

RECORD OF PROCEEDINGS
CITY OF BOWLING GREEN CITY COUNCIL

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

MONDAY, MAY 1, 2017

20

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gordon, Jeffers, McOmber, Rowland, Seeliger and Zanfardino responded. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Kristin Otley. Public Works Director Brian Craft was not present.

Council Member Rowland moved, Seeliger seconded, to approve the minutes of the regular meeting held April 17, 2017 as distributed. Council President Aspacher declared motion carried.

CORRESPONDENCE

Clerk of Council Kay Scherreik noted that an application for a TREX liquor permit was received from the Ohio Division of Liquor Control transferring a Class D1 and D2 liquor permit from Kroger Company #0328, located at 1955 Henderson Road, Upper Arlington, Ohio, to Kroger Company #0878, located at 1094 N. Main Street, Bowling Green, Ohio.

Clerk also noted that a listing of budget transfers for the month of May was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member Rowland moved, Gordon seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

SPECIAL RECOGNITIONS – MAYOR EDWARDS

The Mayor deferred his special recognitions to the Official Reports portion of the meeting.

LOBBY VISITATIONS

There were no lobby visitations.

OFFICIAL REPORTS

Mayor Dick Edwards presented the following proclamations:

- National Bicycling Month presented to members of the Bicycle Safety Commission;
- National Small Business Week in Bowling Green presented to Earlene Kilpatrick, BG Chamber of Commerce and Mary Hinkleman, Downtown Bowling Green;

Mayor Edwards noted that one of Bowling Green's citizens, Antrone Moore, better known as "Coach Juice" was recently named as one of four recipients of the prestigious Jefferson Award presented by the American Institute for Public Service in Toledo on April 13. Mayor Edwards invited Antrone to come forward and talk about an upcoming event at the Community Center. Antrone noted that a basketball event will be held on Saturday, May 13 from 10am-1pm at the Community Center to help raise stroke awareness. Antrone encouraged everyone to attend and help support a great cause.

Mayor Edwards reminded Council Members of the upcoming public forum regarding the Nexus pipeline that is scheduled for Monday, May 8 at 4:00 p.m. in the Council Chamber. He noted that he has arranged for a panel of experts consisting of Dr. Charles Onasch, retired Professor and Chair of Geology at BGSU, Dr. Andrew Kear, Asst. Professor of Political Science at BGSU, Mark Baranoski, who recently retired from the Ohio Geological Survey, and Steve Champa, Senior Hydrogeologist with Eagon & Associates of Worthington, Ohio. The Mayor suggested that questions for the panel be submitted by Council Members or through them from citizens by this Thursday in order for the panel to have time to prepare responses.

Municipal Administrator Lori Tretter reported that the Administration will be working on legislation related to the use of golf carts and other such under-speed vehicles on city streets. Tretter explained that as of January 1, the state of Ohio has deemed it illegal to operate an under-speed or utility vehicle or mini-truck on public streets. This change in the law also includes the prohibition of operating golf carts on streets. Tretter indicated that the issue has been discussed in other communities and that time the Administration's stance on the issue was to gauge the public's opinion and hear from residents. She further noted that the City is open to working with the community to address proposals that stress safe operation while staying in accordance with the law. Tretter indicated that proposed legislation will be presented to Council once a draft is prepared.

Tretter asked Police Chief Tony Hetrick to come forward and introduce the City's newest police officers. Chief Hetrick introduced Vincent Snyder, Amber Moomey, and Ryan Selhorst who recently completed the 16 week police officer training. Hetrick noted that there are now 40 police officers employed by the City of Bowling Green.

Planning Director Heather Saylor thanked everyone involved with the Court Street Connects Festival held over the weekend noting that it was a very successful event. Saylor reported that the City has currently issued 105 zoning permits versus 86 at this point last year and that there have been 15 single-family housing starts this year versus 9 last year.

Parks and Recreation Director Kristin Otley noted that registration for summer programming began today for City residents and that some programs are filling up fast. Otley reviewed upcoming events and programs sponsored by the Parks and Recreation Department and distributed some flyers to Council Members regarding those events.

City Attorney Michael Marsh addressed Council regarding legislation on Council's agenda this evening to expand Wood Bridge Business Park. Marsh thanked the Carpenters for their willingness to trade some of their existing farmland adjacent to the Wood Bridge Business Park in order to expand the business park which will result in increased jobs to Bowling Green. Marsh expressed his support of Council giving the legislation all three readings in this evening's meeting with enactment of the emergency clause in order to keep the economic development project moving along on its aggressive timetable.

