



## CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

304 North Church Street  
Bowling Green, Ohio 43402

Phone: (419) 354-6246

Fax: (419) 353-4763

E-Mail: [bgutildir@bgohio.org](mailto:bgutildir@bgohio.org)

The Bowling Green Board of Public Utilities met in regular session on Monday, March 14, 2016, in the City Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;  
Bill Culbertson, Member, Board of Public Utilities;  
Matt Paquette, Member, Board of Public Utilities;  
Amy Craft Ahrens, Member, Board of Public Utilities;  
Brian O'Connell, Utility Director;  
Daryl Stockburger, Assistant Utility Director;  
John Stewart, Assistant Superintendent, Electric Division;  
Chad Johnson, Superintendent, Water Treatment Division;  
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;  
Doug Clark, Superintendent, Water Pollution Control Division;  
Dick Edwards, Mayor;  
Lori Tretter, Municipal Administrator;  
Brian Craft, Public Works Director;  
Jason Sisco, City Engineer;  
Brian Bushong, Finance Director;  
Mike Aspacher, Member, City Council;  
Bruce Jeffers, Member, City Council; and  
Sue Clark, Bowling Green Community Development Foundation

The meeting began with the Pledge of Allegiance. Four Board Members were present. Mr. Mike Frost was absent.

### **I. Approval of Minutes**

Ms. Newlove requested additions and/or corrections to the minutes of the regular February 22, 2016, Board of Public Utilities meeting.

**Mr. Paquette moved to approve the minutes from the February 22, 2016, Board of Public Utilities meeting. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.**

### **II. Lobby Visitation**

### **III. Utilities Director Report**

#### **A. Natural Gas Aggregation Program – Pricing Update**

Mr. O'Connell gave the Board a pricing update on the Natural Gas Aggregation Program. The new price of \$0.399 per ccf will begin on April 1, 2016 and end on September 30, 2016. This will be a 16.7% decrease from the current pricing.

**B. Water Treatment Plant – Reverse Osmosis Media Replacement**

Mr. O'Connell requested Board's approval to enter into a contract with Toray Membrane, USA, Inc. without advertising for the purchase of replacement RO Media and to advertise for bids and enter into a contract for the installation of the RO Media at the Water Treatment Plant.

Mr. O'Connell requested that City Council's approval include expedited readings and an emergency clause.

Mr. Culbertson moved to approve Resolution 03-2016-01 authorizing the Utilities Director to enter into a contract with Toray Membrane, USA, Inc. for the purchase of Reverse Osmosis (RO) Media Replacement without advertising and to advertise for bids and enter into a contract for the installation of the Reverse Osmosis Media at the Water Treatment Plant. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

**IV. Superintendent Reports****A. Electric Division**

Mr. Stewart reported the crews have been working with First Energy on changing a breaker. Crews have also been working on underground electric at Fairview Manor.

**B. Water Treatment Division**

Mr. Johnson reported that staff has been working on plant maintenance. Kirk Brothers have started digging the wet well for the reservoir pump station project at the plant.

**C. Water Distribution & Wastewater Collection Division**

Mr. Johnson reported the water division has been turning valves in the Third Ward. The sewer division has been rebuilding lift stations back to original specifications.

**D. Water Pollution Control Division**

Mr. Clark reported the second ATAD reactor is up and running.

**E. Utility Business Office – Absent****V. Official Reports****A. Mayor**

Mayor Edwards thanked Brian O'Connell and Chad Johnson for giving Representative Bob Latta an informed tour of the Water Treatment Plant.

**B. Municipal Administrator – No Report****C. City Attorney – Absent****D. Public Works Director – No Report**

**E. City Engineer**

Mr. Sisco reported B. Hill'z is working on the Manville, Third and Clough water line improvements project and have ran into rock where it wasn't expected. Earth Day will be held on Sunday, April 24<sup>th</sup>. If you would like to volunteer you can register by going to [www.montessorischoolbg.org](http://www.montessorischoolbg.org).

**VI. Council Member Reports**

**VII. Board Member Reports**

**VIII. New Business**

**IX. Unfinished Business**

**X. Adjournment**

Mr. Culbertson moved to adjourn the Board of Public Utilities meeting at 5:30 p.m. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

  
\_\_\_\_\_  
Megan Newlove, Chairperson

ABSENT

\_\_\_\_\_  
Mike Frost, Member

  
\_\_\_\_\_  
Bill Culbertson, Member

  
\_\_\_\_\_  
Matt Paquette, Member

  
\_\_\_\_\_  
Amy Craft Ahrens

BM:mem