



CITY OF BOWLING GREEN - OFFICE OF MUNICIPAL UTILITIES

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The Bowling Green Board of Public Utilities met in regular session on Monday, April 25, 2016, in the City Council Chambers, Third Floor, City Administrative Service Building, Bowling Green, Ohio. In attendance were:

Megan Newlove, Chairperson, Board of Public Utilities;
Mike Frost, Member, Board of Public Utilities;
Bill Culbertson, Member, Board of Public Utilities;
Matt Paquette, Member, Board of Public Utilities;
Amy Craft Ahrens, Member, Board of Public Utilities;
Brian O'Connell, Utilities Director;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Assistant Superintendent, Electric Division;
Chad Johnson, Superintendent, Water Treatment Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Dick Edwards, Mayor;
Lori Tretter, Municipal Administrator;
Joe Fawcett, Assistant Municipal Administrator;
Brian Bushong, Finance Director;
Mike Aspacher, Member, City Council;
Sue Clark, Bowling Green Community Development Foundation;
Alice Wolfe, American Municipal Power, Inc.;
Pam Sullivan, American Municipal Power, Inc.; and
Harry Phillips, American Municipal Power, Inc.

The meeting began with the Pledge of Allegiance. All five Board Members were present.

I. Approval of Minutes

Ms. Newlove requested additions and/or corrections to the minutes of the regular April 11, 2016, Board of Public Utilities meeting.

Mr. Culbertson moved to approve the minutes from the April 11, 2016, Board of Public Utilities meeting. Mr. Frost seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Microfiltration Membrane Expansion - Advertise for Bids & Apply for OEPA Loan

Mr. O'Connell asked for Board's approval to request qualifications and enter into a contract for engineering services and to advertise for bids and enter into a contract for the construction of the Microfiltration Membrane Expansion for the Integrated Membrane System Treatment Plant. An additional microfiltration train would alleviate the reduced membrane production and operational difficulties experienced by the plant staff.

Mr. O'Connell also requested the Board's approval to apply for and execute an agreement for a loan through the Ohio EPA/OWDA Water Supply Revolving Loan Fund program for the Microfiltration Membrane Expansion for the Integrated Membrane System Treatment Plant.

Mr. Frost moved to approve Resolution 04-2016-03 authorizing the Utilities Director to request qualifications and enter into a contract(s) for engineering services and to advertise for bids and execute a contract(s) for the construction of the Microfiltration Membrane Expansion at the Water Treatment Plant. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

Mr. Frost moved to approve Resolution 04-2016-04 authorizing the Utilities Director to apply for and execute an agreement for a loan through the Ohio EPA and/or OWDA Water Supply Revolving Loan Fund (WSRLA) Program for the Microfiltration Membrane Expansion at the Water Treatment Plant.

B. WTP Automatic Transfer Switch – Advertise for Bids

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a contract(s) for the purchase and installation of a new automatic transfer switch for the Water Treatment Plant. The existing automatic transfer switch is unreliable and has experienced several operational issues over the past few years.

Mr. Culbertson moved to approve Resolution 04-2016-05 authorizing the Utilities Director to advertise for bids and enter into a contract(s) for the purchase and installation of an automatic transfer switch for the Water Treatment Plant. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.

C. AMP Solar Phase II

Mr. O'Connell requested the Board's approval to enter into a contract(s) to subscribe to the AMP Solar Phase II Project for 13.74 MW AC capacity including a Power Sales Contract, a Solar Project Lease Agreement to construct a 20.0 MW AC solar generation facility on City owned property, and an Interconnection Agreement.

Mr. Culbertson moved to approve Resolution 04-2016-06 authorizing the Utilities Director to enter into a contract(s) with American Municipal Power, Inc. and NextEra to subscribe for 13.74 MW in the AMP Solar Project Phase II. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.

IV. Superintendent Reports

A. Water Pollution Control Division

Mr. Clark reported he will travel with Brian O'Connell to Pennsylvania to look at activated carbon systems to help with the plant's odor issue. The first priority for Poggemeyer Design Group, who is working on the Grit Handling Project, is to work on the odor issues.

B. Utility Business Office – Absent

C. Electric Division

Mr. Stewart reported crews are working on new underground electric for Lot #2 and rebuilding a three phase on Sand Ridge Road. Crews are also working on a relay at Southeastern Container.

D. Water Treatment Division

Mr. Johnson reported the RO Membrane replacement will be in the first week of May.

E. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the water division has been turning valves in the Third Ward and updating the GIS map information. The sewer division has been working on lift stations.

V. Official Reports**A. Mayor**

Mayor Edwards thanked the Board for their support with the AMP Solar Project Phase II.

B. Municipal Administrator

Ms. Tretter reported the State of the City Address will begin at 8:00 a.m. on Thursday at the Wood County Library.

C. City Attorney – Absent**D. Public Works Director – Absent****E. City Engineer**

Mr. O'Connell reported for Mr. Sisco that B Hill'z has completed the waterline on Third Street and will start on Clough tomorrow. There were over 300 people that attended the Community Earth Day event on Sunday.

VI. Council Member Reports

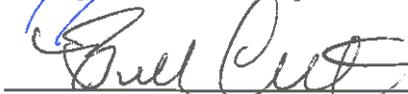
Mr. Aspacher thanked the Board for their support with the AMP Solar Project.

VII. Board Member Reports**VIII. New Business****IX. Unfinished Business****X. Adjournment**

Mr. Frost moved to adjourn the Board of Public Utilities meeting at 5:55 p.m. Mr. Paquette seconded the motion. On voice vote, the motion carried unanimously.


Megan Newlove, Chairperson


Mike Frost, Member


Bill Culbertson, Member


Matt Paquette, Member


Amy Craft Ahrens, Member