Utilities Director Brian O'Connell noted that the solar field dedication was held on April 27 and that a public dedication will be held on May 20. O'Connell also updated Council on the Conneaut waterline project and reviewed upcoming related road/intersection closures.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber, for the Finance Committee, introduced a resolution authorizing an application and a contract with the Ohio Department of Transportation (ODOT) for congestion mitigation and air quality funds for the improvement of the intersection of E. Wooster Street and Dunbridge Road.

Council Member McOmber, for the Finance Committee, introduced a resolution authorizing an application and a contract with the Ohio Department of Transportation (ODOT) for congestion mitigation and air quality funds for the improvement of the intersection of E. Wooster Street and Campbell Hill Road.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator to execute the Ohio Department of Transportation's (ODOT) Preliminary Legislation for the installation of marked crosswalks and other related equipment along E. Wooster Street between Marville Avenue and Campbell Hill Road, and declaring an emergency.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator to sell and/or otherwise dispose of miscellaneous equipment not needed for any municipal purpose.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to complete the terms and conditions of the property purchase agreement with R. J. Carpenter Family Limited Partnership for expansion of the Wood Bridge Business Park, and declaring an emergency.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the leasing of municipally owned property for agricultural purposes.

Council Member Gordon, for the Community Improvement Committee, introduced a resolution adopting and authorizing an amended Housing Revolving Loan Fund Program policy & procedures manual.

Council Member Gordon, for the Community Improvement Committee, introduced a resolution adopting and authorizing an amended Community Development Block Grant (CDBG) Housing policy & procedures manual.

COUNCIL COMMITTEE REPORTS

Council Member McOmber reminded Council Members of the Committee-of-the-Whole meeting scheduled for 6:00 p.m. on Monday, May 15 to discuss the shortfall in the City's general fund. McOmber encouraged them to talk with their constituents and to think about the options. McOmber indicated that he doesn't expect Council to make any decisions at the May 15 meeting other than narrowing down some of the options and requested that a second Committee-of-the-Whole meeting be scheduled for June 5 at 6:00 p.m. in order to make the final decisions. McOmber indicated that he has studied the possibilities, and come up with a list of four characteristics of good options as follows:

- The option should be relatively broad based affecting a lot of people in a minimal way;
- The actions should only benefit the City's general fund since that is the only fund that has been hurt by the governmental cuts; for that reason he indicated that an income tax is not a very good option;
- A change that is seamless and barely notice by residents would be most desirable;
- The option should raise an amount of money that is closest to what is needed and not more than what is needed.

Council Member Jeffers commented that an income tax increase is not out of the question for him and that option is still on the table as far as he is concerned.

READING OF LEGISLATION

Clerk read Resolution #3664 authorizing an application and a contract with the Ohio Department of Transportation (ODOT) for congestion mitigation and air quality funds for the improvement of the intersection of E. Wooster Street and Dunbridge Road, for first reading.

Clerk read Resolution #3665 authorizing an application and a contract with the Ohio Department of Transportation (ODOT) for congestion mitigation and air quality funds for the improvement of the intersection of E. Wooster Street and Campbell Hill Road, for first reading.

Clerk read Resolution #3666 adopting and authorizing an amended Housing Revolving Loan Fund Program policy & procedures manual, for first reading.

Clerk read Resolution #3667 adopting and authorizing an amended Community Development Block Grant (CDBG) Housing policy & procedures manual, for first reading.

Clerk read Ordinance #8584 authorizing the Municipal Administrator to execute the Ohio Department of Transportation's (ODOT) Preliminary Legislation for the installation of marked crosswalks and other related equipment along E. Wooster Street between Manville Avenue and Campbell Hill Road, and declaring an emergency, for first reading.

Clerk read Ordinance #8585 authorizing the Municipal Administrator to sell and/or otherwise dispose of miscellaneous equipment not needed for any municipal purpose, for first reading.

Clerk read Ordinance #8686 authorizing the Utilities Director to complete the terms and conditions of the property purchase agreement with R. J. Carpenter Family Limited Partnership for expansion of the Wood Bridge Business Park, and declaring an emergency, for first reading.

Council Member Aspacher moved, Rowland seconded, to suspend the rules and give Ordinance #8686 its second and third reading. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Seeliger, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8686 for second and third reading by number and title only.

Council Member Aspacher moved, Zanfardino seconded, to adopt the emergency clause for Ordinance #8686. On roll call vote, Council Members Jeffers, McOmber, Rowland, Seeliger, Zanfardino, Aspacher, and Gordon voted yes. Council President Aspacher declared motion carried, and the emergency clause adopted.

