



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, August 28, 2017, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;
Mike Frost, Member, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Matt Paquette, Member, Board of Public Utilities;
Amy Craft-Ahrens, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Mike Fields, Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Assistant Superintendent, Electric Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Dick Edwards, Mayor;
Lori Tretter, Municipal Administrator;
Joe Fawcett, Assistant Municipal Administrator;
Brian Craft, Public Works Director;
Mike Trinity, Civil Engineer;
Mike Aspacher, Member, City Council;
Bruce Jeffers, Member, City Council;
Bob McOmber, Member, City Council;
Sue Clark, Bowling Green Community Development Foundation;
Linda Amos, Poggemeyer Design Group;
Denise Plummer, Poggemeyer Design Group; and
Jan Larson McClaughin, BG Independent News

The meeting began with the Pledge of Allegiance. All five Board Members were present.

I. Approval of Minutes

Ms. Newlove requested additions and/or corrections to the minutes of the regular August 14, 2017, Board of Public Utilities meeting.

Mr. Culbertson moved to approve the minutes from the regular August 14, 2017, Board of Public Utilities meeting. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

A. Elizabeth Wick - OWEA

Ms. Elizabeth Wick from Ohio Water Environmental Association (OWEA) presented Joe Tillison, Wastewater Treatment Plant, with the Professional Wastewater Operations award.

III. Utilities Director Report**A. LGIF Emergency Water Interconnection Update**

Linda Amos and Denise Plummer from Poggemeyer Design Group presented the findings of the Feasibility Study for Emergency Water Interconnection/Back Up to the Board. They explained the project approach, study conditions, water model analysis and the proposed project costs.

Mr. Culbertson moved to approve Resolution 08-2017-02 approving the LGIF Feasibility Study for Emergency Water Interconnection/Backup between Bowling Green, Perrysburg and the Northwestern Water and Sewer District. Ms. Craft-Ahrens seconded the motion. On voice vote, the motion carried unanimously.

B. Acceptance of Easement - CTE LTD (Principle Business Enterprises)

Mr. O'Connell requested the Board accept the utility easement that is necessary for the installation of electric service at Principle Business Enterprises.

Ms. Craft-Ahrens moved to approve Resolution 08-2017-03 authorizing the Utilities Director to accept a utility easement from CTE LTD (Principle Business Enterprises). Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

C. Acceptance of Right of Way and Easement - Woodbridge Business Park Expansion

Mr. O'Connell requested the Board accept the right of way and easement for Woodbridge Business Park that is necessary to provide public access to the business park expansion to the east and eventually to the south to Wooster Street.

Mr. Frost moved to approve Resolution 08-2017-04 accepting a deed for right of way utility purposes and an easement for right of way and utility purposes from WMOG Investment, Inc. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

D. Water Treatment Plant - Microfiltration Module Replacement

Mr. O'Connell requested the Board's approval to enter into a contract with Pall Corporation without advertising for the purchase of replacement microfiltration modules along with the necessary appurtenances, and to advertise for bids and enter into a contract for the installation of the microfiltration modules at the Water Treatment Plant. The Ohio EPA has previously approved using microfiltration modules manufactured by Pall Corporation and they are the only manufacturer available to purchase replacement microfiltration modules.

Mr. Culbertson moved to approve Resolution 08-2017-05 authorizing the Utilities Director to enter into a contract with Pall Corporation for the purchase of microfiltration modules without advertising, and to advertise for bids and enter into a contract for the installation of the microfiltration modules at the Water Treatment Plant. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

IV. Superintendent Reports**A. Water Treatment Division**

Mr. Fields reported the THM results are back and the tests are below maximum allowable. He also reported there is a small amount of harmful algae bloom detected in the raw water samples from the reservoir.

B. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the sewer division has been repairing laterals in the Belleville area. The water division is painting hydrants in the First and Second Wards.

C. Water Pollution Control Division

Mr. Clark reported he is happy and proud of Joe Tillison for his award and very proud of all of his employees at the WPC facility.

D. Electric Division

Mr. Stewart reported the crews started work at Woodbridge Business Park last week. The crews continue to change poles in Portage.

E. Utility Business Office

Ms. Spangenberg reported that her staff is catching up on work after the BGSU students moved in at the beginning of the month.

V. Official Reports

A. Mayor

Mayor Edwards thanked the Board for the action they took for Woodbridge Business Park. He also updated the Board on the FERC decision regarding the Nexus Pipeline.

B. Municipal Administrator -No Report

C. City Attorney - Absent

D. Public Works Director

Mr. Craft reported the Manville Waterline project is on schedule.

E. City Engineer - No Report

VI. Council Member Reports

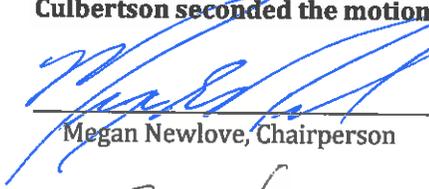
VII. Board Member Reports

VIII. New Business

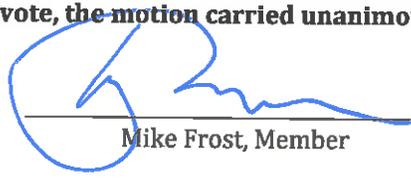
IX. Unfinished Business

X. Adjournment

Mr. Paquette moved to adjourn the Board of Public Utilities at 5:40 p.m. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.



Megan Newlove, Chairperson



Mike Frost, Member



Bill Culbertson, Member



Matt Paquette, Member



Amy Craft-Ahrens, Member

BM:mem