



## CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

304 North Church Street  
Bowling Green, Ohio 43402

Phone: (419) 354-6246

Fax: (419) 353-4763

E-Mail: [bgutildir@bgohio.org](mailto:bgutildir@bgohio.org)

The Bowling Green Board of Public Utilities met in regular session on Monday, October 9, 2017, in the Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;  
Matt Paquette, Member, Board of Public Utilities;  
Amy Craft Ahrens, Member, Board of Public Utilities;  
Brian O'Connell, Utility Director;  
Daryl Stockburger, Assistant Director of Utilities;  
Mike Fields, Superintendent, Water Treatment Division;  
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;  
John Bella, Assistant Superintendent, Water Pollution Control Division;  
John Stewart, Assistant Superintendent, Electric Division;  
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;  
Dick Edwards, Mayor;  
Brian Craft, Public Works Director;  
Joe Fawcett, Assistant Municipal Administrator;  
Brian Bushong, Finance Director;  
Mike Aspacher, Member, City Council;  
Bruce Jeffers, Member, City Council; and  
Jan Larson McClaughin, BG Independent News  
Bill Herald

The meeting began with the Pledge of Allegiance. Three Board Members were present. Mr. Bill Culbertson and Mr. Mike Frost were absent.

### I. Approval of Minutes

Ms. Newlove requested additions and/or corrections to the minutes of the regular September 11, 2017, Board of Public Utilities meeting.

**Mr. Paquette moved to approve the minutes from the regular September 11, 2017, Board of Public Utilities meeting. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.**

### II. Lobby Visitation

### III. Utilities Director Report

#### A. Advertise for Bids - 2018 Annual Inventory

Mr. O'Connell requested the Board's approval to advertise for bids and enter into contracts for annual inventory requirements, underground and overhead lines insurance coverage, sale of scrap materials, and participation in the AMP Joint Purchasing Program for 2018.

**Ms. Craft Ahrens moved to approve Resolution 10-2017-01 authorizing the Utilities Director to advertise for bids and enter into contract(s) for supplying annual inventory requirements, underground and overhead lines insurance, sale of scrap materials and participation in the AMP Joint Purchasing Program in 2018. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.**

**B. Water Treatment Plant - Removal of Multi-tech Treatment System**

Mr. O'Connell requested the Board's approval to enter into contract(s) for the removal and sale of the Multi-tech Treatment System and to upgrade the two Lime Softening Transfer Pumps and appurtenances at the Water Treatment Plant. The existing Multi-tech Treatment System is no longer a viable treatment option due to the Corrosion Control Optimization water quality parameters imposed by the Ohio EPA in 2016.

**Mr. Paquette moved to approve Resolution 10-2017-02 authorizing the Utilities Director to enter into a contract(s) for the removal of the Multi-tech Treatment System and to upgrade the Lime Softening Transfer Pumps at the Water Treatment Plant. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.**

**C. US Fish & Wildlife Grant - Pollinator Habitat Grant**

Mr. O'Connell requested the Board's approval to execute an agreement with the US Fish & Wildlife Service and the Wood County Park District for the installation and maintenance of a Wildlife Habitat Restoration area at 16520 Carter Road.

**Mr. Paquette moved to approve Resolution 10-2017-03 authorizing the Utilities Director to execute an agreement(s) for the installation and maintenance of a Wildlife Habitat Restoration area at 16520 Carter Road. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.**

**V. Official Reports****A. Water Treatment Division**

Mr. Fields reported the lime sludge contractor has been hauling sludge and should be done in approximately two weeks.

**B. Water Distribution & Wastewater Collection Division**

Mr. Johnson reported the leak audit is complete and nine leaks were detected and another four were found during their repair work. The water division worked on a water leak in Haskins and they continue to flush hydrants in the city. The sewer division has been doing investigation work for the Main Street project and performing maintenance on the lift stations.

**C. Water Pollution Control Division**

Mr. Bella reported the contractor has started the odor control work for the ATAD and the work should be completed in December.

**D. Electric Division**

Mr. Stewart reported the crews have been changing poles throughout the city. They have changed the electric from overhead to underground at Principle Business Enterprise and have installed LED lights on Fairview Avenue.

**E. Utility Business Office**

Ms. Spangenberg reported staff has begun budget meetings.

**V. Official Reports**

- A. Mayor - No Report
- B. Municipal Administrator - Absent
- C. City Attorney - Absent
- D. Public Works Director

Mr. Craft reported the bid opening for the Conneaut Lift Station & Force Main project is Thursday.

- E. City Engineer - Absent

VI. Council Member Reports

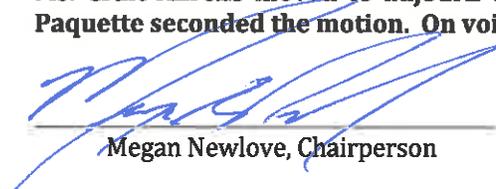
VII. Board Member Reports

VIII. New Business

IX. Unfinished Business

X. Adjournment

Ms. Craft Ahrens moved to adjourn the Board of Public Utilities at 5:25 p.m. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.




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Megan Newlove, Chairperson

ABSENT

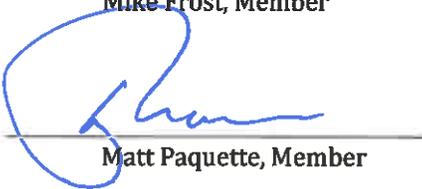
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Mike Frost, Member

ABSENT

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Bill Culbertson, Member




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Matt Paquette, Member




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Amy Craft Ahrens, Member

BM:mem