Council Member Aspacher moved, Gordon seconded, to adopt Ordinance #8686. On roll call vote, Council Members McOmber, Rowland, Seeliger, Zanfardino, Aspacher, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and Ordinance #8686 adopted.

Clerk read Ordinance #8587 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the leasing of municipally owned property for agricultural purposes, for first reading.

Clerk read Resolution #3663 authorizing the Mayor of the City of Bowling Green, Ohio, to file an application and execute a contract upon grant application approval under the Great Lakes Restoration Initiative Grant as authorized by the USDA Forest Service, for second reading.

Council Member Zanfardino moved, Jeffers seconded to suspend the rules and give Resolution #3663 its third reading. On roll call vote, Council Members Rowland, Seeliger, Zanfardino, Aspacher, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Resolution #3663 for third reading by number and title only.

Council Member Zanfardino moved, Rowland seconded, to adopt Resolution #3663. On roll call vote, Council Members Seeliger, Zanfardino, Aspacher, Gordon, Jeffers, McOmber, and Rowland voted yes. Council President Aspacher declared motion carried, and Resolution #3663 adopted.

Clerk read Ordinance #8581 authorizing the participation in the ODOT Winter Contract (018-18) for road salt, and declaring an emergency, for second reading.

Council Member McOmber moved, Rowland seconded, to suspend the rules and give Ordinance #8581 its third reading. On roll call vote, Council Members Zanfardino, Aspacher, Gordon, Jeffers, McOmber, Rowland, and Seeliger voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8581 for third reading by number and title only.

Council Member McOmber moved, Rowland seconded, to adopt the emergency clause for Ordinance #8581. On roll call vote, Council Members Aspacher, Gordon, Jeffers, McOmber, Rowland, Seeliger and Zanfardino voted yes. Council President Aspacher declared motion carried, and the emergency clause adopted.

Council Member McOmber moved, Jeffers seconded, to adopt Ordinance #8581. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Seeliger, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8581 adopted.

Clerk read Ordinance #8582 authorizing the Municipal Administrator to sign a contract with the International Association of Firefighters, Local 2379, and declaring an emergency, for second reading.

Council Member McOmber moved, Rowland seconded, to suspend the rules and give Ordinance #8582 its third reading. On roll call vote, Council Members Jeffers, McOmber, Rowland, Seeliger, Zanfardino, Aspacher, and Gordon voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8582 for third reading by number and title only.

Council Member McOmber moved, Rowland seconded, to adopt the emergency clause for Ordinance #8582. On roll call vote, Council Members McOmber, Rowland, Seeliger, Zanfardino, Aspacher, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and the emergency clause adopted.

Council Member McOmber moved, Zanfardino seconded, to adopt Ordinance #8582. McOmber commented that this union contract is the first of five union negotiations to be settled this year. He noted that it includes a raise of 1.5 percent in year one, 2 percent in year two, and 2.5 percent the following year. He further noted that he feels it is important to give some amount of raises to the City employees to keep them motivated and to keep them from leaving for other jobs. McOmber indicated that he fully supports this contract. Council President Aspacher agreed and indicated that it is important to reward employees for their hard work. On roll call vote, Council Members Rowland, Seeliger, Zanfardino, Aspacher, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and Ordinance #8582 adopted.

Clerk read Ordinance #8583 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for odor control improvements at the Water Pollution Control Facility, for second reading.

Council Member McOmber moved, Jeffers seconded, to suspend the rules and give Ordinance #8583 its third reading. On roll call vote, Council Members Seeliger, Zanfardino, Aspacher, Gordon, Jeffers, McOmber, and Rowland voted yes. Council President Aspacher declared motion carried, and rules suspended.

Council Member McOmber moved, Seeliger seconded, to adopt Ordinance #8583. On roll call vote, Council Members Zanfardino, Aspacher, Gordon, Jeffers, McOmber, Rowland, and Seeliger voted yes. Council President Aspacher declared motion carried, and Ordinance #8583 adopted.

Clerk read Ordinance #8575 amending and adopting Section 30.110 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding the Income Tax Board of Review, for third reading.

Council Member McOmber moved, Rowland seconded, to adopt Ordinance #8575. On roll call vote, Council Members Aspacher, Gordon, Jeffers, McOmber, Rowland, Seeliger and Zanfardino voted yes. Council President Aspacher declared motion carried, and Ordinance #8575 adopted.

Clerk read Ordinance #8576 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for lime sludge disposal services for the Water Treatment Plant, for third reading.

Council Member Aspacher moved, Rowland seconded, to adopt Ordinance #8576. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Seeliger, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8576 adopted.

