



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

304 North Church Street
Bowling Green, Ohio 43402

Phone: (419) 354-6246
Fax: (419) 353-4763

E-Mail: bgutildir@bgohio.org

The Bowling Green Board of Public Utilities met in regular session on Monday, November 28, 2016, in the City Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;
Mike Frost, Member, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Matt Paquette, Member, Board of Public Utilities;
Amy Craft-Ahrens, Member, Board of Public Utilities;
Brian O'Connell, Utility Director;
Daryl Stockburger, Assistant Utility Director;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
John Stewart, Assistant Superintendent, Electric Division;
Mike Fields, Assistant Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
Dick Edwards, Mayor;
Lori Tretter, Municipal Administrator;
Joe Fawcett, Assistant Municipal Administrator;
Mike Marsh, City Attorney;
Brian Craft, Public Works Director;
Jason Sisco, City Engineer;
Mike Aspacher, Member, City Council;
Bruce Jeffers, Member, City Council;
Bob McOmber, Member, City Council;
Sue Clark, Bowling Green Community Development Foundation; and
Jan Larson McClaghin, BG Independent News

The meeting began with the Pledge of Allegiance. All five Board Members were present.

I. Approval of Minutes

Ms. Newlove requested additions and/or corrections to the minutes of the regular October 24, 2016, Board of Public Utilities meeting.

Mr. Culbertson moved to approve the minutes from the October 24, 2016, Board of Public Utilities meeting. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Approval of the 2017 Water & Sewer Capital Improvement Fund Budget and Utilities Revenue Fund Budgets

Mr. O'Connell requested the Board's approval of the proposed 2017 Water & Sewer Capital Improvement Fund Budget and the 2017 Utilities Revenue Fund Budgets.

Mr. Frost moved to approve Resolution 11-2016-01 approval of the proposed 2017 Water & Sewer Capital Improvement Fund Budget and the 2017 Utilities Revenue Fund Budgets. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

B. Advertise for Bids - Sewer & Electric Improvements near 115 East Court Street

Mr. O'Connell requested the Board's approval to advertise for bids and enter into contract(s) for the construction of sewer and electric improvements near 115 East Court Street. Staff recommends the existing sewer be relocated for the expansion of the business located at 115 East Court Street and the overhead electric service be relocated underground in the same area. The City will be responsible for half the cost of the sewer improvements and all the electric improvements.

Mr. Culbertson moved to approve Resolution 11-2016-02 authorizing the Utilities Director to advertise for bids and enter into a contract(s) for sewer and electric improvements near 115 East Court Street. Ms. Craft-Ahrens seconded the motion. On voice vote, the motion carried unanimously.

C. Resolution Supporting TMACOG's Interconnection for Emergency Situations

Mr. O'Connell requested the Board's support for a redundant water infrastructure and interconnectivity between neighboring water systems to ensure safe drinking water in emergency situations.

Ms. Craft-Ahrens moved to approve Resolution 11-2016-03 supporting TMACOG efforts for emergency interconnection with neighboring water systems. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

IV. Superintendent Reports

A. Utility Business Office

Ms. Spangenberg reported staff is submitting data for the electric cost of service study.

B. Electric Division

Mr. Stewart reported crews completed work on the Southeastern Container transformer. They have been working at the water treatment plant and Stone Brook subdivision.

C. Water Treatment Division

Mr. Fields reported work continues on the electrical switch gear and should be completed by the end of this year.

D. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the sewer division has been working on the Brim Road project. The water division is working on Conneaut Avenue. The water division has completed the hydrant flushing.

E. Water Pollution Control Division - No Report

V. Official Reports

A. Mayor

Mayor Edwards commended the utility staff on the work done for the budget. He also thanked the Board for supporting the TMACOG Interconnection for Emergency Situations.

B. Municipal Administrator - No Report

C. City Attorney - No Report

D. Public Works Director

Mr. Craft thanked the Electric Division for their work on the flashing beacon located at the Wood County Airport and for their work at the City Park memorial.

E. City Engineer - No Report

VI. Council Member Reports

VII. Board Member Reports

VIII. New Business

IX. Unfinished Business

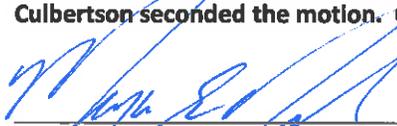
X. Executive Session – Real Estate

Mr. Culbertson moved to enter into Executive Session at 5:15 p.m. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

Ms. Newlove moved to adjourn the Executive Session at 5:25 p.m. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.

XI. Adjournment

Ms. Newlove moved to adjourn the Board of Public Utilities meeting at 5:25 p.m. Mr. Culbertson seconded the motion. On voice vote, the motion carried unanimously.



Megan Newlove, Chairperson



Mike Frost, Member



Bill Culbertson, Member



Matt Paquette, Member



Amy Craft-Ahrens, Member