



## CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, September 12, 2016, in the City Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;  
Mike Frost, Member, Board of Public Utilities;  
Bill Culbertson, Member, Board of Public Utilities;  
Matt Paquette, Member, Board of Public Utilities;  
Amy Craft-Ahrens, Member, Board of Public Utilities;  
Brian O'Connell, Utility Director;  
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;  
Doug Clark, Superintendent, Water Pollution Control Division;  
Jackie Spangenberg, Utility Business Office Manager/Deputy Finance Director;  
John Rehm, Superintendent, Electric Division;  
Dick Edwards, Mayor;  
Lori Tretter, Municipal Administrator;  
Joe Fawcett, Assistant Municipal Administrator;  
Jason Sisco, City Engineer;  
Brian Bushong, Finance Director;  
Mike Aspacher, Member, City Council;  
Bruce Jeffers, Member, City Council;  
Bob McOmber, Member, City Council;  
John Courtney, Courtney & Associates;  
Scott Wieging, Courtney & Associates; and  
Sue Clark, Bowling Green Community Development Foundation

The meeting began with the Pledge of Allegiance. All five Board Members were present.

### I. Approval of Minutes

Ms. Newlove requested additions and/or corrections to the minutes of the regular June 27, 2016, Board of Public Utilities meeting.

**Mr. Culbertson moved to approve the minutes from the June 27, 2016, Board of Public Utilities meeting. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.**

### II. Lobby Visitation

### III. Utilities Director Report

#### A. Wastewater Cost of Service Study

Mr. John Courtney from Courtney and Associates presented the Wastewater Cost of Service Study to the Board.

Mr. Courtney reviewed the Sewer Rate and Cost of Service Study including the projected sewer sales, projected revenues at the current rates and projected revenue requirements for residential, commercial, industrial and wholesale customers.

It is recommended the rates be adjusted beginning January 1, 2017. A proposed rate plan will be brought back to the Board in October so no action is needed at this time.

#### **IV. Superintendent Reports**

##### **A. Water Distribution & Wastewater Collection Division**

Mr. Johnson reported the sewer division is repairing catch basins. They are jetting and cleaning sewers in Ward 1. The water division has a new employee. The Ice Pigging project was completed two weeks ago and was successful. The water employees have been turning valves in the Third Ward.

##### **B. Water Pollution Control Division**

Mr. Clark reported the annual EPA plant inspection went well. The Biological Phosphorous project finished approximately three weeks ago.

##### **C. Utility Business Office**

Ms. Spangenberg reported staff survived another Bowling Green State University move-in period and having the extra employee was a big help.

##### **D. Electric Division**

Mr. Rehm reported crews were sent to Oberlin to assist with mutual aid. The Sand Ridge Road project should be finished this week. Crews will be working in Stone Ridge next week.

##### **E. Water Treatment Division - Absent**

#### **V. Official Reports**

##### **A. Mayor - No Report**

##### **B. Municipal Report - No Report**

##### **C. City Attorney - Absent**

##### **D. Public Works Director - Absent**

##### **E. City Engineer**

Mr. Sisco reported the Manville, Third & Clough Waterline project, Colony Lane Pump Station Rehabilitation project and the Summit Street Sewer Replacement project have been completed.

#### **VI. Council Members**

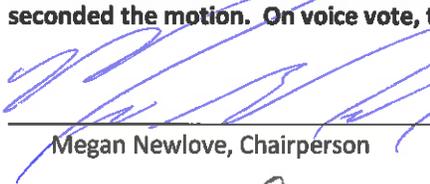
#### **VII. Board Members Reports**

#### **VIII. New Business**

#### **IX. Unfinished Business**

**X. Adjournment**

**Mr. Paquette moved to adjourn the Board of Public Utilities meeting at 5:40 p.m. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.**



Megan Newlove, Chairperson



Mike Frost, Member



Bill Culbertson, Member



Matt Paquette, Member



Amy Craft-Ahrens, Member

BM:mem