



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, June 12, 2017, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;
Mike Frost, Member, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Amy Craft-Ahrens, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Mike Fields, Acting Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Assistant Superintendent, Electric Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Joe Fawcett, Assistant Municipal Administrator;
Jason Sisco, City Engineer;
Brian Bushong, Finance Director;
Mike Aspacher, Member, City Council;
Bruce Jeffers, Member, City Council;
Scott Seeliger, Member, City Council;
Sandy Rowland, Member, City Council;
Bob McOmber, Member, City Council;
Mark Ohashi, Habitat for Humanity of Wood County;
Jan Larson McClaughin, BG Independent News; and
Peter Kuebeck, The Sentinel

The meeting began with the Pledge of Allegiance. Four Board Members were present. Mr. Matt Paquette was absent.

I. **Approval of Minutes**

Ms. Newlove requested additions and/or corrections to the minutes of the regular May 22, 2017, Board of Public Utilities meeting.

Mr. Culbertson moved to approve the minutes from the May 22, 2017, Board of Public Utilities meeting. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

II. **Lobby Visitation**

III. **Utilities Director Report**

A. **Property at Manville Water Tower Site**

Mr. O'Connell requested the Board's approval to transfer the former Manville Water Tower property to Habitat for Humanity. Habitat for Humanity would like to construct two single family homes on the property.

Mr. Frost moved to approve Resolution 06-2017-01 authorizing the Utilities Director to transfer the former Manville Water Tower property to Habitat for Humanity. Ms. Craft-Ahrens seconded the motion. On voice vote, the motion carried unanimously.

B. Acceptance of Easement - 1159 Dakota Court

Mr. O'Connell recommended the Board accept the following easement that is necessary for the installation of street light to serve 1159 Dakota Court.

NAME	PARCEL #	TYPE OF EASEMENT
Nathan & Emily Bernath	B08-510-140409071000 1159 Dakota Court	Utility Easement

Mr. Culbertson moved to approve Resolution 06-2017-02 authorizing the Utilities Director to accept a utility easement from Nathan M. and Emily Bernath. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

C. Redistribution of Income Tax Discussion

The City Council asked for feedback from the Board of Public Utilities regarding the possibility of redistributing the income tax revenue by reducing the percentage allocated to the Water & Sewer Capital Improvement Fund and directing it to the General Fund.

Members of the Board voiced their concern over the possibility of \$800,000 being taken from the Water and Sewer Capital Improvement and the effect this may have on the city's infrastructure. Board members are concerned if there is an emergency the funds may not be available. Another concern is having funds available when the EPA mandates improvements and/or changes.

Board members stated if there is a reduction in the Water and Sewer Capital Improvement Fund it could force them to raise rates. This could be a substantial increase for our commercial and industry customers.

The members of the Board expressed concern if funds are pulled once it may be enticing to do it again in the future. They don't envy the decisions that the city council has to make regarding the general fund but hope a different resolution can be reached instead of redistributing funds.

IV. Superintendent Reports

A. Water Treatment Division

Mr. Fields reported the Western Water Tower will be inspected on Thursday. The staff is keeping an eye on the algae.

B. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the sewer division has been working on North Prospect and Brim Road. The water division has been working on Liberty and Grove Streets and finishing work on the Conneaut waterline project.

C. Water Pollution Control Division

Mr. Clark reported the Odor Control bid opening was June 7th and Poggemeyer Design Group is reviewing the bid documents. The rotating screen has been repaired at the Poe Road station.

D. Electric Division

Mr. Stewart reported the crews have been working at Devils Hole Road and Gypsy Lane Road. They will be changing poles throughout the city for the next month.

E. Utility Business Office

Ms. Spangenberg reported that staff is finishing work on the Electric Cost of Service Study and beginning to work on the Water Cost of Service Study.

V. Official Reports

A. Mayor - Absent

B. Municipal Administrator - Absent

C. City Attorney - Absent

D. Public Works Director - Absent

E. City Engineer - No Report

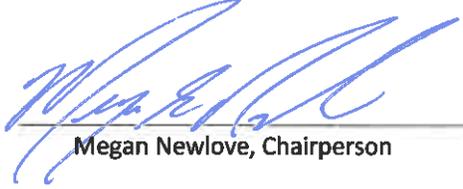
VI. Council Member Reports**VII. Board Member Reports****VIII. New Business****IX. Unfinished Business****X. Executive Session - Real Estate**

Ms. Newlove moved to enter into executive session at 5:38 p.m. Mr. Culbertson seconded the motion. On roll call vote, the motion carried unanimously.

Ms. Newlove moved to exit the executive session at 5:50 p.m. Mr. Frost seconded the motion. On roll call vote, the motion carried unanimously.

XI. Adjournment

Ms. Newlove moved to adjourn the Board of Public Utilities meeting at 5:50 p.m. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.



Megan Newlove, Chairperson



Mike Frost, Member



Bill Culbertson, Member

ABSENT

Matt Paquette, Member



Amy Craft-Ahrens, Member

BM:mem