



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, April 24, 2017, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;
Mike Frost, Member, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Matt Paquette, Member, Board of Public Utilities;
Amy Craft-Ahrens, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Chad Johnson, Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Assistant Superintendent, Electric Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Dick Edwards, Mayor;
Lori Tretter, Municipal Administrator;
Joe Fawcett, Assistant Municipal Administrator;
Mike Marsh, City Attorney;
Jason Sisco, City Engineer;
Brian Bushong, Finance Director;
Bruce Jeffers, Member, City Council;
Sue Clark, Bowling Green Community Development Foundation;
Trey Shepherd, Sawvel & Associates; and
Jan Larson McClaughin, BG Independent News

The meeting began with the Pledge of Allegiance. All five Board Members were present.

I. Approval of Minutes

Ms. Newlove requested additions and/or corrections to the minutes of the regular April 10, 2017, Board of Public Utilities meeting.

Mr. Culbertson moved to approve the minutes from the April 10, 2017, Board of Public Utilities meeting. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Property Acquisition - Woodbridge Business Park Expansion

Mr. O'Connell requested the Board's approval to execute the terms and conditions outlined in the proposed purchase agreement with Richard and Judith Carpenter. The City has negotiated a purchase agreement with Richard and Judith Carpenter to trade 80 acres of City property for 20 acres of Carpenter property along with the a purchase option for an additional 45 acres.

Mr. Frost moved to approve Resolution 04-2017-02 authorizing the Utilities Director to execute the terms and conditions of the property purchase agreement with Richard and Judith Carpenter for the expansion of Woodbridge Business Park. Ms. Craft-Ahrens seconded the motion. On voice vote, the motion carried unanimously.

B. Advertise for Bids - Lease of Agricultural Land

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a three year contract(s) for the lease of municipal property for agricultural purposes.

Ms. Craft-Ahrens moved to approve Resolution 04-2017-03 authorizing the Utilities Director to advertise for bids and enter into a contract(s) for the lease of municipal property for agricultural purposes. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

C. Electric Cost of Service and Rate Study - Sawvel & Associates

Mr. Trey Shepherd from Sawvel & Associates presented the Board with the latest update on the Electric Cost of Service and Rate Study including the changes since the previous rate study, revenue requirements, rate levelization and projected power supply costs.

Mr. O'Connell will bring a proposed Electric Rate Plan to a May meeting for the Board's approval.

IV. Superintendent Reports

A. Water Treatment Division - No Report

B. Water Distribution & Wastewater Collection Division

Mr. Johnson reported staff continues to work on the Conneaut waterline project.

C. Water Pollution Control Division - No Report

D. Electric Division

Mr. Stewart reported crews are testing transformers on the Dunbridge Substation and continue to change poles throughout the city.

E. Utility Business Office - No Report

V. Official Reports

A. Mayor

Mayor Edwards reported there will be a Nexus pipeline panel discussion on Monday, May 8, at 4:00 in the Council Chambers.

B. Municipal Administrator - No Report

C. City Attorney - Absent

D. Public Works Director - Absent

E. City Engineer - No Report

VI. Council Member Reports

VII. Board Member Reports

VIII. New Business

IX. Unfinished Business

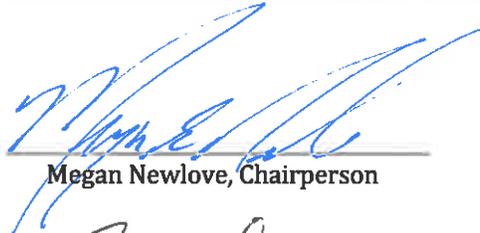
X. Executive Session - Property Acquisition

Mr. Culbertson moved to enter into executive session at 6:15 p.m. Mr. Frost seconded the motion. On roll call vote, the motion carried unanimously.

Ms. Newlove moved to exit the executive session at 6:30 p.m. Mr. Paquette seconded the motion. On roll call vote, the motion carried unanimously.

XI. Adjournment

Ms. Newlove moved to adjourn the Board of Public Utilities at 6:30 p.m. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.



Megan Newlove, Chairperson



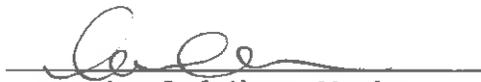
Mike Frost, Member



Bill Culbertson, Member



Matt Paquette, Member



Amy Craft-Ahrens, Member