



## CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, October 10, 2016, in the City Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;  
Bill Culbertson, Member, Board of Public Utilities;  
Matt Paquette, Member, Board of Public Utilities;  
Amy Craft-Ahrens, Member, Board of Public Utilities;  
Brian O'Connell, Utility Director;  
Daryl Stockburger, Assistant Utility Director;  
Chad Johnson, Superintendent, Water Treatment Division;  
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;  
Doug Clark, Superintendent, Water Pollution Control Division;  
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;  
John Stewart, Assistant Superintendent, Electric Division;  
Dick Edwards, Mayor;  
Joe Fawcett, Assistant Municipal Administrator;  
Brian Craft, Public Works Director;  
Jason Sisco, City Engineer;  
Brian Bushong, Finance Director;  
Mike Aspacher, Member, City Council;  
Bruce Jeffers, Member, City Council;  
Sue Clark, Bowling Green Community Development Foundation; and  
Jan Larson McClaughin, BG Independent News

The meeting began with the Pledge of Allegiance. Four Board Members were present. Mr. Mike Frost was absent.

### **I. Approval of Minutes**

Ms. Newlove requested additions and/or corrections to the minutes of the regular September 12, 2016, Board of Public Utilities meeting.

**Mr. Culbertson moved to approve the minutes from the September 12, 2016, Board of Public Utilities meeting. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.**

### **II. Lobby Visitation**

### **III. Utilities Director Report**

#### **A. Approval of Wastewater Rate Schedule**

Mr. O'Connell requested the Board adopt the Multi-year Wastewater Rate Schedule to be effective for utility invoices beginning January 1, 2017. The adjustments to wastewater rates are recommended to reflect the cost of providing service while keeping the wastewater utility operating in sound financial condition.

**Ms. Craft-Ahrens moved to approve Resolution 10-2016-01 adopting Wastewater Rate Multi-year Adjustments. Mr. Culbertson seconded the motion. Mr. Paquette abstained from voting. On voice vote, the motion carried unanimously.**

**B. Payment of Bond Anticipation Note**

Mr. O'Connell requested the Board's approval to pay the balance of the Bond Anticipation Note issued by AMP on behalf of the City of Bowling Green.

**Mr. Culbertson moved to approve Resolution 10-2016-02 authorizing a final payment on the Bond Anticipation Note issued by AMP on behalf of the City of Bowling Green. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.**

**IV. Superintendent Reports**

**A. Water Treatment Division**

Mr. Johnson reported the annual EPA inspection for the plant was last week and things went well. The membrane plant will need to be shut down next week for contract work. Approximately 400 loads of lime sludge was hauled from the plant and applied to local fields.

**B. Water Distribution & Wastewater Collection Division**

Mr. Johnson reported the wastewater collection crews have been performing routine maintenance. The water distribution crews have been repairing services on Conneaut Avenue and flushing hydrants throughout the city.

**C. Water Pollution Control Division**

Mr. Clark reported the plant operators did a total rebuilt on the bar screen. The EPA agreed with details of the NPDES permit. There was a combined sewer overflow on September 17th and September 29th although it is not anticipated the CSO's will count against our allowable permit limit due to the above average rain events.

**D. Utility Business Office**

Ms. Spangenberg reported staff will meet this week to start on the utility budget.

**E. Electric Division**

Mr. Stewart reported the crews have finished work in Stone Ridge and are doing relay work at the Dunbridge Substation. Staff has been changing poles throughout the city.

**V. Official Reports**

**A. Mayor - No Report**

**B. Municipal Administrator - No Report**

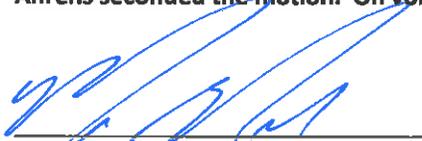
**C. City Attorney - Absent**

**D. Public Works Director**

Mr. Craft thanked the Electric Division for helping at Veteran's Park.

- E. City Engineer - No Report
  
- VI. Council Member Reports - No Report
  
- VII. Board Member Reports - No Report
  
- VIII. New Business - None
  
- IX. Unfinished Business - None
  
- X. Adjournment

Mr. Paquette moved to adjourn the Board of Public Utilities meeting at 5:22 p.m. Ms. Craft-Ahrens seconded the motion. On voice vote, the motion carried unanimously.



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Megan Newlove, Chairperson

ABSENT

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Mike Frost, Member



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Bill Culbertson, Member



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Matt Paquette, Member



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Amy Craft-Ahrens, Member

BM:mem