



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, March 13, 2017, in the City Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Matt Paquette, Member, Board of Public Utilities;
Amy Craft-Ahrens, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Doug Clark, Superintendent, Water Pollution Control Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
John Stewart, Assistant Superintendent, Electric Division;
Chad Johnson, Superintendent, Water Treatment Division;
Lori Tretter, Municipal Administrator;
Joe Fawcett, Assistant Municipal Administrator;
Brian Craft, Public Works Director;
Jason Sisco, City Engineer;
Brian Bushong, Finance Director;
Mike Aspacher, Member, City Council;
Bruce Jeffers, Member, City Council;
Bob McOmber, Member, City Council;
Sue Clark, Bowling Green Community Development Foundation; and
Jan Larson McLaughlin, BG Independent News

The meeting began with the Pledge of Allegiance. Four Board Members were present. Mr. Mike Frost was absent.

I. Approval of Minutes

Ms. Newlove requested additions and/or corrections to the minutes of the regular January 23, 2017, Board of Public Utilities meeting.

Mr. Culbertson moved to approve the minutes from the January 23, 2017, Board of Public Utilities meeting. Ms. Craft-Ahrens seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Natural Gas Aggregation Program - Pricing Update

Mr. O'Connell advised the Board effective April 1, 2017, the new price for gas under the Natural Gas Aggregation Program will be \$0.515. This price will end on September 30, 2017.

B. Supplemental Appropriation - Excavator for Water Distribution/Wastewater Collection Division

Mr. O'Connell requested the Board's approval for a supplemental appropriation of \$138,000 from unappropriated Water Capital Reserve Fund to purchase a 2016 John Deere 160G LC FT4 Excavator for the Water Distribution and Wastewater Collection Division. The division has rented an excavator for several in-house water and sewer line construction and installation projects and anticipates future excavator rental expenses for the next several years. Additionally, Mr. O'Connell recommended trading in an existing backhoe.

Mr. Culbertson moved to approve Resolution 03-2017-01 authorizing a supplemental appropriation for the purchase of a 2016 John Deere 160G LC FT4 Excavator and trading in a backhoe for the Water Distribution and Wastewater Collection Division. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

C. FAS 71 Power Cost Reconciliation

Mr. O'Connell recommended reimbursement of over-recovered power supply costs through the Power Cost Adjustment at the rate of \$163,608 per month beginning with the April 2017 billing cycle and ending with the December cycle.

Ms. Craft-Ahrens moved to approve Resolution 03-2017-02 determining over-recovered power supply costs as of December 31, 2016, and establishing a reimbursement schedule. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

D. Amend Sections 35.03, 35.04 and 35.05 of the Codified Ordinances

Mr. O'Connell reported multiple capital funds are no longer determined to be necessary for budgeting purposes or the purchasing of necessary capital expenses. Our staff requests revisions to Section 35.03, 35.04 and 35.05 of the Codified Ordinances to eliminate the Water Depreciation Fund, Sewer Depreciation Fund and the Electric System Depreciation Fund.

Mr. Culbertson moved to approve Resolution 03-2017-03 adopting revisions to Section 35.03, Section 35.04 and Section 35.05 of the Codified Ordinances of the City of Bowling Green, Ohio. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

E. Amend Policy #4016 - Sewer Meters

Mr. O'Connell requested the Board's approval to amend Sewer Policy #4016 to read "Each sewer meter will be charged the current Sewer Monthly Capacity Charge, based on the meter size".

Ms. Craft-Ahrens moved to approve Resolution 03-2017-04 adopting revisions to Policy #4016 - Sewer Meters. Mr. Culbertson seconded the motion. Mr. Paquette abstained from voting. On voice vote, the motion carried unanimously.

Mr. O'Connell updated the Board on the water service line map that was required to be submitted to Ohio EPA. The map will be posted to the City's website in the near future to make the information more accessible to customers.

IV. Superintendent Reports

A. Water Pollution Control Division

Mr. Clark reported a filter was replaced by plant staff last week. Staff will be working on a screen for the Poe Road pump station.

B. Utility Business Office

Ms. Spangenberg reported staff is working with the Auditor.

C. Electric Division

Mr. Stewart reported staff has been working on the transfer switch located at the Water Treatment Plant.

D. Water Treatment Division

Mr. Johnson reported the membrane pump equipment has been started and tested. The aeration system is up and running. The Waterville water connection is on-line and there have been no complaints.

E. Water Distribution & Wastewater Collection Division - Absent

V. Official Reports

A. Mayor - No Report

B. Municipal Administrator - No Report

C. City Attorney - Absent

D. Public Works Director

Mr. Craft reported the traffic signal project for Poe and Fairview has begun.

E. City Engineer

Mr. Sisco reported Visu- Sewer has started working on the 2016 Dunbridge Road Manhole Lining project.

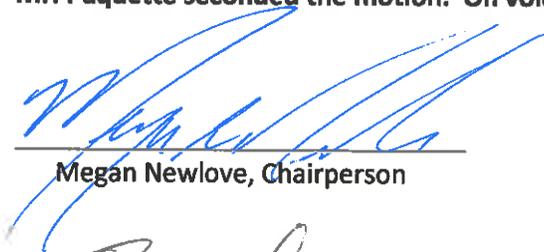
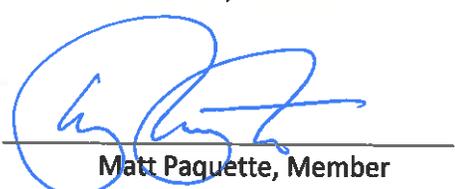
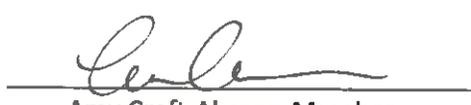
- VI. Council Member Reports
- VII. Board Member Reports
- VIII. New Business
- IX. Unfinished Business
- X. Executive Session

Mr. Culbertson moved to enter into executive session at 5:33 p.m. Mr. Paquette seconded the motion. On roll call vote, the motion carried unanimously.

Mr. Paquette moved to exit the executive session at 5:45 p.m. Mr. Culbertson seconded the motion. On roll call vote, the motion carried unanimously.

XI. Adjournment

Mr. Culbertson moved to adjourn the Board of Public Utilities meeting at 5:45 p.m. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

 <hr/> Megan Newlove, Chairperson	ABSENT <hr/> Mike Frost, Member
 <hr/> Bill Culbertson, Member	 <hr/> Matt Paquette, Member
 <hr/> Amy Craft-Ahrens, Member	

BM:mem