



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, October 24, 2016, in the City Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;
Mike Frost, Member, Board of Public Utilities;
Matt Paquette, Member, Board of Public Utilities;
Amy Craft-Ahrens, Member, Board of Public Utilities;
Brian O'Connell, Utilities Director;
Daryl Stockburger, Assistant Utilities Director;
John Stewart, Assistant Superintendent, Electric Division;
Mike Fields, Assistant Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;
Dick Edwards, Mayor;
Lori Tretter, Municipal Administrator;
Joe Fawcett, Assistant Municipal Administrator;
Jason Sisco, City Engineer;
Brian Bushong, Finance Director;
Mike Aspacher, Member, City Council;
Bruce Jeffers, Member, City Council;
Elizabeth Wick; and
Jan Larson McClaughin, BG Independent News

The meeting began with the Pledge of Allegiance. Four Board Members were present. Mr. Bill Culbertson was absent.

I. Approval of Minutes

Ms. Newlove requested additions and/or corrections to the minutes of the regular October 10, 2016, Board of Public Utilities meeting.

Mr. Frost moved to approve the minutes from the October 10, 2016, Board of Public Utilities meeting. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

Ms. Elizabeth Wick who is the past president of Ohio Water Environment Association presented Doug Clark, Superintendent, Water Pollution Control Division, with the Larry Moon Award.

III. Utilities Director Report

A. Grant of Easement - Nexus Gas Transmission LLC

Mr. O'Connell requested the Board's approval to grant an easement for the installation and maintenance of a gas transmission main to be constructed by Nexus Gas Transmission, LLC.

The easement is located on City owned property on King Road. The 50' permanent easement is approximately 1,321 feet or about 1.5 acres. A 2 year temporary work easement for about 2.5 acres is also included. The compensation for granting the easements will be approximately \$151,900.

Mr. Frost moved to approve Resolution 10-2016-03 authorizing the Utilities Director to execute and grant an easement on city property located on King Road for the construction and maintenance of a gas transmission line by Nexus Gas Transmission, LLC. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

B. Supplemental Appropriation - Purchased Power

Mr. O'Connell requested the Board's approval for the following supplemental appropriation to cover the remainder of purchased power costs for 2016.

FROM: 5111.000.52601 – Residential Sales	\$ 466,000
5111.000.52603 – Commercial Sales	238,000
5111.000.52604 – Industrial Sales	677,000
5111.000.52606 – Large Power Sales	634,000
TO: 5111.655.73590 – Purchased Power	\$2,015,000

Ms. Craft-Ahrens moved to approve Resolution 10-2016-04 approval of a supplemental appropriation for purchased power costs during the 2016 fiscal year. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

C. Advertise for Bids - 2017 Annual Inventory

Mr. O'Connell requested the Board's approval to advertise for bids and enter into contract(s) for annual inventory requirements, underground and overhead lines insurance coverage, sale of scrap materials and participation in the AMP Joint Purchasing program for the period of April 1, 2017 thru March 31, 2018.

Mr. Frost moved to approve Resolution 10-2016-05 authorizing the Utilities Director to advertise for bids and enter into a contract(s) for supplying annual inventory requirements, underground and overhead lines insurance, sale of scrap materials and participation in the AMP Joint Purchasing Program in 2017. Ms. Craft-Ahrens seconded the motion. On voice vote, the motion carried unanimously.

D. Amplex - Dark Fiber Lease and Water Tower Antennae Lease

Mr. O'Connell requested the Board's approval to execute a lease agreement(s) with Amplex Electric, Inc., for the lease of dark fiber optic cable owned by the City and to lease space on the Newton Road Water Tower and the Western Water Tower to mount network service antennas.

Mr. Frost moved to approve Resolution 10-2016-06 authorizing the Utilities Director to execute lease agreements with Amplex Electric, Inc. for the lease of dark fiber and also for the use of city water towers to mount network service antennas. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

IV. Superintendent Reports**A. Electric Division**

Mr. Stewart reported that crews are running fiber at the water treatment plant. They are starting the next phase at Stone Brook.

B. Water Treatment Division

Mr. Fields reported the new intake is tied into the old line and expect the project to be finished by the first part of next year.

C. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the sewer division is televising sewers and performing general maintenance. The water division is finishing flushing hydrants this week and will begin work on the Conneaut Avenue project.

D. Water Pollution Control Division

Mr. Clark reported that staff has been traveling to find equipment for the Grit Removal Project.

E. Utility Business Office

Ms. Spangenberg reported that staff is working on the 2017 utility budget.

V. Official Reports

A. Mayor - No Report

B. Municipal Administrator - No Report

C. City Attorney - Absent

D. Public Works Director - Absent

E. City Engineer - No Report

VI. Council Member Reports - No Report

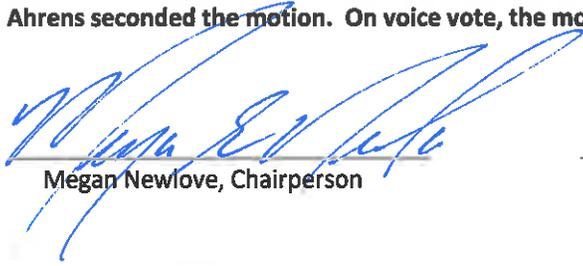
VII. Board Member Reports - No Report

VIII. New Business - None

IX. Unfinished Business - None

X. Adjournment

Mr. Paquette moved to adjourn the Board of Public Utilities meeting at 5:30 p.m. Ms. Craft-Ahrens seconded the motion. On voice vote, the motion carried unanimously.



Megan Newlove, Chairperson



Mike Frost, Member

ABSENT

Bill Culbertson, Member



Matt Paquette, Member



Amy Craft-Ahrens, Member

BM:mem