



## CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, August 14, 2017, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;  
Mike Frost, Member, Board of Public Utilities;  
Bill Culbertson, Member, Board of Public Utilities;  
Matt Paquette, Member, Board of Public Utilities;  
Amy Craft-Ahrens, Member, Board of Public Utilities;  
Brian O'Connell, Utility Director  
Mike Fields, Superintendent, Water Treatment Division;  
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;  
Doug Clark, Superintendent, Water Pollution Control Division;  
John Stewart, Assistant Superintendent, Electric Division;  
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;  
Lori Tretter, Municipal Administrator;  
Brian Craft, Public Works Director;  
Mike Trinity, Civil Engineer;  
Brian Bushong, Finance Director;  
Mike Aspacher, Member, City Council;  
Bruce Jeffers, Member, City Council;  
Sue Clark, Bowling Green Community Development Foundation; and  
Jan Larson McClaughin, BG Independent News

The meeting began with the Pledge of Allegiance. All five Board Members were present.

### I. Approval of Minutes

Ms. Newlove requested additions and/or corrections to the minutes of the regular June 12, 2017, Board of Public Utilities meeting.

**Mr. Culbertson moved to approve the minutes from the regular June 12, 2017, Board of Public Utilities meeting. Ms. Craft-Ahrens seconded the motion. On voice vote, the motion carried unanimously.**

### II. Lobby Visitation

#### A. Elizabeth Wick - OWEA

Ms. Elizabeth Wick from Ohio Water Environmental Association presented Doug Clark, Superintendent, Water Pollution Control Division with the Arthur Sydney Bedell award.

### III. Utilities Director Report

#### A. Transfer of Property in Bellard Business Park

Mr. O'Connell requested the Board's approval to transfer approximately 2.0 acres to the Bowling Green Community Development Foundation in exchange for a credit towards the City's annual Bowling Green Community Development Foundation dues.

**Mr. Culbertson moved to approve Resolution 08-2017-01 authorizing the Utilities Director to transfer approximately 2.0 acres in Bellard Business Park to the Bowling Green Community Development Foundation. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.**

**IV. Superintendent Reports**

**A. Water Treatment Division**

Mr. Fields reported that 6 of 12 GAC's will be changed starting tomorrow and will be finished on Thursday. There has been no detection of algae toxins in the reservoir.

**B. Water Distribution & Wastewater Collection Division**

Mr. Johnson reported the sewer division has been televising sewers and making repairs. The yearly leak audit is currently being done.

**C. Water Pollution Control Division**

Mr. Clark reported the bid opening for the Grit Removal System will be on August 29th. The roof project for the SHAM Building and the Tertiary & Disinfection Building has been completed.

**D. Electric Division**

Mr. Stewart reported crews have been changing poles in Portage and infrared testing is being done on the substations.

**E. Utility Business Office**

Ms. Spangenberg reported staff has been busy with BGSU students moving into the city. The budget meeting will be November 13th and the approval meeting will be November 27th.

**V. Official Reports**

**A. Mayor - Absent**

**B. Municipal Administrator - No Report**

**C. City Attorney - Absent**

**D. Public Works Director**

Mr. Craft reported the contractors will be paving Conneaut Avenue tomorrow and Fairview Avenue on Wednesday.

**E. City Engineer - No Report**

**VI. Council Member Reports**

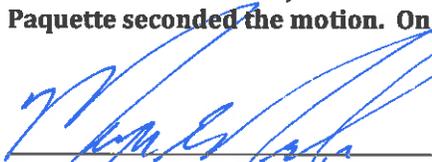
**VII. Board Member Reports**

**VIII. New Business**

**IX. Unfinished Business**

X. Adjourment

Mr. Frost moved to adjourn the Board of Public Utilities meeting at 5:12 p.m. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.



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Megan Newlove, Chairperson



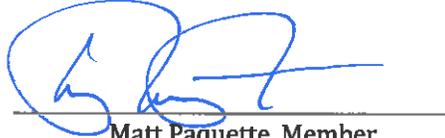
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Mike Frost, Member



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Bill Culbertson, Member



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Matt Paquette, Member



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Amy Craft-Ahrens, Member

BM:mem