



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, March 27, 2017, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;
Mike Frost, Member, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Assistant Superintendent, Electric Division;
Chad Johnson, Superintendent, Water Treatment Division;
Dick Edwards, Mayor;
Lori Tretter, Municipal Administrator;
Jason Sisco, City Engineer;
Brian Bushong, Finance Director;
Mike Aspacher, Member, City Council;
Bruce Jeffers, Member, City Council;
Bob McOmber, Member, City Council;
Sue Clark, Bowling Green Community Development Foundation; and
Jan Larson McCloughin, BG Independent News

The meeting began with the Pledge of Allegiance. Three Board Members were present. Ms. Craft-Ahrens and Mr. Paquette were absent.

I. Approval of Minutes

Ms. Newlove requested additions and/or corrections to the minutes of the regular March 13, 2017, Board of Public Utilities meeting.

Mr. Culbertson moved to approve the minutes from the March 13, 2017, Board of Public Utilities meeting. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Establish a Front Footage Tap Charge for Brim Road Sanitary Sewer

Mr. O'Connell advised the Board that six property owners on the west side of Brim Road have requested assistance from the City to construct a sanitary sewer along Brim Road from South Christopher Drive to the south approximately 900 feet.

Mr. O'Connell requested the Board's approval to establish a Front Footage Tap Charge of \$27.65 per front foot for the sanitary sewer service for the properties that will benefit from the Brim Road Sanitary Sewer project.

Mr. Frost moved to approve Resolution 03-2017-05 establishing a Front Footage Tap Charge for the Brim Road Sanitary Sewer Project. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

B. Advertise for Bids - WTP Lime Sludge Removal

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a contract for Lime Sludge Disposal Services for the Water Treatment Plant.

Mr. Culbertson moved to approve Resolution 03-2017-06 authorizing the Utilities Director to advertise for bids and enter into a contract for Lime Sludge Disposal Services for the Water Treatment Plant. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

C. Advertise for Bids - WPC Roof Repairs

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a contract or participate in The Interlocal Purchasing System (TIPS) for the roof replacement at the Water Pollution Control Division.

Mr. Frost moved to approve Resolution 03-2017-07 authorizing the Utilities Director to advertise for bids and enter into a contract(s) or participate in The Interlocal Purchasing System (TIPS) for roof replacement at the Water Pollution Control Facility. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

D. Advertise for Bids - WPC Material Handling Vehicle with a Lift Hoist

Mr. O'Connell requested the Board's approval to advertise for bids, enter into a contract(s) and/or participate in the State of Ohio's purchasing program for the purchase of a material handling vehicle chassis and lift hoist system.

Mr. Culbertson moved to approve Resolution 03-2017-08 authorizing the Utilities Director to advertise for bids and enter into a contract(s) or participate in the State of Ohio Purchasing Program for a Material Handling Vehicle Chassis and Lift Hoist System for the Water Pollution Control Facility. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

E. Transfer of Property in John Quinn Innovative Technology Park

Mr. O'Connell requested the Board's authorization to transfer approximately 7.8 acres to the Bowling Green Community Development Foundation in exchange for a credit towards the City's annual BGCDF dues.

Mr. Frost moved to approve Resolution 03-2017-09 authorizing the Utilities Director to transfer approximately 7.8 acres in John Quinn Innovative Technology Park to the Bowling Green Community Development Foundation. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

Mr. O'Connell announced that Mike Fields, Assistant Superintendent, Water Treatment Division has received his Class IV water treatment certification.

IV. Superintendent Reports

A. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the sewer division has been televising sewers and working on the pump stations. The water division is working on the Conneaut Avenue waterline project.

B. Water Pollution Control Division - No Report

C. Utility Business Office - Absent

D. Electric Division

Mr. Stewart reported the crews have been changing poles throughout the city. We have crews working at the new hotel located on Wooster Street.

E. Water Treatment Division

Mr. Johnson reported Newton Water Tower has been drained for warranty work. This is the first time in Bowling Green's history that the plant's superintendent and assistant superintendent both have Class IV water treatment certifications.

V. Official Reports

A. Mayor

Mayor Edwards congratulated Mike Fields on obtaining his Class IV water treatment certification. The industrial visits with Lori Tretter and Sue Clark are going well. Met with Betco recently and they spoke highly of the Wastewater Plant staff and the work they have put in to help them.

B. Municipal Administrator - No Report

C. City Attorney - Absent

D. Public Works Director - Absent

E. City Engineer - Absent

VI. Council Member Reports

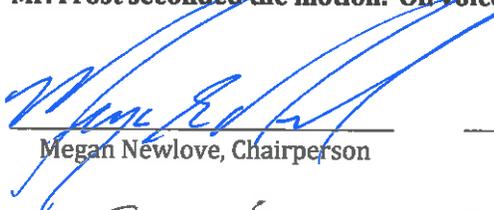
VII. Board Member Reports

VIII. New Business

IX. Unfinished Business

X. Adjournment

Mr. Culbertson moved to adjourn the Board of Public Utilities meeting at 5:29 p.m. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.



Megan Newlove, Chairperson



Mike Frost, Member



Bill Culbertson, Member

ABSENT

Matt Paquette, Member

ABSENT

Amy Craft-Ahrens, Member

BM:mem