read Ordinance #8642 certifying unpaid cost of weed mowing to the County Auditor for placement on the tax duplicate, for second reading.

Clerk read Ordinance #8633 amending and adopting Section 33.04 of the Codified Ordinances of the City of Bowling Green, Ohio, relative to pay scales for seasonal employees, for third reading.

Council Member McOmber moved, Rowland seconded, to adopt Ordinance #8633. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Seeliger, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8633 adopted.

Clerk read Ordinance #8634 authorizing the Municipal Administrator to enter into a contract with the Bowling Green Convention & Visitors Bureau for the promotion and publicizing of the City of Bowling Green, Ohio, to bring the patronage and business of cultural, educational, religious, professional and sports organizations into the City for the benefit of the citizens of the City and the business community, for third reading.

Council Member McOmber moved, Rowland seconded, to adopt Ordinance #8634. On roll call vote, Council Members Jeffers, McOmber, Rowland, Seeliger, Aspacher, and Gordon voted yes. Council President Aspacher declared motion carried, and Ordinance #8634 adopted.

Clerk read Ordinance #8635 amending and adopting Section 101.01 and 101.03 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding the hotel-motel tax, for third reading.

Council Member McOmber moved, Rowland seconded, to adopt Ordinance #8635. On roll call vote, Council Members McOmber, Rowland, Seeliger, Aspacher, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and Ordinance #8635 adopted.

Clerk read Ordinance #8637 amending the Zoning District Map of the City of Bowling Green, Ohio, for 0.4683 acres of land located at the southwest corner of Clough Street and Manville Avenue from S-3 Planned Institutional to R-2 Single Family Residential zoning as requested by Habitat for Humanity of Wood County, for third reading.

Council Member Jeffers moved, Rowland seconded, to adopt Ordinance #8637. On roll call vote, Council Members Rowland, Seeliger, Aspacher, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and Ordinance #8637 adopted.

Clerk read Ordinance #8638 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for supplying annual inventory requirements, underground and overhead lines insurance, sale of scrap materials, and participation in the AMP Joint Purchasing Program in 2018, for third reading.

Council Member Aspacher moved, Gordon seconded, to adopt Ordinance #8638. On roll call vote, Council Members Seeliger, Zanfardino, Aspacher, Gordon, Jeffers, McOmber, and Rowland voted yes. Council President Aspacher declared motion carried, and Ordinance #8638 adopted.

Clerk read Ordinance #8639 authorizing the Utilities Director to enter into a contract or contracts for the removal of the multi-tech treatment system and to upgrade the lime softening transfer pumps at the Water Treatment Plant, for third reading.

Council Member Aspacher moved, Jeffers seconded, to adopt Ordinance #8639. On roll call vote, Council Members Aspacher, Gordon, Jeffers, McOmber, Rowland, and Seeliger voted yes. Council President Aspacher declared motion carried, and Ordinance #8639 adopted.

Clerk read Ordinance #8640 authorizing the Utilities Director to execute an agreement or agreements for the installation and maintenance of a wildlife habitat restoration area at 16520 Carter Road, for third reading.

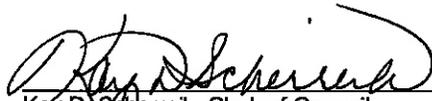
Council Member Aspacher moved, Gordon seconded, to adopt Ordinance #8640. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Seeliger, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8640 adopted.

Council President Aspacher announced that City Council's meeting scheduled will be altered due to the upcoming holidays and end of the year. The schedule will be as follows:

- December's meetings will be on December 4 & December 28
- First meeting in January will be canceled and the second meeting will be held on Tuesday, January 16, due to the Martin Luther King holiday

Council Member Gordon moved, Rowland seconded, to excuse Council Member Zanfardino from this evening's meeting. On unanimous voice vote, Council President Aspacher declared motion carried.

Council Member McOmber moved, Rowland seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the November 20, 2017 regular meeting of the City Council at 8:02 p.m., subject to call.



Kay D. Scherrek, Clerk of Council



Michael Aspacher, President of Council