Clerk read Ordinance #8577 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts or participate in the Interlocal Purchasing System for roof replacement at the Water Pollution Control Facility, for third reading.

Council Member Aspacher moved, McOmber seconded, to adopt Ordinance #8577. On roll call vote, Council Members Jeffers, McOmber, Rowland, Seeliger, Zanfardino, Aspacher, and Gordon voted yes. Council President Aspacher declared motion carried, and Ordinance #8577 adopted.

Clerk read Ordinance #8578 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts or participate in the State of Ohio Purchasing Program for a material handling vehicle chassis and lift hoist system for the Water Pollution Control Facility, for third reading.

Council Member Aspacher moved, Seeliger seconded, to adopt Ordinance #8578. On roll call vote, Council Members McOmber, Rowland, Seeliger, Zanfardino, Aspacher, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and Ordinance #8578 adopted.

Council Member Rowland moved, Jeffers seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the May 1, 2017 regular meeting of the City Council at 8:20 p.m., subject to call.



Kay D. Scherreik, Clerk of Council



Michael Aspacher, President of Council



May 1, 2017

TO: Bowling Green City Council
 FROM: Brian Bushong, Finance Director

Transfers requested for the month of May include:

| Fund | Dept. | Account | Description | From | To |
|------|-------|---------|---------------------------------------------------------------------------------------|--------------|--------------|
| 1010 | 190 | 92400 | General, Miscellaneous, Transfer To Capital Projects | \$ 3,050.00 | |
| 4030 | 000 | 69410 | Green Space Acquisition Fund, Revenue, Transfer From General | | \$ 3,050.00 |
| 4030 | 710 | 92100 | Green Space Acquisition Fund, Recreation Department, Transfer To General | \$ 2,225.00 | |
| 1010 | 000 | 69440 | General, Revenue, Transfer From Capital Projects | | \$ 2,225.00 |
| 1010 | 190 | 92200 | General, Miscellaneous, Transfer To Special Revenue | \$ 2,916.67 | |
| 2007 | 000 | 69410 | Payroll Stabilization, Revenue, Transfer From General | | \$ 2,916.67 |
| 2078 | 170 | 92300 | Municipal Court Special Projects, Municipal Court, Transfer To Debt Service | \$ 6,833.33 | |
| 3025 | 000 | 69420 | Debt Service, Revenue, Transfer From Special Revenue | | \$ 6,833.33 |
| 4018 | 810 | 92300 | Capital Improvement, Capital Improvement, Transfer To Debt Service | \$ 40,053.17 | |
| 3025 | 000 | 69440 | Debt Service, Revenue, Transfer From Capital Projects | | \$ 40,053.17 |
| 4018 | 810 | 92400 | Capital Improvement, Capital Improvement, Transfer To Capital Projects | \$ 15,083.33 | |
| 4005 | 000 | 69440 | Equipment Capital Reserve, Revenue, Transfer From Capital Projects | | \$ 15,083.33 |
| 4029 | 423 | 92300 | Street Repair, Street Repair, Transfer To Debt Service | \$ 14,945.83 | |
| 3025 | 000 | 69440 | Debt Service, Revenue, Transfer From Capital Projects | | \$ 14,945.83 |
| 1010 | 190 | 92200 | General, Miscellaneous, Transfer To Special Revenue | \$ 5,252.58 | |
| 2021 | 000 | 69410 | ODOT Transportation Grant (Taxi), Revenue, Transfer From General | | \$ 5,252.58 |
| 4055 | 710 | 92300 | Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service | \$ 22,847.17 | |

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|--------------|-----|-------|----------------------------------------------------------------------|----------------------|----------------------|
| 3025 | 000 | 69440 | Debt Service, Revenue, Transfer From Capital Projects | | \$ 22,847.17 |
| 5111 | 651 | 92500 | Electric Revenue, Administrative and General, Transfer To Enterprise | \$ 205,611.00 | |
| 5112 | 000 | 69450 | Electric Capital Reserve, Revenue, Transfer From Enterprise | | \$ 205,611.00 |
| 5221 | 651 | 92500 | Water Revenue, Administrative and General, Transfer To Enterprise | \$ 47,725.00 | |
| 5222 | 000 | 69450 | Water Capital Reserve, Revenue, Transfer From Enterprise | | \$ 47,725.00 |
| 5331 | 651 | 92500 | Sewer Revenue, Administrative and General, Transfer To Enterprise | \$ 13,805.50 | |
| 5332 | 000 | 69450 | Sewer Capital Reserve, Revenue, Transfer From Enterprise | | \$ 13,805.50 |
| Total | | | | \$ 380,348.58 | \$ 380,348.58 |