



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, May 22, 2017, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;
Mike Frost, Member, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Amy Craft-Ahrens, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Chad Johnson, Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Assistant Superintendent, Electric Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Dick Edwards, Mayor;
Joe Fawcett, Assistant Municipal Administrator;
Brian Craft, Public Works Director;
Jason Sisco, City Engineer;
Brian Bushong, Finance Director;
Mike Aspacher, Member, City Council;
Bruce Jeffers, Member, City Council;
Sue Clark, Bowling Green Community Development Foundation;
Trey Shepherd, Sawvel & Associates, Inc; and
Jan Larson McClaughin, BG Independent News

The meeting began with the Pledge of Allegiance. Four Board Members were present. Mr. Matt Paquette was absent.

I. Approval of Minutes

Ms. Newlove requested additions and/or corrections to the minutes of the regular April 24, 2017, Board of Public Utilities meeting.

Mr. Culbertson moved to approve the minutes from the April 24, 2017, Board of Public Utilities meeting. Ms. Craft-Ahrens seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Expansion of Woodbridge Business Park

Mr. O'Connell requested the Board's approval to execute a Construction Agency Agreement with the Wood County Port Authority and Request Qualifications and enter into contracts for the engineering of utility and right of way improvements. Also, advertise for bids and enter into contracts for the construction of the utility and right of way improvements to expand Woodbridge Business Park.

Mr. Frost moved to approve Resolution 05-2017-01 authorizing the Utilities Director to execute a Construction Agency Agreement with the Wood County Port Authority and to Request Qualifications for the engineering services and advertise for bids and enter into contracts for Utility and Right of Way Improvements for the expansion of Woodbridge Business Park. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

B. Adopting Electric Rate Schedules

Mr. O'Connell requested the Board's approval to adopt the proposed Rate Schedules to be effective July 1, 2017.

Ms. Craft-Ahrens moved to approve Resolution 05-2017-02 adopting electric rate schedules. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

C. Accommodation Tap for Sanitary Sewer Service - 10722 East Gypsy Lane Road

Mr. O'Connell requested the Board's approval to execute a Sanitary Sewer Accommodation Tap Agreement with Dennis and Janet Bower for a municipal sanitary sewer tap to serve 10722 East Gypsy Lane Road.

Mr. Culbertson moved to approve Resolution 05-2017-03 authorizing the Utilities Director to execute an Accommodation Tap Agreement for sanitary sewer service to 10722 East Gypsy Lane Road. Ms. Craft-Ahrens seconded the motion. On voice vote, the motion carried unanimously.

D. Land Acquisition - 23134 Hull Prairie Road

Mr. O'Connell requested the Board's approval to authorize a Real Estate Purchase Agreement between the City and Jay Largent for 4.0 acre located at 23134 Hull Prairie Road.

Mr. Frost moved to approve Resolution 05-2017-04 authorizing the Utilities Director to execute a Real Estate Purchase Agreement for a 4.0 acre parcel located at 23134 Hull Prairie Road. Ms. Craft-Ahrens seconded the motion. On voice vote, the motion carried unanimously.

E. Acceptance of Easement - 1630 East Wooster Street

Mr. O'Connell requested the Board's approval to accept a utility easement agreement from Bowling Green Lodge, LLC.

Mr. Culbertson moved to approve Resolution 05-2017-05 authorizing the Utilities Director to accept a utility easement from Bowling Green Lodge, LLC. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

IV. Superintendent Reports

A. Water Treatment Division

Mr. Johnson reported the new membrane project should be online by May 31st. The tanks have been inspected and cleaned.

B. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the crews continue to work on Conneaut waterline project.

C. Water Pollution Control Division

Mr. Clark reported the plant had their annual EPA pretreatment inspection on April 26th and got a satisfactory. There was a combined sewer overflow on May 5th due to the heavy rains.

D. Electric Division

Mr. Stewart reported crews have been working at the Water Treatment Plant, Devils Hole Road and Gypsy Lane Road.

E. Utility Business Office - No Report

V. Official Reports

A. Mayor

Mayor Edwards thanked the staff for the nice work on the solar panel ribbon cutting.

B. Municipal Administrator - Absent

C. City Attorney - Absent

D. Public Works Director - No Report

E. City Engineer - No Report

VI. Council Member Reports

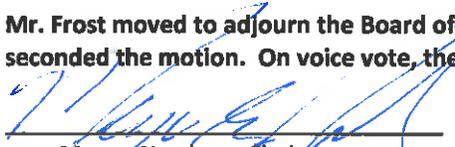
VII. Board Member Reports

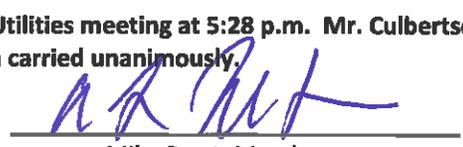
VIII. New Business

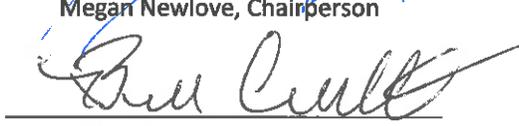
IX. Unfinished Business

X. Adjournment

Mr. Frost moved to adjourn the Board of Public Utilities meeting at 5:28 p.m. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.


Megan Newlove, Chairperson


Mike Frost, Member


Bill Culbertson, Member

ABSENT
Matt Paquette, Member


Amy Craft-Ahrens, Member